

**Minutes of the February 15th, 2024, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 8am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the January 5th special meeting minutes, Mr. Cooper motioned to approve the minutes. Mr. Miller seconded the motion. A roll call vote was taken, all said YES. The Board was also presented with the January 16th regular meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Clerk’s Report: Mrs. Miller presented the Trustees with the payment listing since January 16th, Cash Summary by Fund and January Bank Reconciliation. Mr. Engel motioned to approve the bills to be paid. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the purchase orders as listed. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Purchase Order’s:

Regular:

52-2024 KS Associates, Inc.	\$4,391	Prof. & Tech. Services	1000
53-2024 Middle Bass Dock Co.	\$250	Travel & Meeting Expense	2031
54-2024 Ohio Edison Company	\$240	Repairs & Maintenance	2071
55-2024 Miller Boat Line	\$9,690	Travel & Meeting Expense	1000
57-2024 Guardian	\$15,800	Medical/Hospitalization	1000

Blanket:

35-2024 Sheriff Expenses	\$5,000	Other – Other Expenses	1000
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Sheriff – Jerome Arnold, Lieutenant: Jerome reported that they have been busy with House Checks and Business Checks in January. There was a discussion on having a tow yard/impound here at the Township for the Sheriff Department use. There was a discussion on updating the Township’s fence by the vineyards and updating the Township’s security cameras around the Township building/property here on South Bass. Jerome reported the Sheriff Department would like to have an active shooter drill this month at the Put-in-Bay School alongside the Village Police Department, Put-in-Bay Volunteer Fire Department and Put-in-Bay EMS. There was a discussion on summer vehicle coverage on South Bass and Middle Bass Islands for the Sheriff Department.

EMS – Darrell Long, Manager: Darrell reported they had 4 runs in the Village, 1 run on Middle Bass and 0 calls in the Township in January. Darrell reported that they have 2 pagers that are currently not working and will work on getting a quote for new pagers. Telehealth is moving forward, should be ready by middle of May or sooner. Darrell reported they plan to have a mock run for telehealth on February 23rd. Darrell reported they just hired 2 new Medics through Mercy. The EMT class is doing very well. Darrell reported that April 25th & 26 will be the Competencies.

MBVFD – Alan Leonard, Member: Alan reported that the department is currently training with their new airboat. The department wanted to request that the final payment for the advance wait to be paid until after the 1st half taxes come in. Mr. Engel motioned to approve the purchase of batteries & alternator from NAPA, not to exceed \$600. This to be paid from fund 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Engel motioned to approve up to \$80 to purchase supplies for the department from Amazon. This to be paid from fund 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Alan reported the department is having a business meeting the second week in May. Mr. Cooper informed both Alan Leonard and Put-in-Bay Fire Dept, Fire Chief, Greg Dobos that while attending the OTA Trade Conference they found out that the Fire Marshall is starting to offer 100% free Fire Training for Volunteer Fire Departments. Mr. Engel motioned to add Max Schnieder to the Middle Bass Volunteer Fire Department Roster. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that they had 1 False Alarm call at the Fish Hatchery, 1 False Alarm residence call, and 1 Ice Rescue call in January. Greg reported that the department’s airboat had some damage during the ice rescue call, Jim Wertenbach plans to make repairs on the boat in the Spring. Mr. Engel motioned to add the following new Fire Fighters to the department’s roster; Noah Knisley, Jeff James, Jordan Cendrosky, Ben Jones, Michael Pucak, Payden Nagle, Ashley Burkett, Taylor

Hanes, and Jacob Fresch. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on an antique vehicle being donated to the department which is currently in Florida and options on how to transport it back to the island.

Senior Center – Chris Joyce, Manager: Chris was unable to attend the meeting and sent in her report. Chris reported that they had 335 participants in January. They had 22 people attend January’s Senior Social at Topsy’s. They had 18 people attend their Superbowl Potluck Party. Chris reported that the Senior Lunches are going well and have had some new people attending, they are averaging around 16 people for the lunches.

Public Participation – Steve Riddle: There was a discussion on liquor license details of buildings here in the Township.

Eric Engel – Trustee: Eric reported that the Township’s truck on North Bass needs repairs. Eric spoke with Donna Martens to let her know the Township is still interested in moving forward to purchase their property by Maple Leaf Cemetery here on South Bass. There was a discussion on contacting Durapatch to get on their list for this Spring for road repair. Eric reported he attended a meeting regarding the sewer line project on Catawba Ave. here on South Bass and they are trying to move forward with possible easement. Eric has been attending the Safe Island Task Force meetings. Eric reported that he has been working with Rick Ziebarth, Chairman of the Port Authority Board to start doing interviews for the open seat on the Board. There was a discussion on the Township getting the Fish Box this year April 15th – May 15th. Eric reported that he has been working with the Township’s Legal Counsel on welcome packets for rentals here in the Township that will explain Township Zoning rules and regulations for rentals within the Township.

Chris Cooper – Trustee: Chris reported that he is waiting for the boats to run to get a plumber over to the island to fix the grease trap that is in the Put-in-Bay Fire Department Station. Mr. Engel motioned to approve the purchase of a wash down pump for the Township’s Safety Service Boat up to \$500. This to be paid from fund 2281. Mr. Miller seconded the motion. A roll call vote was taken, all said YES. Chris reported that him and Matt recently attended the OTA Trade Show Conference where they discussed websites and updates. Chris would like to update the Township’s website and have photos from each department along with answers of top questions each department gets asked. Chris would also like to set up separate Township emails for the Trustees so they are not using their personal emails. Chris reported that he is currently working on getting quotes for a trash can for Parker’s Park here on South Bass.

Matt Miller – Chairman: Matt reported that there will be a Health Department meeting on March 14th at 6pm in which he will try to attend. Mr. Miller motioned to approve the Deist Rd. Change Order Payment of \$45,103.37. This to be paid from fund 2141. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Cooper motioned to approve the purchase of a Fuel Tank for here at the Township building for Sheriff Department use. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Matt reported the Township is currently working on an agreement document with Lake Disposal for the use of the Transfer Station. Matt is currently working with ODNR for the Township to rent their apartment on Middle Bass for Sheriff Department use. The Township house on Middle Bass is currently being updated.

New Business:

Mr. Miller motioned to approve the Mercy Health Life Flight invoice of \$13,237.89 for the Middle Bass Life Flight Staff Payroll. This to be paid from fund 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Fallsway invoice of \$849.14 for the Put-in-Bay Fire Department’s Engine-4. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Black Squirrel B & B invoice of \$520 for 2 Fire Instructors to stay during Fire School here on South Bass. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Black Squirrel B & B invoice of \$260 for 1 member of the Middle Bass Fire Department to stay during Fire School here on South Bass. This to be paid from fund 2195. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Landfall invoice of \$565 to be reimbursed to the Middle Bass Fire Department for an Exposure Work Suit for Fire Chief John Schneider. This to be paid from fund 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

There was a discussion about the letter from Porter Wright regarding OPEC-HC/JHP Joint Defense Group. The Trustees would like the Township to send the letter to the Township's Legal Counsel.

Mr. Cooper motioned to approve the Roetzel & Andress invoice of \$770 for Professional Services. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

There was a discussion regarding the Island Transportation Mini and Outside Storage Unit Rates and the possibility of needing another storage unit soon.

There was a discussion regarding the NorthStar Towers Inquiry for Verizon (VZW PIB) email.

Mr. Miller motioned to go into Executive Session for personnel at 10am. The Trustees would like to invite Put-in-Bay Fire Chief- Greg Dobos, Sheriff Deputy – Jerome Arnold, EMS Manager – Darrell Long and Mark Wilhelm a member of the Put-in-Bay Fire Department to attend part of the Executive Session.

- 1) Personnel Matters (ORC 121.22 (G)(1)) – This refers to the appointment, employment, demotion, or compensation of a public employee or official, or the investigation of charges, or complaints against a public employee, official, licensee, or regulated individual.

Mr. Cooper motioned to come out of Executive Session at 10:55am. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 10:55 am. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the January 11th, 2022, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 10 am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Attending via Zoom: Chris Joyce – Senior Center Manager, Greg Dobos – PIB Fire Chief, Darrell Long – EMS Manager, Alan Leonard – MBVFD member.

The Trustees were all in favor to amend the agenda and allow everyone attending via Zoom to speak first.

Senior Center – Chris Joyce, Manager: Chris reported that they had 365 participants in December. She is staying on the island some nights now and plans to host some evening events those nights. The Senior Center's protocol for COVID has been kept the same. She does have some COVID testing kits that are available at the Senior Center.

MBVFD – Alan Leonard, Member: Alan reported that the department inventory requested from the Trustees has been completed and will email to Laurie on a spreadsheet form. There was a discussion on a few of the invoices the department had concerns about. Alan requested from Mrs. Miller to see the department's Fund Activity Report for the year 2021 and also the most recent Electric bill. Alan stated the department would like to switch to Lucky Lee's Pest Control instead of using Riverside Pest Management. He reported that he received a quote for all Township buildings located on Middle Bass; \$170 for the Middle Bass Fire Department, \$170 for the Township Garage and \$70 for the Township House. There was a discussion on the Amplex Internet bill, the department would like to split with EMS or remove it completely.

EMS – Darrell Long, Manager: Darrell reported that they had 0 calls in the Township, 2 in the Village, 1 Walk-in, 0 calls on Middle Bass, 1 call had to be transported and no Life Flights in December. Darrell also reported that they had a total of 374 runs for the 2021 year. There was a discussion regarding the volunteers pay. Darrell reported that the COVID tests swabs have been delivered to Middle Bass and North bass. The AED located on Put-in-Bay was looked at by Mercy. Darrell believes it needs new batteries and a set of adult pads. Darrell reported that they have an EMS grant money of \$1,500 he is hoping to still be able to use to purchase Zoll Auto pulse batteries. EMT class is going well. Darrell reports that Middle Bass personnel still needs to be worked out for online EMT class. Darrell will be attending the County Chief's meeting this month. Darrell would like to purchase an Auto Loader to be used on Middle Bass for \$2,600.

Public Participation – Tom Thanasiu: Tom was wondering when the blocks at the ramp off of West Shore will be removed for ice fishing. The Trustees informed him once ice comes in the maintenance guys will be out there to remove the blocks.

Joey Wolf (called in): Joey reported that the quarterly report for the ODNR Grant is due by January 15th. Joey and Matt had briefly spoken before with any updates for before she submits the report. There are no new updates for the quarterly report. The surveyors are working for the existing road. Joey would like to be involved with the next Mannik Smith meeting that Matt will be attending. There was a discussion on wanting to request an update from the Put-in-Bay Park District on where they are in their process with the grant. Joey is in the process of working on billing the Township for her current hours.

Minutes: The Board of Trustees were presented with the November 11th regular meeting minutes; Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Cooper motioned to approve the December 6th special meeting minutes. Mr. Miller seconded the motion. A roll call vote was taken, all said YES. The Board was also presented with the

December 14th regular meeting minutes, Mr. Cooper motioned to approve the minutes. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to appoint Middle Bass Volunteer Fire Department Chief John Schneider and Co-Chief Al Huber as 2022 Volunteer Firefighters' Dependents Fund Board Members. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to appoint Fire Chief Greg Dobos and Assistant Fire Chief Doug Wilhelm from the Put-in-Bay Volunteer Fire Department as 2022 Volunteer Firefighters' Dependents Fund Board Members. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Clerks' Report: Mrs. Miller presented the Trustees with the payment listing since December 14th. Mr. Engel motioned to pay the bills. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mrs. Miller also presented the Trustees with the December 2021 Bank Reconciliation.

Purchase Order's:

Regular:

115-2021	BWC	\$423.66	Workers' Comp.	1000
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Mr. Miller motioned to approve the Resolution #01112022-1 Declaring it Necessary to Levy in Excess of the Ten Mill Limitation for a new levy of 1.25 Mill for Police Services pursuant to ORC 5705.19 unincorporated portion of the Township. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

PIBVFD – Greg Dobos, Chief: Greg was unable to attend and sent in his report. Greg reported that they had 1 false alarm call in December. Mr. Engel motioned to approve the purchase of new Ice Rescue suits for the department up to \$10,000. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Cooper motioned to approve the purchase of 3 new Ice Rescue suits for Put-in-Bay EMS up to \$3,500. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Greg reported that he would like to instead of ordering new turnout gear for the new members of the department that he suggests they buy new gear for the current "active" members. The turnout gear they are currently using still has 2 years left. They can pass out that gear to the new people on the department and in 2 years Greg feels they will have a better idea if they will be active enough to get new gear. Greg reports that turnout gear is currently 6 months out on orders. Greg states that all the department's turnout gear will be out of date in 2 years and feels they are better off buying in smaller amounts over the next 2 years then buying 30 sets at once. The Trustees were all in favor of Greg's recommendation for purchasing new turnout gear. Mr. Miller motioned to approve the Warren Fire quote for Chimfex up to \$1,500. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. The Trustees asked Middle Bass Fire Department while they were still attending via Zoom if they were interested in purchasing any Chimfex and they declined.

Eric Engel – Trustee: Eric reported that he has spoken to Craig Miller about the Catawba Ave. paving. Craig had a road analysis done and all of Catawba is a washboard, etc. Eric reports that the County is in talks with Gradel on fixing Catawba. Eddie Sheller wanted to thank the Trustees for the Christmas gift cart for an airline ticket. There was a discussion on transportation from fire fund for classes. Eric reported that the ODOT grant we should choose Put-in-Bay Road located on South Bass.

Chris Cooper – Trustee: There was a discussion regarding emergency services fees for events on the island and how the Put-in-Bay Fire Chief and EMS Chief will come up with fees amount.

Matt Miller – Chairman: There was a discussion regarding the use of the terminal at the Put-in-Bay Airport for the new police location. Eric will follow thru with the Port Authority. Matt reported that he has been working with ODNR on the Middle Bass Deist Road emergency grant money and addressing loop holes.

New Business:

Mr. Miller motioned to adopt the 2022 IRS Standard Mileage Rates at 58.5 cents. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the 2022 Township reimbursement form and increase meals to 10%. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

There was a discussion regarding the Township’s Zero Tolerance form for all Volunteers. The Trustees would like to have all new volunteer hire’s sign the form. They would also like all current volunteers to re-sign the form every 3 years.

Mr. Miller motioned to approve the cap limit to \$18,000 for the EMS Volunteer Compensation starting January 1st, 2022. This to be paid from fund 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to go into Executive Session at 11:30 am for personnel. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

1. Personnel Matters (ORC 121.22 (G)(1)) – This refers to the appointment, employment, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Mr. Miller motioned to come out of Executive Session at 12:10 pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to send a letter to the Village stating the Township is exploring options for police coverage for the upcoming 2022 season. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

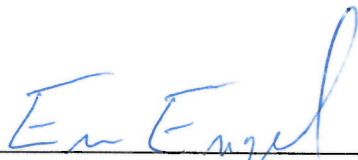
With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 12:12 pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric, Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the January 20, 2022 at 5 pm. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 5 pm, Mr. Miller called the Special Meeting to order.

In attendance was Matt Miler, Eric Engel, Chris Cooper and Laureen Miller – Fiscal Officer.

Mr. Miller indicated that the purpose of this meeting is to appoint a new Zoning Inspector and to approve the motion to move forward with the Township’s new tax levy.

Mr. Miller motioned to appoint Greg Dobos as the Put-in-Bay Township Zoning Inspector. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.


Mr. Engel motioned to adopt Resolution #01202022-1 Declaring it Necessary to Levy in Excess of the Ten Mill Limitation for a new levy of 1.75 Mill for Police Services pursuant to ORC 5705.19 of the unincorporated portion of the Township. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to Move Forward with Resolution #01202022-2 to Levy in Excess of the Ten Mill Limitation for a new levy of 1.75 Mill for Police Services pursuant to ORC 5705.19 of the unincorporated portion of the Township. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

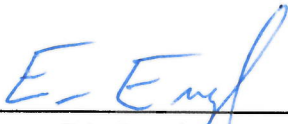
With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 5:10pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Laureen Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the January 25, 2022 at 5 pm. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 5 pm, Mr. Miller called the Special Meeting to order.

In attendance was Matt Miler, Eric Engel, Chris Cooper and Laureen Miller – Fiscal Officer.

Mr. Miller indicated that the purpose of this meeting is to approve the motion to go forward with the Township's new tax levy.

Mr. Engel motioned to rescind the original motion to adopt Resolution #01202022-1 Declaring it Necessary to Levy in Excess of the Ten Mill Limitation for a new levy of 1.75 Mill for Police Services pursuant to ORC 5709.19 of the unincorporated portion of the Township. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to rescind the original motion to Move Forward with Resolution #01202022-2 to Levy in Excess of the Ten Mill Limitation for a new levy of 1.75 Mill for Police Services pursuant to ORC 5705.19 of the unincorporated portion of the Township. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to Move Forward with Resolution #01252022-1 to Levy in Excess of the Ten Mill Limitation for a new levy of 1.25 Mill for Police Services pursuant to ORC 5705.19 of the unincorporated portion of the Township. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

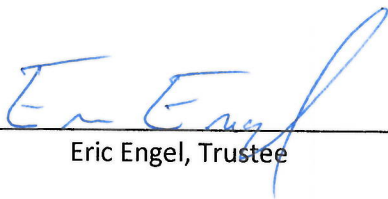
With no further business to discuss, Mr. Miller motioned to adjourn the meeting at 5:04 pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Laureen Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the February 8, 2022, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 10 am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the December 30th continued meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Cooper motioned to approve the January 11th regular meeting minutes. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Engel motioned to approve the January 20th special meeting minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Cooper motioned to approve the January 25th special meeting minutes. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

The Trustees were all in favor to amend the agenda to allow the department heads to give their reports first.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that they have 15 new members that have completed and passed their final test from Fire Class. He is currently working with them on getting their insurance forms filled out and will turn them into the Township office once they are completed. They recently had ice rescue training with the new members of the department. There was a slight discussion on the department still waiting for their new ice rescue suits to be delivered. Greg reported that the Coast Guard is scheduled to come to the island this month for Ice Rescue training with the department. There was a discussion on the Coast Guard staying at the Commodore hotel here on the island for a night. Greg will talk to the Middle Bass Fire Department's Fire Chief and invite the department over for the Coast Guard ice rescue training. Fire School is scheduled for March and the department has at least 21 people interested in attending and they are signed up at Penta. The Trustees would like Greg to forward the Fire School information onto the Middle Bass Fire Department. Greg presented the Trustees with a quote from Fire Safety Services for new Turnout gear for 10 new sets that would cost \$36,150 total. Mr. Miller motioned to approve the purchase of 10 new Turnout gear sets up to \$40,000. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Greg informed the Trustees that 3 of the new members need new Turnout gear due to sizes. He also stated that to receive new Turnout gear after once ordered will take 6 – 8 months to be delivered. Greg reported that the department is in need of new lockers for turnout gear. Due to the number of new members on the department they have run out of locker space for turnout gear. Greg would like to purchase 6 new rolling lockers that would cover 12 sets of turn out gear. Mr. Engel motioned to approve the purchase of 6 rolling lockers up to \$4,000. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Greg presented the Trustees with a proposal for a compensation scale for the volunteers of the department. There was a discussion on paying the first 6 volunteers to show up first to a scene in full uniform to be paid \$50 per call that would probably cost about \$18,000 for department per year. The department has discussed and agreed that annual payment would be fine with them. Greg believes this would be a good motivation and better turn out for fire calls in the department. Greg has also presented the Trustees with a current roster for the department that includes the new members who just passed the fire class. Mr. Miller motioned to approve the current roster for the Put-in-Bay Volunteer Fire Department as presented to the Trustees (see attached). Mr. Engel seconded the motion. A roll call vote was taken all said YES.

EMS – Darrell Long, Manager: Darrell reported that they had 6 calls in January with 2 of those calls had to be transported off island. Mercy is coming to the island this morning to do inspections on the squads today. Darrell reported that the Auto Pulse batteries have been ordered and he will drop off invoice to the Township office once delivered. Darrell informed the Trustees that John Schneider has access to Rescue 3 on Middle Bass and will be able to check on it throughout the winter. Darrell is in the hiring process for another EMT for the upcoming summer season. There was a discussion on possibly bumping up the pay scale for an EMT for the upcoming summer season. There was a discussion on letting some people go that are on the current roster. Darrell will form a letter for non-returning people that are on the current roster and present it to the Trustees. Mercy has approved 3 fulltime employees for the upcoming summer season. Darrell said the maintenance department was able to help put chains on Rescue 3 before the last winter storm came thru. Rescue 3 on Middle Bass is currently having some issues. There was a discussion on whether or not Rescue 3 needs a battery charger and to go thru Lakeland Auto to purchase. Darrell will contact Chris at Lakeland Auto for recommendation along with a quote and present it to the Trustees next meeting. Darrell informed the Trustees the company they normally use for the EMS T-Shirts has gone out of business and he is currently looking locally for another options. They are still interested in the EMT Class that is online. Darrell will touch base with Middle Bass residents to see if they are still interested in taking the online course. There was a discussion on what Mercy needs from the Middle Bass Volunteer Fire Fighters that are Medics to be able to function as Medic's.

Senior Center – Chris Joyce, Manager: Chris presented the Trustees with the Senior Center’s 2021 Annual Reported (see attached). She reported that they had 400 participants in January. They are having a “Soup and Show” tonight at the Senior Center as well as a Super Bowl tailgate party on Sunday, February 13th. On Valentine’s Day they are having 2 French Class students along with Mrs. Rence, will be putting on a program at the Senior Center. At the end of this month, they will be having their monthly senior social at Topsy’s. Chris reported that she had a complaint by one of the Seniors that the Senior Center gets too cold mid-afternoon. She was wondering if there are any extra portable heater available or if they could purchase one to use when needed. The Trustees informed her to talk with the maintenance department first to see if they have any extra portable heaters that could be used at the Senior Center. Chris reported that the floors in the restrooms at the Senior Center are in need of a Professional Clean. Mr. Cooper will check around for quotes to get the restroom floors cleaned in the Spring.

MBVFD – Alan Leonard, Member: Alan reported that the department has suspended Amplex for the winter months. Alan will look into the status of the new fire members for the department. Alan will get a new updated roster from the Fire Chief and will email it to the Township office. There was a discussion on the department’s election of officers and by-laws, Alan will look into this information. Alan presented the Trustees with a Pest Spraying estimate. The Trustees would like to see the license needed from the Pest Spraying Company that gave the estimate, Alan will look into this. Alan would like to see a year-to-date Fund Activity Report for the department, Laurie will email him an updated report. There was a discussion on if the department needs any new turn out gear for new members. Alan will talk with the Fire Chief and have him send the Trustees a letter requesting new turn out gear and how many they need for the new members.

PIBPD – Sargent Wheeler: Sargent Wheeler discussed with the Trustees on what is needed from the Police Department in the Township. There was a discussion regarding some of the issues the Trustees had with the police department that were not being able to staff Middle Bass, unanswered calls, miscommunication and dispatching issues last year.

Clerk’s Report: Mrs. Miller presented the Trustees with a Payment Listing from December 11, Cash Summer by Fund and the January Bank Reconciliation. Mr. Miller motioned to approve the bills to be paid. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the remaining balance of the COVID Funds. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Purchase Order’s:

Regular:

28-2022	Wickens, Herzer, Panza, Cook & Batista Co.	\$4,000	Prof. Services ODNR Grant 4902	
29-2022	FTG of Greater Ohio	\$1,225	Dues & Fees	1000
30-2022	Charter Communications	\$12,750	Telephone 1000, 2031, 2111 & 2281	
31-2022	Guardian	\$3,700	Medical/Hospitalization	1000
32-2022	O. E. Meyers Co.	\$2,000	Natural Gas	

Blanket:

36-2022	Professional Services/ODNR Grant	\$16,000	ODNR Coastal Mgmt Grant	4902
37-2022	Engineering Services/ODNR Grant	\$15,000	ODNR Coastal Mgmt Grant	4902

Eric Engel – Trustee: Eric reported that he and the other Trustees attending the OTA winter conference/trade show last month. There is a cemetery pillar out at the Crown Hill Cemetery on South Bass that needs a replacement, Mr. Cooper will look into the replacement. The Middle Bass Township building needs new fuel tank pumps. Mr. Engel motioned to approve the purchase of a computer system to re-certify the trucks for maintenance department use up to \$2,000. This to be paid from fund 2021. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Eric reported that Rick Harlan who lives on North Bass year-round will help with Township maintenance work and should be added to the Township insurance.

Chris Cooper – Trustee: Chris reported that Coastal Management has a new sign for the Township to be placed at the ice ramp. There was a slight discussion on changing the lighting in the front part of the maintenance shop. Chris will check out the computer in the maintenance shop since they are having issues with it.

New Business:

The Trustees were presented with the 2021 Township Highway System Mileage Certification and requested their signature.

Mr. Cooper motioned to approve the Township to pay the 1st half 2021 Real Property tax. Mr. Engel seconded the motion. A roll call vote was taken all said YES.

There was a discussion on the Cros Net invoice for \$335.40 and going ahead and canceling that account.

Mr. Miller motioned to approve to split the utilities between the Senior Center and Put-in-Bay Fire Department at 30% Senior Center and 70% Fire Department from now on. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to go into Executive Session at 12:50pm for Personnel. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

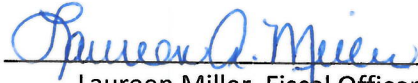
- 1) Personnel Matters (ORC 121.22 (G)(1)) – This refers to the appointment, employment, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Mr. Miller motioned to come out of Executive Session at 1:05 pm. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

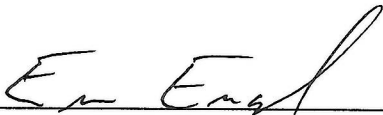
With no further business to discuss, Mr. Miller motioned to adjourn the meeting at 1:05 pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



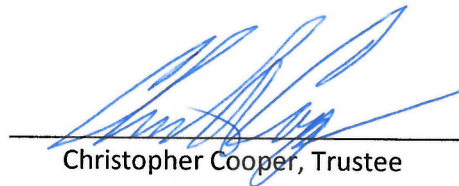
Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the March 8, 2022, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 10 am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the February 8th regular meeting minutes, Mr. Cooper motioned to approve the minutes. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Clerk's Report: Payment listing since February 8th, Cash Summary by Fund and February Bank Reconciliation. Mr. Cooper motioned to pay the bills. Mr. Engel seconded the motion. A roll call vote was taken all said YES. Mr. Engel motioned to adopt the Resolution #03082022-2 to transfer funds to the Recycling Fund. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Purchase Order's

Regular:

34-2022	Anthony Hatmaker, Treasurer Ottawa Co.	\$2,406.13	Dues & Fees	1000
35-2022	Consumer Driven Admin., LLC	\$2,000	Medical/Hospitalization	1000
36-2022	Elizabeth Furner	\$800	Telephone	1000
37-2022	Griffing Flying Services Inc.	\$2,500	Travel & Expenses	2195
38-2022	Village of Put-in-Bay	\$74,500	Police Contract	1000
39-2022	Christine Joyce	\$665	Telephone	1000
40-2022	Ohio Edison Company	\$900	Repairs & Maintenance	2071

MBVFD – Alan Leonard, Member: Alan reported that he submitted an updated roster for the department that included the 4 new members. There was a slight discussion on using Lucky Lee's for pest control on Middle Bass, the Trustees would like to see their certifications before hiring them. Alan reported that the department is doing a CPR training in July for the island on Middle Bass. There was a discussion on if the department needed new turnout gear for any of their members. The Trustees have agreed that the Township would commit to a portion to pay up to 50% for new turnout gear/equipment for the department. Alan will contract the Put-in-Bay Fire Chief Greg Dobos on discussing another option to purchase turnout gear that maybe cheaper.

EMS – Darrell Long, Manager: Darrell reported that they had 2 calls in the Township, 1 in the Village, 5 Walk-ins and 0 calls on Middle Bass; 2 of those calls had to be transported and 2 calls had to be Life Flighted off island. Mr. Miller motioned to approve the purchase of a Battery Charger to be used on Middle Bass from Lakeland Auto for \$300. This to be paid from fund 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Darrell reported that the EMT class is getting ready to take their final exam on March 17 then they start practical's. The stair chair that will be used on Middle Bass has been ordered and is currently being stored at Port Clinton Fire Department waiting for the ferries to start to deliver to Middle Bass. Mercy was over to do the inspections on Middle Bass. There was a slight discussion on the door code not working. Mr. Engel will contact Eddie Sheller on Middle Bass to take a look at the door code. There was a discussion on the Middle Bass EMT online class and waiting until fall now to get going. The Trustees suggested to maybe split the MB EMT online class into groups and have half take in the Spring and the other half take in the Fall, Bernice will look into it. Bernice reported that the Middle Bass address signs are ready to go and they have well over 100 to install. Bernice will work with Alan Leonard when she goes over to Middle Bass with the address signs to install. There was a discussion on keeping the ambulance stocked with proper drug box that is located on Middle Bass. Bernice will get the okay thru Mercy to keep a stocked drug box on said ambulance. Darrell reported that the Competencies will be held at the end of April here on South Bass. The Medical directors will be on South Bass on either Thursday, April 28th or Friday, April 29th. There was a discussion on figuring out a way to have a Medic on Middle Bass Fridays and Saturdays during the summer seasons. Darrell reported that he has tried to find out more about the Life Flight letter but no updates.

PIBFD – Doug Wilhelm, Asst. Fire Chief: Fire Chief Greg Dobos was unable to attend the meeting, so Asst. Fire Chief Doug Wilhelm attended for him. Doug reported that they had 2 calls in February; 1 Ice Rescue call off the State Park which was a Self-Rescue the Fire Department waited for the callers to make it ashore and 1 False Alarm call at the Town Hall which was called off before responding. They canceled the Ice Rescue suits due to no tentative delivery date. They decided to go with the cheaper ones because of the availability and tentative delivery date but never received them. Greg will reorder the better suits with built in cleats, cost will slightly increase and will forward the invoice over as soon as he receives it. Doug reported that they had to go with a new Fire Reporting Software which is called ESO Reporting Software. Fire Safety Services will be here end of the month to measure for turnout gear. Doug reported that Fire Cat will be here May 24 for hose testing.

Senior Center – Chris Joyce, Manager: Chris reported that they had 315 participants for the month of February. They have a Soup and Show planned for this week. Chris reports that Senior Lunches are going great and they are having a good turnout. Chris was wondering if she could get a couple space heaters to use at the Senior Center. The Trustees told her to talk to Jack first to see if the maintenance department has any extra heaters she could use. There was a discussion on EMS requesting to do a CPR class for the Seniors. Chris reported that she is checking with OCTA to see if they will still do trip for Seniors on the mainland.

Eric Engel – Trustee: Eric reported that he sat down with Greg Dobos to go over resolutions, etc. for zoning. Greg met with Mark Messa from Regional Planning and ordered zoning maps for the Township. Eric reported that Todd Blumensaadt will had repointed some of the headstones at the Middle Bass Cemetery but did not do the larger monuments. Todd is now able to repoint the larger monuments and will give Eric a quote. There was a discussion on having a conference call with the Township's Legal Counsel and the Middle Bass Fire Chief. Eric reported that Eddie Sheller will be working on getting equipment and the Township house on Middle Bass up and going for the upcoming season. Eric will contact the Taylors on Middle Bass to do cleaning and maintenance at the Township house.

Chris Cooper – Trustee: Chris reported that after talking with Joe Kostura on removing the pillar at Crown Hill Cemetery here on South Bass, that he will check with Jack to see if maintenance department can remove and extend the fence. Chris reported that they will do headstone washing in the Spring. He is trying to get a tablet hooked up to the internet for the Cemetery program. Chris stated he talked with Mayor Jess Dress and Village Administrator Anne Auger for the right of way driveway for the back of the EMS building. They have to do a dustless gravel coming in from Erie St. instead of Catawba Ave. Mr. Cooper motioned to approve the purchase on an EMS replacement computer up to \$600. This to be paid from fund 2281. Mr. Miller seconded the motion. A roll call vote was taken, all said YES. Chris reported that Sue Ferguson has been picking up trash alongside of the road and wasn't sure where to put it. The Trustees suggested she drop it off here at the Township and sort and separate recyclables. There was a discussion on purchasing trees for the Cemeteries here on South Bass and getting a list from tree commission for recommendations. The Trustees suggested the best time to plant trees is in the fall and to possibly have a dedicated person to water.

Matt Miller – Chairman: Matt reported that the Township should send out the ODOT invoice and to look at past invoices for reference. The Health Department annual meeting is coming up. Matt reported he has calls into the Sheriff to receive a draft from County for contract. There was a discussion on sending out public information explaining the new levy, money, workshop, etc. with the Sheriff Department. Also explain the advantage of going with the Sheriff Department and educate the public instead of explaining why we are. Matt reported that he has a meeting with the Township's Legal Counsel and Mannik Smith regarding the Deist Road emergency grant project Friday morning with ODNR.

New Business:

Mr. Engel motioned to approve the Elite Repair, LLC invoice for \$420 for equipment rental use from Doug Sandwisch. This to be paid from fund 2031. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve cell phone reimbursement for Chris Joyce during the COVID Pandemic in 2020 up to \$210. This to be paid from fund 1000/Senior Center. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to rescind the original motion to approve cell phone reimbursement for Chris Joyce during the COVID Pandemic in 2020 up to \$210. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve cell phone reimbursement for Chris Joyce during the COVID Pandemic in 2020 up to \$262.50. This to be paid from fund 1000/Senior Center. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

The Trustees had a discussion on approving the \$50 pay for the Put-in-Bay Volunteer Fire Department as presented by the Fire Chief at the February 8th regular meeting. They decided to hold off until the next regular meeting when the Fire Chief will be present.

Mr. Cooper motioned to approve the Hylant invoice of \$50 for the Put-in-Bay Volunteer Fire Department Treasurer bond renewal for Ashley Mann. This to be paid from fund 2111. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve ESO invoice of \$1,580 for the Put-in-Bay Volunteer Fire Department Fire Reporting Software. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the support of Larry Fletcher's email regarding HB 563. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

There was a discussion on the letter from Scott Jackson regarding having live music outdoors at the Goat this summer. The Trustees requested to forward his letter to the Zoning Commissions Board as well as the Zoning Board of Appeals for them to review.

With no further business to discuss, Mr. Miller motioned to adjourn the meeting at 11:50 am. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



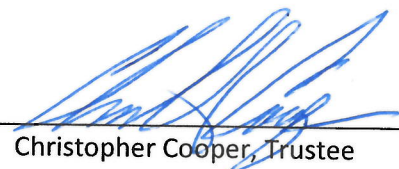
Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the March 30, 2022 at 5 pm. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 5 pm, Mr. Miller called the Special Meeting to order.

In attendance was Matt Miler, Eric Engel, Chris Cooper and Laureen Miller – Fiscal Officer. Attending via Zoom: Alan Leonard – member of the Middle Bass Volunteer Fire Department.

Mr. Miller indicated that the purpose of this meeting is to approve funding for testing of ladders for the Middle Bass Volunteer Fire Department.

Mr. Engel motioned to approve the Ohio Peterbuilt ladder testing for the Middle Bass Volunteer Fire Department, not to exceed \$500. This to be paid from fund 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

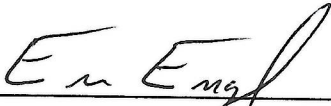
With no further business to discuss, Mr. Cooper motioned to adjourn the meeting at 5:05 pm. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Laureen Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the April 20, 2022, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 5 pm, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Attending via Zoom: Alan Leonard – MBVFD Member and Jane Wolnik from Middle Bass.

Minutes: The Board was presented with March 8th regular meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken all said YES. The Board was also presented with the March 30th special meeting minutes, Mr. Cooper motioned to approve the minutes. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Clerk's Report: Mrs. Miller presented the Trustees with the Payment listing since March 8th, Cash Summary by Fund and March Bank Reconciliation. Mr. Engel motioned to approve the bills to be paid and the following Purchase Order's. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Purchase Order's

Regular:

41-2022	Erie Island's Petroleum	\$3,000	Repairs & Maintenance	2031
42-2022	Sedgwick	\$755	Workers' Compensation	1000
43-2022	O. E. Meyers Co.	\$1,000	Natural Gas	2111

Mrs. Miller presented the Trustees with, and Mr. Miller motioned to approve the wording on the new Police Levy (see attached) to be placed in the May issue of the Put-in-Bay Gazette. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Resolution #03082022-1 Authorizing the Expenditure of the ARP Act Funds. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Streacker Tractor Invoice for \$210.97 for North Bass supplies. This to be paid from fund 2031. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Rosann Keiser: Rosann reported that she recently took a course on grant proposal writing and is willing to help out all departments on any grants. There was a discussion on the different types of grants out there for the Fire Departments, EMS and Police Department. Mr. Engel motioned to approve Rosann Keiser to work with the Put-in-Bay and Middle Bass Volunteer Fire Departments and the Put-in-Bay EMS. She also is approved to gather information needed for these grants from the Township Fiscal Officer. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Senior Center – Chris Joyce, Manager: Chris was unable to attend the meeting.

Bob Bahney: Bob requested that the lights from the old ice ramp here on South Bass located on the West Shore they originally scrounged up light poles and used power from his personal pole barn to be moved to the Township account. He stated the original \$30 bill he paid over the years and was not a problem but it has increased. He asked the Trustees if there was another option for that light pole. There was a discussion on replacing the existing light pole with a solar light for the pole, the Trustees will look into that option. The Trustees thanked Bob for his help on having a light pole on his property by the old ice ramp over the years.

PIBVFD – Greg Dobos, Fire Chief: Greg reported they had 0 calls in March. The Ladder Truck is at Fallsway and passed the aerial inspection but waiting on pump test results. Greg reported that Fallsway informed him there was an unpaid invoice for broken lever extraction and replacement of lever that came to \$1,502.50. Mr. Engel motioned to approve the Fallsway invoice of \$1,502.50. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. The back door lock is broken at the fire station. Greg received a quote from Hobbs Lock and Key for \$570.25 to replace the broken lock. There was a discussion on purchasing just the replacement lock and installing it on our own. Mr. Miller motioned to approve the purchase of the back door lock replacement and to install on our own to cut out labor cost up to \$500. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Greg presented the Trustees with a quote from Fire Safety Services for reflective vest and flashlights for \$1,825. Mr. Cooper motioned to approve up to \$2,000 to purchase reflective vest and flashlights from Fire Safety Services. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Greg reported they have inspections coming up in May and June. Greg reported that each member of the department gets a membership with Sam's Club as a perk. Sam's Club has informed Greg that for them to add more members they will have to renew their membership with a credit card. Greg asked the Trustees if they could use the Township credit card to pay for their membership renewal and will reimburse the Township from their Volunteer Fund. The Trustees wanted to inform Greg they have received compliments from a recent fire call for the members on his department.

EMS – Darrell Long, Manager: Darrell reported that they had 0 calls in the Township, 0 calls in the Village, 0 calls on Middle Bass, 4 Walk-ins, 3 of the Walk-ins had to be transported and 3 of the Walk-ins had to be Life Flighted for March. Darrell reported that there is an Academy online for CEU's that would cost \$1,330 for all Volunteers Continuing Education. Mr. Engel motioned to approve up to \$1,500 for all Volunteer's Continuing Education to be done at the Academy online. This to be paid from fund 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Bernice Walton who is the Assistant Manager was also in attendance. She reported that the new EMT course is finishing up with finals and hands on competencies next week. Bernice presented the Trustees with a list of 9 new hires for approval. Mr. Cooper motioned to approve the following new hires: Adam Nelson, Bobbie Jo Nelson, Ernest Michael Brasington, Gabriella LaRue, Joshua Boldman, Cindy Fregeolle, Angela Decker and Abbigail Edwards. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Engel motioned to move Bill Burger and Jeff Bruggeman to be an EMS Volunteer. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Bernice reported that she is currently working with the EMS Manager and the Fire Chief on a new list for boat captains which she will present at the next meeting for approval.

MBVFD – Alan Leonard, Member: Alan reported that there is currently no activity to report. They are looking to continue consideration for spider spray since it is that time of year. Lucky Lees is okayed by the Trustees to use on Middle Bass for spider spray for all Township buildings. Alan wanted to let Bernice know he is willing to help her out when she makes it over to Middle Bass to go around and place address signs. There was a discussion on getting John Schneider bonded as the Middle Bass Fire Department Treasurer.

Public Participation – Jane Wolnik: Jane reported she was in attendance in case any of the Trustees had any questions on the liquor permit she is in the process of getting for the Press House at Lonz Winery. Mr. Engel motioned to approve with no objections to The Press House at Lonz Winery on Middle Bass to receive their liquor license. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

PIB Police Department – Officer Seitz: Officer Seitz was asked to be in attendance for Chief Kimble to inform the Trustees he was doing interviews for new hires for the upcoming season. They are hiring 3 of the 4 they interviewed today and are expecting most of their veteran officers to come back. Officer Seitz reported they are aware of the issue of not having an officer on Middle Bass last summer. He wanted to inform the Trustees they are going to have more of a consistent rotation this summer for an officer to be on Middle Bass.

Eric Engel – Trustee: Eric reported that the mowers are back to Middle Bass for the season. The trash truck broke down for a couple days but Republic Services was able to get over there to fix it and remove trash. Eric talked with Craig Miller

from the Engineer's Office about the no parking/dangerous curve sign on Deist Road located on Middle Bass. Eric reported the road behind Carrie Schneider's house on Middle Bass is a 3 way stop sign and talked with Craig Miller about it possibly being a 4 way stop sign. Eric reported that the County will be working on Catawba Ave. here on South Bass to try to smooth in the humps and bumps. There will be a workshop with the Middle Bass Fire Department on Thursday at 10 am here at the Township building. Eric reported that the Port Authority would like to plant flowers, etc. at the airport. Eric spoke with Paula Ziebarth regarding the questions she had in her email to the Trustees regarding the Police Levy.

Chris Cooper – Trustee: Chris reported that Dunfee is finishing up the showers with a pre-set temp for the Put-in-Bay Fire Department. Chris spoke with the State and they want to put in a fish cleaning station with a grinder. Chris reported that he had Greg Auger ask about the Kepford garage. There was a discussion on forwarding the issue to the Township's legal counsel. Chris will talk with Jack on how to put a right of way in on the property behind the Put-in-Bay School. There was a discussion on putting a notice billboard on the outside at the Hardware Store that would have a Township and Village side for posting notices. Chris reported he has been receiving complaints on the Wisniewski house located on West Shore here on South Bass and will talk with the Township's legal counsel regarding the complaints.

Matt Miller – Chairman: Matt reported that at the old ice ramp that is located on South Bass framing is in where concrete blew out. There was a slight discussion on having the Township pay for new concrete. Mr. Miller motioned to approve up to \$1,500 to pay for new concrete for the old ice ramp framing. This to be paid from fund 2031. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Matt reported that the Supreme Court ruled in the Township's favor for Resort Tax. The Put-in-Bay Village is in contact with the Attorney General's office regarding taxes need to be compliant for liquor renewals. Matt reported the Township has received the Police contract from the Village and need to discuss and weigh the differences from the Sheriff and Village Police Contract. The Township Safety Service Boat needs to be moved to Oak Point here on South Bass. There was a discussion on getting the trash off of North Bass. Matt is in discussion with Mannik Smith regarding the Deist Road grant on how many feet can actually be repaired. St. V's was on the island last Wednesday and Matt met with the president, director, manager and finance office. The Life Flight program will remain here on South Bass. Matt also discussed with St. V's the Township providing extra money for medics on Middle Bass and possibly part of their residency program to have rotation of physicians.

New Business:

Mr. Engel motioned to approve the \$500 donation to the American Legion here on Put-in-Bay for Memorial Day Services. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve early payment on letter sent from the department of taxation regarding tax exemption status. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the memorandum of Agreement for Deposit of Public Fund from First National Bank of Bellevue. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve Hylant invoice for \$233 for Elizabeth Furner's bond renewal as Administrative Assistant for the Township. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to Declare to Surplus the 1965 Dodge Truck that is located on North Bass Resolution #04202022-1. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Greg Dobos is advertising it for sale on several websites.

Mr. Engel motioned to approve the \$50 pay for the Put-in-Bay Volunteer Fire Department as presented by Fire Chief, Greg Dobos at the Trustees February 8th regular meeting with a cap limit to \$18,800. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to no objections to a renewal of a liquor permit within the Put-in-Bay Township as long as they are current on resort tax. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Streacker Tractor invoice for \$210.97 for North Bass supplies. This to be paid from fund 2031. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to accept the 2022 Maintenance Agreement between ODOT and the Put-in-Bay Township to maintain St. Rt. 357. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve a new bond for Kelly Mohn as EMS Treasurer and Anne Auger as EMS Co-Treasurer. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve a new bond for Karen Goaziou as Zoning Secretary. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

There was a slight discussion on changing the name on the O. E. Meyer invoice for the Put-in-Bay Megabits Wifi site to the Put-in-Bay Township since Megabits is no longer in service. This is for the new generator installed at the maintenance building located here on South Bass.

Mr. Miller motioned to approve the Gilbert Heating and Air invoice for \$922.75 for EMS here on South Bass. This to be paid from fund 2901. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on getting in touch with Gilber Heating and Air to get more information on where at EMS they worked on for this invoice.

Mr. Miller motioned to go into Executive Session at 6:50 pm personnel. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

- 1) Personnel Matters (PRC 121.22 (G)(1)) – This refers to the appointment, employment, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Mr. Miller motioned to come out of Executive Session at 7:02 pm. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

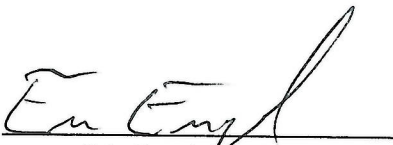
With no further business to discuss, Mr. Miller motioned to adjourn the meeting at 7:02 pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Laureen Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the May 10, 2022, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 6 pm, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the April 20th regular meeting minutes, Mr. Cooper motioned to approve the minutes. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Clerk's Report: Mrs. Miller presented the Trustees with the Payment listing since April 20th, Cash Summary by Fund and the April Bank Reconciliation. Mr. Engel motioned to approve to pay bills and Purchase Order's. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Purchase Order's

Regular:

44-2022	Anthony Hatmaker, Treasurer Ottawa Co.	\$2,233.12	Dues & Fees	1000
45-2022	Wickens, Herzer, Panza, Cook & Batista Co.	\$29,000	Accounting & Legal Fees	1000
46-2022	Erie Ottawa Intern. Airport Authority	\$324	Travel & Meeting Expense	2281
47-2022	Village of Put-in-Bay	\$74,500	Contracted Services	1000
48-2022	ODJFS	\$4,100	Unemployment Comp.	1000 & 2281

MBVFD – John Schnieder, Fire Chief: John reported that his department will be fitted for new turnout gear on May 20th. Mr. Engel motioned to approve up to \$20,000 to purchase new turnout gear for MB Fire Dept. This to be split between funds 1000 & 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on the Ohio Peterbilt invoice for the MB Fire Dept. ladder testing that came in at \$564 instead of the original quote for \$500. Mr. Cooper motioned to approve the Ohio Peterbilt invoice for \$564 for ladder testing. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

PIB EMS – Darrell Long, Manager: Darrell reported that they had 4 calls in the Township, 2 in the Village, 4 Walk-in's, 0 calls on Middle Bass, 1 call had to be transported and 1 call had to be life flighted. There will be a CPR instructor class at Firelands on June 1st. The online EMT class thru Lexipool is all set up. Darrell reported that EMS received a donation from the Woody Widmar Estate of \$5,000. There was a discussion on how the Township would process the distribution of the donation to the EMS Fund. Mr. Engel motioned to approve the plate to be installed in the Middle Bass EMS squad to be able to install an auto-load cot lift, up to \$2,000. This to be paid from fund 2081. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Darrell reported that they recently hired Tom Coury and would like to add him to the EMS Roster. Mr. Cooper motioned to add Tom Coury to the EMS Roster. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Jose Modic will transfer to St. V's. Darrell reported that there will be no narcotics to be stored on the EMS squad located on Middle Bass. He is looking to at least keep on board the general pharmaceuticals. The Township's Safety boat is moving to Oak Point dock this week for the summer season.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that they had 2 calls in April. The new members have been fully involved in the department and showing up to calls. Jeff Bruggeman who is a member of EMS will be joining the Fire Department. Mr. Engel motioned to add Jeff Bruggeman to the Fire Department roster. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Greg reported that the ladder truck is back on the island from inspections. Pumper 4 is off for inspections. Greg reported that he ran the Safety Boat for a run transport with the Put-in-Bay Police Department recently. There was a discussion sending billing for fuel for the transportation run for the PD to Catawba State Park. The Trustees would like to spray the Township's Safety Boat for spiders. Greg reported that they had a demo of extraction tools. The department is considering buying a new multi tool whole set electric which is about \$40,000 or

just go with the multi tool for \$17,000. The department had a Mass Casualty demo with the National Guard last Thursday. The Coast Guard may have grants available for booms for containment or newer boat.

Senior Center – Chris Joyce, Manager: Chris was unable to attend the meeting so she sent in a report for the Trustees. Chris reported they had 350 participants in April. The Senior Lunches continue to have a great turnout and David Hill said he emailed Laurie the invoice last week. Men's Cards will resume on Wednesday nights at 7pm during the month of June. Chris reported that Paul Jeris will be at the Senior Center or at the Mother of Sorrows to discuss his trips to Poland and the refugee crisis that has occurred there due to the war in Ukraine. They don't have a date scheduled yet for Paul to speak this month but this program will be open to all islanders. Then on Monday, June 13th at 10am Julie Mckitrick with Ottawa County Job and Family Services will be here to discuss Elder Abuse. Lastly, they have on Friday June 24th at 10am they will have Sheri Bourne from Stein Hospice will be doing a presentation "Nature's First Aid Kit" – Essential Oils. Chris reported that Theresa Finney stopped by to ask if a friend of hers could use the Senior Center kitchen on Sunday, June 12th to cook and prepare food for Theresa's grandson's graduation party later that day. There was a discussion regarding the use of the Senior Center's kitchen and the Trustees were all in agreement to saying no to using just the kitchen. If they want to rent the whole facility, they could discuss that at a later time to allow. Chris reported that the in-person County Advisory Board Meetings have finally resumed this month. The Senior Open House at Camp Perry is scheduled for September 21st. They also discussed that there will be a computerized tracking of participation for activities coming soon. Chris reported that there have been several Seniors asking to find a place to set up "Pickle Ball" courts. They asked if they could tape off a court area in the Senior Center/Fire Department parking lot. They would be able to remove the net and clear the court in seconds if there was an emergency for the Fire Department. She has spoke with Fire Chief Greg Dobos who agreed to allow the Seniors to use the parking lot but would prefer them to be as far away from the bay doors as possible. Chris reported that she will have each Senior who is participating in "Pickle Ball" to sign a "Release and Waiver of Liability, Assumption of Risk, & Indemnity Agreement" form that they have used in the past which should cover any Pickle Ball activities.

Public Participation: Lake Erie Island Conservancy regarding the Pollinator Habitat Project.

New Business:

The Trustees were presented with a letter of interest (see attached) from Jason Cooper for regularly cleaning the Township's Safety Boat. There was a discussion on how the boat needs regularly cleaned and also check lights etc. for maintenance, then recommend to the maintenance department what needs fixed. Mr. Miller motioned to accept Jason Cooper cleaning the Township's Safety Boat starting May 15th thru October 15th at \$325 a month and to additionally check lights, etc. for maintenance. Mr. Engel seconded the motion. A roll call vote was taken as followed; Mr. Engel – YES, Mr. Cooper – Abstain and Mr. Miller – YES.

Mr. Cooper motioned to approve the Island Transportation invoice for the yearly renewal of the Township's storage unit for \$656.43. This to be paid by fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to re-hire Patrick Miller for part-time Maintenance on Middle Bass for the summer season. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to renew the Township's Guardian insurance plan with the \$110 increase. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to amend the Township's Policy Manual/Employee Handbook to observe Juneteenth as a holiday. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to adopt the Resolution #05102022-01 to reimburse the Middle Bass Fire Department (see attached). Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

There was a discussion on if the PIBVFD still needed to use the Township's credit card for their Sam's Club memberships for their members. Fire Chief Greg Dobos informed the Trustees the department went ahead and got their own credit card.

Mr. Miller motioned to approve the Gerald Shanley invoice for removing trees on Runkel Rd. located on Middle Bass for \$175. This to be paid from fund 2031 Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Streacker Tractor invoices for \$149 & \$187.35 for the North Bass tracker and also invoices \$177.58 & \$178.01 for North Bass supplies. This to be paid from fund 2031. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

There was a discussion on the part-time mowing and recycling position since they have received a few letters of interest. The Trustees would like to hold off on hiring at this time.

Mr. Miller motioned to approve the Wells Fargo invoice for \$25,000 for the Middle Bass Volunteer Fire Department's Fire Truck loan. This to be paid from fund 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

The Trustees received an email from Mayor Jessica Dress regarding the startup of the Police Commission meetings. The Trustees would like to send a response letter back that one Trustee will be in attendance for the meetings but feel contract negotiations should be at a meeting specifically for that purpose.

Mr. Cooper motioned to approve the E dispatch invoice for \$1,560 for the Put-in-Bay Volunteer Fire Department. This to be paid from fund 2111. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

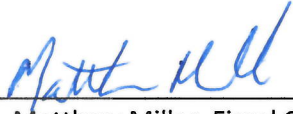
Eric Engel – Trustee: Eric reported that he spoke with Shirley at Marblehead to discuss what the Coast Guard services are like with the islands. Eric presented the Trustees with a Memorandum of understanding Internal Government Agreement with the Coast Guard he has been working with the Coast Guard on. Mr. Engel motioned to approve the Memorandum of Understanding Internal Government Agreement. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Eric reported there has been a reclamite added to the top of Catawba Ave. located here on South Bass and Gradel will be out to restripe the road as well. Craig Miller will come out to do road inspections at the end of May. Eddie Sheller will use some of the Port Authority dirt at Middle Bass for roads. There was a discussion on still waiting for a quote for cameras to be installed at Middle Bass.

Chris Cooper – Trustee: Chris reported that Envirowash is scheduled to come out this month to soft wash the cemetery headstones here on South Bass. Chris reported that was a mistaken credit card charge on his Township credit card for the old Senior Center website.

Matt Miller – Chairman: Matt reported that the Safety Service boat cover is done and ready for pick up. Mr. Engel motioned to approve up to \$500 for the purchase of boat cover for the Township's Safety Boat. This to be paid from fund 2280. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Matt reported that the trash dumpster on North Bass needs to be removed. There was a discussion on sending Terry Jenkins from Ohio Edison over to North Bass at the same time to look into installing electric to the Township building. Mr. Cooper motioned to approve the purchase of 2 solar lights; 1 to be placed at Runkel Road on Middle Bass and 1 to be placed at the old ice ramp located on South Bass up to \$8,000. This to be paid from fund 2031. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Matt reported that he has a meeting for Deist Road on Middle Bass with Mannik Smith and Geo. Gradel on Monday, May 16th. They have asked an extension till May 24th with Coastal Management. Matt also has a

meeting this Friday regarding Resort Tax. There was a discussion on the Blummsaadt vehicle damage and have yet to have a follow up from them on a report yet. There was a discussion regarding the Township's Police Levy.

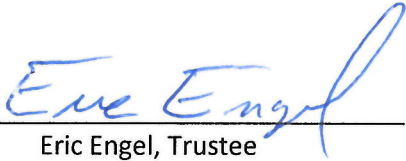
With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 8pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



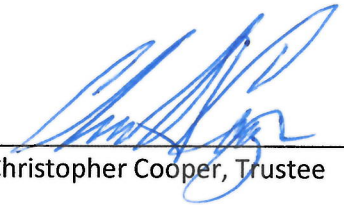
Matthew Miller, Fiscal Officer



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the June 14th, 2022, Put-In-Bay Township Regular
Board of Trustees meeting.
Held at the Middle Bass Town Hall, Middle Bass, Ottawa County, Ohio.**

At 6 pm, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

The Trustees were all in favor to amend the agenda and allow Sheriff Stephan Levorchick to speak first.

Sheriff Department – Stephan Levorchick, Sheriff: Sheriff Levorchick introduced himself and gave a brief history of his experience working for the Ottawa County Sheriff Department to the Middle Bass residents attending the meeting. He stated he has been in discussion numerous times with the Trustees regarding a possible contract with his department and the Township for law enforcement coverage. There was a discussion regarding the ongoing issues the Township is currently having with the Put-in-Bay Police Department like lack of coverage on Middle Bass, being short staffed, etc. He believes Police Chief James Kimble is doing his best with what he has.

EMS – Darrell Long, Manager: Darrell reported that they had 17 calls in the Township, 34 calls in the Village, 1 call in Middle Bass. 13 Walk-ins, 6 of those calls were transported and 4 had to be life flighted off island in May. Darrell reported that he plans to have 5 paramedics thru the summer season covered under St. V's. EMS has fully function ambulances here in Middle Bass. He is currently work with the Township and St. V's to have a medic stationed here on Middle Bass. There was a discussion on having better newer equipment for EMS on Middle Bass. Darrell reported they would like to add Bailey Tefft and Alisa Koepf to their roster. Mr. Engel motioned to add Bailey Tefft and Alisa Koepf to the EMS roster. Mr. Cooper seconded the motion. A roll call vote was taken all said YES. Darrell reported that the recliners at the MB Township house are in really rough shape and would like to request the Township to purchase a couple new recliners. Mr. Engel motioned to approve the purchase of 2 recliners for the MB Township House up to \$1,200. This to be paid from fund ~~224~~. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Public Participation – David Lamme: David presented the Trustees with a packet (see attached) on behalf of his daughter Emmie Shook. This packet explained that they believe the Trustees didn't follow correct procedure on their zoning complaint issues. The Trustees are aware of the zoning issue and attorney's have been involved. The Township's attorney is representing. **Lyndell Bartels:** Lyndell asked the Trustees if there was any progress on getting a fish box for Middle Bass. There was a discussion on running into issues with trying to get a fish box over to Middle Bass. Mr. Cooper informed everyone he has been in touch with ODNR for a fish grinder type for fish guts to be placed at the State Park on South Bass.

MBVFD – John Schneider, Fire Chief: John reported they have assisted EMS on some runs and a false alarm call recently. They are just receiving parts of new turn out gear so far. John report the department needs a larger air compressor at the fire station. John will work on getting a quote for a 150# air compressor for the station.

Eric Engel – Trustee: Eric reported that Eddie Sheller will be contacting Republic Services to get the new dumpster emptied. The Engineer's office will be placing "No Parking" signs on the curve on Deist Rd here on Middle Bass. Eric reported that the Engineer will be over to the islands to do a road inspection in a couple weeks. Todd Blumensaadt will be over on Middle Bass to do repointing of cemetery stones. Mr. Miller motioned to re-hire Jim Fisher for the Township's part-time recycling and mowing position for the summer season. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Matt Miller – Trustee: Matt reported he is still working things out with the Deist Rd. grant which is estimated to cost \$900,000 to do 885 feet now. ODNR needs to approve the plan.

Minutes: The Board was presented with the May 10th regular meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Clerk's Report: Payment listing since May 10th, Cash Summary by Fund and May Bank Reconciliation.

Purchase Order's:

Regular:

49-2022	Gerald Shanley	\$175	Repairs & Maintenance	2031
50-2022	Ohio Peterbilt	\$564	MB Fire Dept. ladder testing	2195
51-2022	Penguin Management	\$1,560	Operating Supplies	2111
52-2022	Erie Isl. Petroleum Inc.	\$1,000	PIB EMS fuel cards	2281
53-2022	Republic Services #263	\$20,000	MB Waste Trash & Recycling	2071
54-2022	Republic Services #263	\$5,000	Fish Box Removal	1000

New Business:

Mr. Cooper motioned to approve the Protegis invoice for \$166.69 for Middle Bass Fire Department Extinguisher Annual Maintenance. This to be paid from fund 2195. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Ehoive invoice for \$3,300 for the Middle Bass Fire Department tuition, books and fees for Fire Class. This to be paid from fund 2195. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

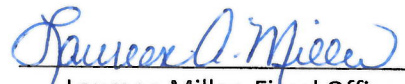
Mr. Engel motioned to approve the invoice from Jim Roesch for \$840 for repair work done on Muller Road located on Middle Bass. This to be paid from fund 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to continue the meeting to Tuesday, June 21st at 10am on Put-in-Bay. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

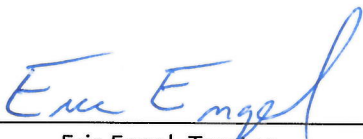
With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 8pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Laureen Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the June 21st, 2022, Put-In-Bay Township Continued Meeting
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 10 am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

PIBVFD – Greg Dobos, Fire Chief: Greg reported they had 4 false alarm calls, 1 call for a boat fire, 1 call for a person and a lawnmower that fell off a cliff and 1 call for an EMS assist in May. Greg reported the department is in need of some new radios since theirs are starting to go bad. He informed the Trustees he found the TP-8,000 Series Radios on sale for \$250 with 3-year warranty and they are normally \$350 and would like to order approximately 10 radios. Mr. Engel motioned up to \$3,000 for the purchase of TP-8,000 Series Radios on sale for \$250 each. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. The department has had issues with their radios going down during wind storms and power outages on the island. There was a discussion regarding Greg have to run the Township's Safety Boat for police transports for exchange in police officer shifts as well as prisoner transports. The Trustees would like to start billing the Village for use of the Township's Safety Boat. Greg reported that Scott Jackson donated Woody Widmar's Harley trike to the fire department. The department plans to hold a raffle to raffle off the trike. They would like to sell 300 tickets at \$100 per ticket. Greg stated the Harley trike is valued possibly at \$18,000.

Zoning – Greg Dobos, Zoning Inspector: Greg reported that the zoning complaint letter regarding the house on Evelyn Drive located on South Bass has the wrong address on it. He informed the Trustees that he believes there is a conflict of interest with the said letter since his wife cleans that house and he mows that lawn, so he will not be involved with it. He said there was an issue with boats being stored on someone's property on Airline Road located on South Bass has been taken care of. There is an issue with a dumpster on Meechan Road located on South Bass that Greg is trying to take care of. He has been working with Brian Cultice on the barn he is building on his property that is located on South Bass and that he already knows is too tall. Greg reported that he does contact Regional Planning if necessary for permit questions.

Eric Engel – Trustee: Eric reported that Jack ordered new tires for vehicles on Middle Bass and Eddie Sheller will install. Eric reported that he found 2 recliner chairs for the Middle Bass house for about \$1,200 which the Trustees originally only approved up to \$1,000. Mr. Miller motioned to approve the extra \$200 to purchase 2 recliners for the Middle Bass house. This to be paid from fund 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Eric reported that the quote for the lock at the Middle Bass EMS station came out too expensive for commercial grade and they are currently looking at something less expensive. Eric reported that the road tour with the County Engineer is coming up on June 30th. There was a discussion on running the Township's Police Services Levy again this Fall. Mr. Miller motioned to approve Resolution #06212022-1 Declaring it Necessary to Levy in Excess of the Ten Mill Limitation for the Police Services new levy, the original levy was approved for 1.5 the Trustees would like to add ¼%. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Eric reported that the United States Coast Guard mutual aid agreement with the Township has been signed and sent back to the Coast Guard to be signed on their end. There was a discussion on how well Sherrif Steve Levorchick spoke at the Trustees meeting on Middle Bass recently. Eric reported that the Safety Boat needs a new radar and he will have Jack look into it.

Chris Cooper – Trustee: Chris reported that the cemetery headstones are currently being soft washed and look great. Brad Ohlemacher discussed with Chris about an idea to have an Allen Duff day within the Township. Chris is currently looking into finding out information on how to do something like that. A few South Bass residents have discussed with Chris that they think the intersection on Meechan Road and Put-in-Bay Road should be a 4-way stop sign instead of a 2-way stop sign. The Trustees also discussed the intersection by Joe's Bar in the Township on Meechan and Catawba Ave to make that a 3-way stop sign instead of the 2-way that it is currently. Chris would like to have a stump removed at the cemetery here on South Bass as well one on Mitchell Road and at Sue Latham's old house, he will contact Paul Lemmon. Chris will be attending the upcoming Property Owners meeting here on South Bass.

Matt Miller – Chairman: Matt reported that he has been looking into the Detroit Avenue requested easement. The Township never accepted the road from the County so the road is still currently owned by the County. Matt reported that the Deist Road grant project is getting close, they are nurturing Mannik and Smith along but close to 888 feet close to \$1 million. There was a discussion regarding a possible grant to help pay for police officers for 2 years that has been applied for. There was a discussion on whether or not the Township has received any money from the Village for the snow plow invoices, they would like a follow up letter sent to the Village. The Township received a noticed from First Energy (see attached) regarding flags on the electric poles. The Trustees would like the Township to forward this notice to the Village and Chamber of Commerce.

New Business:

Mr. Miller motioned to approve the Gundlach invoices for \$161.45 for the EMS, \$161.45 for Put-in-Bay Fire Department and \$161.45 for the Township's Red House for 2022 backflow tests. This to be paid from funds 2281, 2111 and 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Ehove invoice for \$9,825 for the Put-in-Bay Fire Department for tuition, books & fees for fire class. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to accept the Trustees Compensation Resolution #06212022-2 (see attached) that was presented from the Township's Legal Counsel Brian Bonham. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to tax exempt the small portion of the Township's Frederick's property on South Bass that is still taxed. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to tax exempt the Township's school property here on South Bass that is still tax exempt. This to be paid from fund 2901. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Fire Catt invoice for \$4,628.75 for the Put-in-Bay Fire Department's fire hose and ladder testing. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Fallsway invoice for \$6,440.72 for the Put-in-Bay Fire Department's Ladder-1 inspection/repair work. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

The Trustees were presented with a Maple Leaf Cemetery Deed to be signed.

Mr. Engel motioned to approve the Warren Fire invoice for \$976.12 for the Put-in-Bay Fire Department's SCBA flow testing. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Dunfee Hurst Plumbing invoice for \$800 for work done on the emergency shower at the Put-in-Bay Fire Department. This to be paid from fund 2111. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

There was a discussion of a Gilber Heating bill and the Trustees being unaware of this bill that was not approved for the Township's house and anything in the future the Village sees needs fixed for their Police Chief at the Township's Red House needs to come thru the Trustees first. Mr. Miller motioned to approve the Gilber Heating invoice for \$4,400 for the Township's Red House located on South Bass for work being done on the air conditioner unit. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Riverside Pest Management invoice for \$938 for all Township buildings except for Middle Bass Fire Department. This to be split 3-ways to be paid ½ Township fund 1000, ¼ Put-in-Bay Fire Department fund 2111 & ¼ EMS fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve up to \$6,000 for a fire hose replacement for the Put-in-Bay Fire Department. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to raise the EMS pay for EMT-B 2nd year up to \$13/hr., EMT-I up to \$14/hr., EMT-P up to \$15/hr. effective June 21st. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve to add Saturday burial pricing to the Sunday/Holiday's price list effective August 1st, 2022. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

There was a discussion on the Township's boat fueling protocol. The Trustees would like to have Jason Cooper, who does a general cleaning of the boat, check every Thursday for the fuel for the Township's Safety Boat, then to alert Jack or Darrell when needing filled.

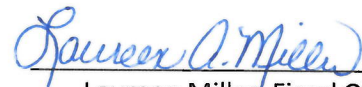
Mr. Engel motioned to approve the Fallsway invoice for the Put-in-Bay Fire Department's Engine 4 inspection/repair work. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Fallsway invoice for the Put-in-Bay Fire Department's Tanker-5 inspection/repair work. This to be paid from fund 2111. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

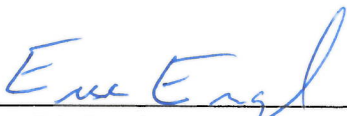
With no further business to discuss, Mr. Miller motioned to adjourn the meeting at 11:45 am. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the July 12th, 2022, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 6 pm, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the June 14th regular meeting minutes; Mr. Engel would like to add the fund allocation 2281 for the recliner chairs to the minutes. Mr. Cooper motioned to approve the minutes. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Engel would like to add to the June 21st continued meeting minutes the fund allocation 2281 for the recliner addition. Mr. Cooper motioned to approve the June 21st continued meeting minutes. Mr. Engel seconded the motion. A roll call vote was taken all said YES.

Clerk's Report: Mrs. Miller presented the Board with a payment listing since June 14th, Cash Summer by Fund and June Bank Reconciliation. Mr. Cooper motioned to approve the bills and purchase order's. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Purchase Order's

Regular:

55-2022	Wickens, Herzer, Panza, Cook & Batista Co.	\$14,000	Accounting & Legal Fees	1000
56-2022	Envirowash Ohio LLC	\$3,500	Repairs & Maintenance	2041
57-2022	Gilbert Heating, Air Cond., & Plumbing	\$4,400	Repairs & Maintenance	1000
58-2022	Ohio Edison Company	\$4,900	Electricity	1000 & 2031
59-2022	David J. Frederick	\$1,000	Travel & Meeting Expenses	1000

Blanket:

38-2022	Dues & Fees	\$400	Dues & Fees	2281
39-2022	Training Services	\$10,000	Training Services	2111
40-2022	Travel & Meeting Expenses	\$4,000	Travel & Meeting Expenses	2195

EMS – Darrel Long, Manager: Darrell reported that they had 27 runs in the Township, 81 runs in the Village, 5 runs on Middle Bass, 12 Walk-ins, 26 of those runs had to be transported and 20 of those runs had to be Life Flighted for June. Darrell reported that he has had call offs and no one taking shift, so that will result into an increase of overtime. There was a discussion on the Township's Middle Bass House having spiders and Mr. Engel will contact Al Leonard of the Middle Bass Fire Department to see if Lucky Lee's also spayed the house or not. There was a discussion on using Inter-Island Charter for transport of EMS Medic shift change for Middle Bass.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that they had 16 calls in June; 1 call for a boat fire, 5 injury accident calls, 2 false alarm calls, 2 calls for trees down, 1 call for a Co detector on a boat, 1 EMS assist call for tying up a boat for a patient, 1 call for an elevator entrapment, 1 EMS transport call, 1 call to secure a broken dock and 1 call to assist tying up a 60 ft. yacht in strong wind. Greg reported that the 89 Ford has been checked out for pump test and are waiting on small parts for repair. The department's radios are in and have been working great. Greg would like to request 10 more radios to include for all fire trucks. Mr. Engel motioned to approve the purchase of 10 additional radios up to \$3,410. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on Greg checking with Middle Bass Fire Department to see if they want any of the old radios from the Put-in-Bay Fire Department. Greg reported that they had a suitcase on fire and ammunition started exploding in the suitcase at the Put-in-Bay Resort. That being said, Greg would like to request to purchase bullet proof vest for the department. The Trustees would like Greg to get a motion from the Fire Department board stating they would all approve the Township to purchase bullet proof vest for the department. Greg reported that there is a dry hydrant at city docks. Judy Berry who is on Village Council and is in attendance at the meeting said she will inform council of the dry hydrant and get it taken

care of. There was a discussion on lengthening the fire lane on Delaware in front of the Roundhouse so they can turn right off of Lorain Ave. since Delaware is now a one-way street.

Senior Center – Chris Joyce, Manager: Chris was unable to attend the meeting, but had nothing new to report.

MBVFD: No one was in attendance. Mr. Engel reported on behalf of the department that they are currently working on getting cameras put in as well as getting the lock fixed on the door. The gate is currently broken and they have been having issues with residents dumping un-permitted items at the transfer station on Middle Bass. There was a discussion on getting a lock box over switch to have code or new gate remote to fix the issue.

Cemetery: Mr. Cooper presented an estimate to the Trustees to have Envirowash to soft wash the headstones at the Middle Bass Cemetery for \$2,000. Mr. Engel motioned to approve Envirowash to soft wash the headstones at the Middle Bass Cemetery for up to \$2,500. This to be paid from fund 2041. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. There was a discussion on replacing the Mausoleum door at the Middle Bass Cemetery and asking Middle Bass resident Marty Harayda to do the work that had been approved.

Public Participation – Dave Lamme: Dave once again presented the Trustees with a zoning procedural challenge complaint against the Township's now retired zoning inspector as well as copies of a timeline with exhibits he presented (see attached). There was a discussion on the complaint and the Trustees informed him that he needs to go through the Township's Zoning Board of Appeals.

Public Participation – Paul Jeris & Brad Ohlemacher: Paul attended the meeting via Zoom and wanted to discuss with the Trustees that he and Brad were wanting to try to get a grant for Ottawa County for a highly needed fish cleaning area within the Township. There was a discussion about Huron County having a fish cleaning station that has a grinder and the fish grindings/guts can be purchased and removed. Brian will ask the city of Huron to get more information on how to get rid of the fish grindings/guts. Paul and Brad talked with the State Park here on South Bass about moving the current fish cleaning area from behind the Township's gate to a more open area. The Trustees are definitely open to the idea of getting a fish cleaning station for the Township here on South Bass. There was a slight discussion that it could be a difficult approval with the EPA. There was a discussion on how the state pushes fishing and no one wants to deal with the results. Brad and Paul explained that there are tourism related reasons why they want to pursue these grant projects for a fish cleaning station. Paul also discussed with the Trustees sending a letter to island residents thru Township's Legal Counsel regarding Bed tax and Resort tax on it being due and how to go about paying.

Public Participation – Judy Berry, Village Council: Judy reported that they recently had a Village council meeting and they wanted to ask about turning the Catawba Ave. and Meechan Rd. intersection into a 3-way stop. The Trustees informed her that they are in approval with the County to get that completed in the near future. There was a discussion on a fire truck not being able to get thru the ally at Mr. Ed's and the Grand Islander on Saturday and what the protocol is for a private road per Fire Department. Judy reported that they are aware of the lack of police officers for this season and have discussed the option of collecting a head tax, if it was possible. There was a discussion on the AG ruling on whether they can Levy both Resort Tax and Head Tax to bring in more money for the Police budget and if the Township would be willing to join the Village to find out those next steps. Judy informs the Trustees that she has concerns for future of the Put-in-Bay Police Department and whether or not they will be able to continue a contract with the Township due to lack of officers and funding. There was a discussion on asking the Lobbyist how to collect resort tax from a business once it has been sold, if they need to collect from the new owner what's due. Judy reported that there is another police commission meeting coming up on Tuesday, July 19th at 6pm and invited the Trustees to attend. There was a discussion on liquor establishments and if required to hire certified officer for certain times and who holds their commissions.

Public Participation – Joey Wolf: Joey suggested to the Trustees that they should hold another Town Hall meeting for the new Police Levy soon and she and Greg Dobos would be interested in running the meeting to support the levy. The Trustees informed Greg and Joey that Paula Ziebarth is interested in helping with the meetings to support the levy. Joey will get in touch with Paula so she can start being involved. The Trustees would like Joey, Greg and Paula to set up a special meeting to answer questions as a political action committee.

Eric Engel – Trustee: Eric reported the Port Authority would like to use a rock separator at Middle Bass and any damage done to the rock separator the Port Authority will be responsible for. Eric will coordinate with Jack for the rock separator. Eric sent in TRQ's to the Engineer regarding a private road sign at Bob Bahney's house here on South Bass and County will send a letter stating the sign impedes safety services; another was sent for an opinion on the intersection of Meechan and Put-in-Bay Road to make it a 4-way stop or place a cross traffic does not stop sign; and the other TRQ was for a drain on Deist Rd that is located on Middle Bass is collapsing and to have County come up with a way to provide pipe as well as fix the issue. There was a discussion on having Doug Sandwisch who is a Township employee could do the work to fix the drain if needed and TRQ was sent to see if the County could put up a curve and no parking signs on Deist Rd.

Chris Cooper – Trustee: Chris reported the Township Cemetery department would like to add a \$50 administration fee and to amend it into the Township's Cemetery Rules for transfers. Mr. Cooper motioned to amend the Township's Cemetery Rules to charge an administration fee for transfers. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Paul Lemmon will be out to do stump grindings at Maple Leaf Cemetery here on South Bass at the corner of Catawba and Lakeview and on Mitchell Road. Chris reported Envirowash is would be going to Middle Bass soft washing the headstones

Matt Miller – Trustee: Matt reported that he had a Deist Road meeting with ODNR recently. There was a discussion on if the Township's Safety Boat on gas being recently filled up and the radar needing worked on. There was another discussion on Fire Chief Greg Dobos having to do late night transports for the Police Department and the issue of not wanting to not drive the boat back to the island at night by himself. Matt informed Greg he will contact Sheriff Levorcheck about this issue. Mr. Cooper will also look into night vision equipment for the Township's Safety Boat.

New Business:

Mr. Cooper motioned to approve the Judco, Inc. estimate for the Township's 2005 Chevy Dump Truck up to \$10,000. This to be paid from fund 2031. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the additional \$410 for the Ray's Electronics that was originally approved for \$3,000 for the Put-in-Bay Volunteer Fire Department's radios. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Griffin Pavement Striping invoice for \$106 for "Road Ends" and "End of Road" street signs. This to be paid from fund 2031. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

There was a slight discussion on the County Engineer's letter regarding Round 37 SCIP and LTIP.

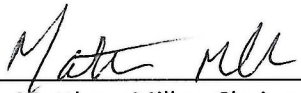
Mr. Miller motioned to approve the Streacker Tractor invoice for \$875.42 for TN75 Tires. This to be paid from fund 2031. Mr. Cooper seconded the motioned. A roll call vote was taken, all said YES.

The Trustees were presented with a Crown Hill Cemetery Deed to be signed.

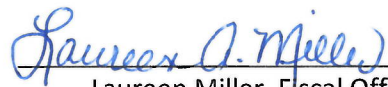
Mr. Miller motioned to adopt Resolution #07122022-2 To Recommend to the Board of Commissioners; Ottawa County, Ohio to Designate none of Put-in-Bay Township, Ottawa County, Ohio As a Restricted Area, Prohibiting the Construction of Large Utility Facilities Throughout The Entire Township As Outlined Herein (see attached). Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve Resolution #07122022-1 to go forward with levying tax in excess of the ten mill limitation for the Police Services Additional 1.5 Mil Levy. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

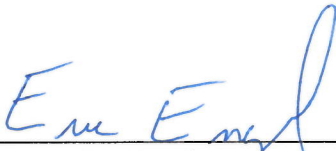
With no further business to discuss, Mr. Cooper motioned to adjourn the meeting at 9pm. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Laureen Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the August 9th, 2022, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 6 pm, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

The Trustees were all in favor to allow a few people to speak first since they had to catch a ferry.

Laurie Manning who is the Client Executive with Hylant Administrative Services presented the Trustees with the Township’s 2023 Ohio Plan Insurance Package and explained how not much has changed, and went over the coverage for the Township.

Senior Center – Chris Joyce, Manager: Chris reported that they had 580 participants in June and 596 participants in July. There have been some COVID-19 cases popping up among the Seniors recently. Chris reported that there will be estate planning meetings held at the Senior Center soon. Chris reported that the AED pads have expired that are stored at the Senior Center. She recently spoke to Darrell Long the EMS manager on options to order replacements. There was a discussion on how new AED pads are currently unavailable due to supply chain and was suggested to get a new unit. Darrell informed her that he will look to see if he can get a better price on a new unit thru Put-in-Bay EMS. Mr. Miller motioned to approve up to \$2,800 for Darrell to purchase a new AED unit for the Senior Center. This to be paid from fund 1000/Senior Center. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Minutes: The Board was presented with the July 12th regular meeting minutes; Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Clerk’s Report: Mrs. Miller presented the Board with a payment listing since July 12th, Cash Summary by Fund and July Bank Reconciliation. Mr. Cooper motioned to approve the bills to be paid. Mr. Miller seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the Purchase Orders as presented. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Cooper motioned to approve the bills to be paid. Mr. Miller seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the Purchase Order’s. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Purchase Order’s

Regular:

60-2022	Wickens, Herzer, Panza, Cook & Batista Co.	\$10,000	ODNR Coastal MGMT Grant	4902
61-2022	Internal Revenue Service	\$711.74	Dues & Fees	1000
62-2022	Treasurer of State	\$1.34	Dues & Fees	1000

Blanket:

42-2022	Dues & Fees	\$500	Dues & Fees	1000
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MBVFD – Alan Leonard, Member: Alan reported that they had 1 run in July. The turnout gear is arriving in sporadic. Alan reported that the department has purchased a 5” hose thru their volunteer fund money. Alan informed the Trustees that the department’s air compressor has been having issues. Alan said they are looking into contacting Pneumatic Engineer out of Whitehouse, Ohio that is a small company to see if they would come service the air compressor. There was a discussion the department having issues with the station compressor not making enough pressure to fill the truck tires. The Trustees suggested that they check if the Township’s compressor on Middle Bass will fill the tires.

EMS – Darrell Long, Manager: Darrell reported that they had 36 calls in the Township, 90 in the Village, 4 Middle Bass calls, 29 Walk-ins, 18 of those calls had to be Transported and 11 of those had to be Life Flighted. There was a discussion

regarding sharing the cost with the Put-in-Bay Volunteer Fire Department for the rescue basket since the price came in higher than they expected. Mr. Miller motioned to approve that EMS pay half the cost of the rescue basket and to transfer from EMS fund to the Put-in-Bay Volunteer Fire Department fund. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that they had 8 calls in July. All the department's radios have arrived and are working great. Greg reported that they should have about 10 used radios to give to the Middle Bass Volunteer Fire Department. They had a pump demo recently and found out that specific pump is hugely expensive. Greg reported that he is going to talk to Rozann Keiser to see if there are any grants out there to help purchase a new pump. The department had their monthly meeting recently and they were all in favor of purchasing 4 bullet proof vests to have available for the first truck out, Greg will look into getting a quote. Greg reported that the new turn out gear price has increased 15-20%. Mr. Miller motioned to approve up to \$20,000 for the purchase of 5 more new turn out gear sets. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Greg reported that the department would like to add David Festemeker to the roster. Mr. Cooper motioned to add David Festemeker to the department's roster as well as the EMS roster. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Greg reported that Tim Niese informed him that the department is not needed to be at the Bash on the Bay concerts this year and that they hired their own service. There was a discussion on Greg not hearing anything yet about the Road Races this year and has reached out to Rich Hahn. Greg reported that on August 16th they will be doing Port Safety with the Coast Guard.

Zoning – Greg Dobos, Zoning Inspector: Greg reported that the property on West Shore here on South Bass has gotten a dumpster and has started to clean up the outside of their property. There was a discussion about Pillon vs. Senney for the fencing located on Detroit Ave here on South Bass. Greg reported that the Cultice barn here on South Bass variance has been approved for height with exception cannot be rented.

Cemetery – Chris Cooper, Trustee: Chris reported that the cemetery department is getting busier. He also updated the Cemetery Fees and put them on the Township's website.

Public Participation – Judy Berry: Judy was here representing the Village Council. Judy reported that the Council has approved Sherry Warner from Roetzel for their Lobbyist. There was a discussion on moving forward with collecting Resort Tax within the Village. Judy reported that she spoke with Gavarone's assistant to get the conversation started in Columbus on head tax here on South Bass. There was a discussion on setting up a meeting with the Lobbyist to discuss holes of the resort tax. There was another discussion on how there are still dry hydrants that need repaired at the Village Docks and Judy will look into it.

Eric Engel – Trustee: Eric reported that he spoke with Craig Miller from the Engineer's office regarding the question of the TRQ's the Township sent over. Doug Sandwisch is willing to do the work in October for Deist Rd TRQ and use a steel plate to cover the road. Eric reported they are putting a temporary stop sign on Catawba Ave here on South Bass to make it a 3-way stop at Catawba and Meechen Rd. They are also planning on putting a 4" strip bar on road. There was a discussion on making that new stop sign a flashing stop sign and to put a notice in the Gazette and Township's Facebook page regarding the new stop sign. There was a discussion on working with the County Engineer's office for a chip/tar projects for Niagara, Mitchell Rd and Chapman Rd here on South Bass. The new screener has been delivered to Middle Bass. Eric reported that the Township's truck and van from Middle Bass is being sent to South Bass for repair inside the Township maintenance building. There was a discussion regarding the chain link fence at Parker's Park here on South Bass that it fell down due to being vandalized and the maintenance crew is working on getting estimates to repair the fence.

Chris Cooper – Trustee: Chris reported that Burns looked at the trees at the Maple Leaf Cemetery, Trenton Ave and Mitchell here on South Bass and decided it was too large for him to do. He has contacted All American Tree to receive

estimates. Chris reported that the deck plate for the Township's Safety Boat fuel visual is in. Chris reported that he worked on the Township's website to make it easier to access from a mobile device. The Township's meeting minutes are up to date on the website as well.

Matt Miller – Chairman: Matt reported that the Deist Road project on Middle Bass has been approved for a temporary permit and the stone is going in. Another firm needs to come in for a natural shoreline. There was a discussion on the Township's Safety boat needs to be moved by September 12th. Mr. Miller motioned to approve the Middle Bass Town Hall brick project for \$19,875 according to the bylaws. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

New Business:

Mr. Miller motioned to approve the Township's Public Funds Depository Agreement with First National Bank. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Gilbert Heating Co. invoice for \$762 for the EMS AC unit repair. This to be paid from fund 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Buck & Knobby Equipment Co. invoice for \$19,700 for the Middle Bass Screener. This to be reimbursed by the Put-in-Bay Port Authority. This to be paid from fund 2031. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Fallsway invoice for \$4,288.18 for the Put-in-Bay Volunteer Fire Department's Pumper-3. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Yardworks invoice for \$60.77 for the EMS House here on South Bass. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Lucky Lee's Pest Control invoice for \$449.40 for the Middle Bass Volunteer Fire Department station, Middle Bass Township Garage and the Middle Bass Township House. This to be split 3-ways from funds 2195, 2141 & 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Hartung Title Agency, Inc. for \$1,500 to pay from the DNR Grant money. This to be paid from fund 4902. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

The Trustees discussed raising the Township's commercial cardboard vouchers from \$12 to \$17 and if someone shows up with no voucher to drop off cardboard it's a \$20 charge. This would be effective January 1st, 2023. The Trustees would like to review this in their September meeting with a recycling report.

There was a slight discussion on the Republic Service invoice for \$446.04 for an additional trash pickup for St. Hazard Condos located on Middle Bass.

Mr. Miller motioned to go into Executive Session regarding personnel at 8:15 pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

- 1) Personnel Matters (ORC 121.22 (G)(1)) – This refers to the appointment, employment, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Mr. Miller motioned to come out of Executive Session at 8:21 pm. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 8:21 pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the September 15th, 2022, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 9 am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

The Trustees were all in favor to amend the agenda to allow Public Participation to go first. In attendance for Public Participation: Judy Berry, Michael Dillon, Sally Stuckey, Mark Friebel, Randy Broderide, Roger Road, Brian Cultice, Ed Hubner, Jeff Grantham, Craig Cox, Luella Kacirek, Russ Brohl, John Fisher and Ray Fogg.

Public Participation: Michael Dillon: Michael reported that he was wanting to clear up some rumors he had heard on the Township's Police Levy. There was a discussion on the idea of the Township looking into having a Police District instead of bringing the Ottawa County Sheriff Department to the islands. There was a discussion on the idea of the Township hiring the Sheriff Department for just Middle Bass and have another contract for Put-in-Bay Township with the Put-in-Bay Village Police Department. There was another discussion on residents' concerns if the Township went with the Sheriff Department that the Put-in-Bay Police Department would eventually not have enough funds to support. **Sally Stuckey:** Sally expressed her opinion to have one Police Department for the islands. **Roger Rhoad:** Roger wanted to point out that if the Township went with the contract with the Sheriff Department, then the County would receive money from the residents. **John Fisher:** There was a discussion on coming up with an agreement between the Village & Township if the Police Department breaches the Township's contract that there would be some type of fine. **Ray Fogg:** Ray expressed that he would like to see the Township work things out with the Village and sign the Police contract with the Village and not the Sheriff Department.

Minutes: The Board was presented with the August 9th regular meeting minutes, Mr. Engel motioned to approve. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

The Trustees were all in favor to amend the agenda and allow Alan Leonard to speak next.

MBVFD – Alan Leonard, Member: Alan reported that the department had a foam presentation and they discussed splitting it between their department and the Put-in-Bay Volunteer Fire Department. Alan stated they have a new vendor contacted to come out and look at their air compressor. Alan presented the Trustees with two quotes from Atlantic Equipment. Alan reported that the department had no fire runs but had 5 EMS runs in August. EMS past practice to have Mercy remove drug boxes from the ambulance on Middle Bass. There was a discussion on a possible solution to keep the drug boxes. The department will be having fall competency course for Fire Paramedics. Mr. Miller motioned up to \$10,000 for the purchase of a pallet for foam from Advanced Eco Systems Inc., the pallet to be split with the Put-in-Bay Volunteer Fire Department. This to be split 50% from fund 2111 and 50% from fund 2195. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Cooper motioned to approve the two quotes from Atlantic Emergency, Inc. for the department up to \$4,000. This to be paid from fund 2195. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

EMS – Darrell Long, Manager: Darrell reported that they had 18 calls in the Township, 61 in the Village, 12 Walk-ins, 3 calls on Middle Bass, 15 of those calls were Transported and 8 of those calls had to be Life Flighted. Darrell reported that they would like to have Deacon Jim O'Donnell as the department's Chaplin. Mr. Miller motioned to approve that Deacon Jim O'Donnell be the Chaplain and honorary department member. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. There was a discussion on the new diagonal parking on Delaware Ave and not having enough room to fit an ambulance or fire truck. There was a discussion on having Darrell contact Gilbert to check the furnace units at all the Township buildings here on South Bass. Darrell reported that they have been having issues with the ceiling fan in the

upstairs of the station and will have Jack take a look at it. Darrell reported that the concert went well, had a lot of help from Mercy and they had a cooling tent for the attendees at the concert this year.

Cemetery- Luella Kacirek, Secretary: Luella reported that they have an interment coming up on Monday and the family has a bench to place instead of a headstone at the burial site but there is no accommodation for that. There was a discussion on how the Brausch/Hauck family would like to plant a tree. There was a discussion on what type of trees to be planted like a dwarf tree, etc. and would need to be staked out where it has to go.

Clerk’s Report: Mrs. Miller presented the Trustees with the Payment Listing since August 9th, Cash Summary by Fund and August Bank Reconciliation. Mr. Miller motioned to approve the bills to be paid. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Engel motioned to approve the Purchase Order’s as presented. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to break-out the Purchase Order for Jason Cooper and approve separately. Mr. Engel seconded the motion. A roll call vote was taken as followed: Mr. Engel – YES, Mr. Cooper – Abstained, Mr. Miller – YES.

Purchase Order’s:

Regular:

63-2022	Buck & Knobby JCB	\$19,700	Machinery, Equip. & Furniture	2031
64-2022	Lucky Lee’s Pest Control	\$449.40	Repairs & Maintenance	2195, 2281 & 2141
65-2022	Jason Cooper	\$2,000	Repairs & Maintenance	1000 & 2281
66-2022	Fallsway Equip. Co.	\$4,288.17	Repairs & Maintenance	2111
67-2022	Gilbert Heating	\$762	Repairs & Maintenance	2901
68-2022	Ray’s Electronics	\$3,410	Machinery Equip. & Furniture	2111
69-2022	Island Service Company	\$1,654.52	Repairs & Maintenance	1000 & 2281
70-2022	Village of Put-in-Bay	\$74,500	Contracted Services (PD Contract)	1000
71-2022	Amplex	\$100	Telephone	1000
72-2022	ODJFS	\$2,500	Unemployment Compensation	2281
73-2022	Treasurer of State	\$2,174	Accounting & Legal Fees	1000
74-2022	Judco, Inc.	\$8,900	Repairs & Maintenance	2031

Invoices that need to be approved:

Mr. Miller motioned to approve the Heritage Fire Equipment invoices for \$1,523.58, \$258.56, \$14.20, \$95.85, \$95.85, \$95.85 & \$14.20 for servicing the Put-in-Bay Volunteer Fire Department’s extract tools & repairing their extraction cutters that broke a blade. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve Ray’s Electronics, Inc. invoice for \$203 for programming radios for the Put-in-Bay Volunteer Fire Department. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Fire Force invoice for \$4,686 for turnout gear for the Middle Bass Volunteer Fire Department. The Trustees had originally approved up to \$20,000 for the purchase of turnout gear for the department. The Trustees would like to add up to \$5,000 to the original \$20,000 that was originally approved. This to be paid 50% from fund 1000 and 50% from fund 2195. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Ottawa County EMA invoice for \$285 for the I Am Responding Annual Fee for the Middle Bass Volunteer Fire Department. This to be paid from fund 2195. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Ottawa County EMA invoice for \$618 for the I Am Responding Annual Fee for EMS. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Hylant invoice for \$32,224 for the Renewal of Ohio Plan Package for the Township's insurance. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the A & L Compaction Equipment invoice from 4/26/2022 for \$1,353.72 that was for repair work done on the Township's Middle Bass Compactor. This to be paid from fund 2071. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Petrarca Landcare, Inc. invoice for \$4,504.50 for tree removal at the Township's Cemetery, Mitchell Rd & Trenton Rd here on South Bass. This to be split 50% from fund 2041 and 50% from fund 2031. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the purchase of a new refrigerator for the Township's Red House here on South Bass up to \$1,400. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Senior Center – Chris Joyce, Manager: Chris was unable to attend the meeting but sent in a report for the Trustees. Chris reported that they had 704 participants in August. Darrell the Township's EMS manager is checking with his ZOLL representative regarding a new AED for the Senior Center. Darrell informed the Trustees he is looking to get the Senior Center a new AED that is the same one as the Put-in-Bay School. Chris reported that on September 7th Bob Reynolds did a presentation at the Senior Center on "The Maiden Voyage of the Onward". September 22nd is the Senior Center's annual Road Race picnic potluck that will be held at the Mehling's property. September 29th the Seniors are heading to the mainland to tour the Hayes Home & Museum and then have a catered lunch in the auditorium. Chris reported that OCTA will transport up to 16 people. She stated they currently have 20 Seniors signed up, so some will drive themselves. Chris reported that the total cost for this even is \$31 per person which includes the \$17 admission fee and the catered lunch is \$14. Chris would like to request from the Trustees that \$16 of the cost per person be covered by the Senior Center fund. That way the cost per person would only be at \$15 instead of \$31. Mr. Engel motioned to approve the cost of \$16 per person be covered by the Senior Center fund for this event. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Chris reported that on October 11th they will have their annual Fall Potluck/Cider press at the Senior Center. She states they may just buy the cider rather than press island apples this year depending on how much help they will have. On October 17th they are setting up a presentation on "Estate Planning" in conjunction with the library. On October 31st (or whenever Trick-or-Treat is) the Seniors will be at the Senior Center parking lot or inside to pass out treats to the kids.

PIBVFD – Greg Dobos, Fire Chief: Greg was unable to attend the meeting but sent in his report to the Trustees. Greg reported that they had 10 calls for the department in August. Fallsway will be coming sometime this month to install a radio bank. Greg went to a demo on Middle Bass for an F500 fire encapsulation solution (Middle Bass Fire Department will discuss in their report what it does) the department is looking to split a pallet with the Middle Bass Fire Department. Greg reported that they will be selling beer at the Road Race as well this year. Jaws of Life got repaired. A light bulb burnt out on pumper 4 scene light. Greg stated they don't make those bulbs anymore. However, he is currently pricing them out to get a new one. Greg reported that the department's Clam Bake is Saturday and he hopes to see everyone there.

Eric Engel – Trustee: Eric reported that the rocks in landscaping on Chapman Rd. here on South Bass will cause issues for the Township's snowplows and will be the property owners' liability if in road right away. Mr. Engel motioned to approve up to \$4,500 for cameras at the Middle Bass Fire Station from North Coast Integrations. This to be split 25% from fund 2282 and 75% from fund 2071. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Chris Cooper – Trustee: There was a discussion on the amount of golf carts that are in Township Cemeteries here on South Bass. Chris would like to put up an all vehicles must remain on drive sign at Maple Leaf and a no golf carts allowed sign at Crown Hill Cemetery here on South Bass. Mr. Miller motioned to approve the purchase of a night vision camera for the Township’s Safety Service Boat up to \$2,200. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Matt Miller – Trustee: Matt reported that he had a meeting with ODNR and the extension signed for the grant through 2023. A copy will be sent to the Township office to keep on file. KS Associates will finalize permits for grant.

New Business:

The Trustees were handed Cemetery Deeds to be signed.

The Trustees would like to hold off on reviewing the Recycling Report until next meeting.

The Trustees were presented with an email from Bradley Zura, the Ottawa County Auditor regarding the Ohio Public Works grant money.

The Trustees were presented with a letter from Capital One Trade Credit regarding the Township’s Blue Tarp Financial account for Northern Tools.

There was a slight discussion on the Public Notice from the Ottawa County Board of Commissioners for Senate Bill 52 – Wind & Solar Restrictions.

The Trustees were presented with a letter from the Ottawa County Budget Commission regarding the approval of the Local Government Fund monies for FY 2023.

Mr. Miller motioned to approve the Middle Bass Town Hall Expenditure request to refurbish their play ground up to \$40,000. This to be paid from fund 2192. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Resolution Accepting Tax Rates. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

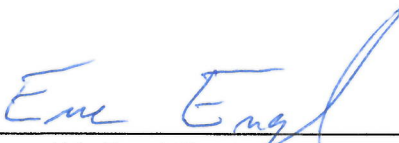
With no further business to discuss, Mr. Cooper motioned to adjourn the meeting at 12:40pm. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the October 11, 2022, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 5:30 pm, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the September 15th regular meeting minutes, Mr. Engel motioned to approve those minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Clerk’s Report: Mrs. Miller presented the Trustees with the Payment Listing since September 15th, Cash Summary by Fund and September Bank Reconciliation. Mr. Engel motioned to approve the bills to be paid. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the Purchase Order’s as listed. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Purchase Order’s:

Regular:

75-2022	Lexipool	\$1,300	Training & Services	2281
76-2022	Petrarca Landcare, Inc.	\$4,504.50	Repairs & Maintenance	2041 & 2031
77-2022	Fire Force, Inc.	\$20,000	Repairs & Maintenance	1000 & 2195
78-2022	A & L Compaction Equip.	\$1,353.72	Repairs & Maintenance	2071
79-2022	Wickens, Herzer, Panza, Cook & Batista Co.	\$6,000	Accounting & Legal Fees	1000
80-2022	North Coast Integrated Tec., Inc.	\$4,374.50	Machinery, Equipment & Furn.	2071 & 2281
81-2022	Middle Bass Town Hall	\$22,800	Repairs & Maintenance	2192
82-2022	Innovative Sport Surfacing	\$15,155	Repairs & Maintenance	2192

Blanket:

43-2022	Work on MB Compactor	\$1,353.72	Repairs & Maintenance	2071
44-2022	Engineering Services/ODNR Grant	\$7,500	Engineering Services	4902

EMS – Darrell Long, Manager: Darrell reported that they had 7 calls in the Township, 40 in the Village, 2 on Middle Bass, 10 Walk-ins, 13 of those calls had to be Transported and 9 of those calls had to be Life Flighted in September. Darrell stated that EMS runs this year have already surpassed the year end total runs for 2021. Darrell reported that the auto-pulse batteries they have here on South Bass are currently being recalled. Mr. Cooper motioned to approve up to \$5,000 for the purchase of new batteries for the Auto-pulses here on South Bass. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. There was a discussion on the auto-pulse batteries on Middle Bass and North Bass, Alan Leonard will check the ones on Middle Bass and Darrell will contact Dale Burris on North Bass to go check those. Darrell reported that Allie and Doug from St. V’s are wanting a meeting with the Township Trustees to discuss telemedicine and membership, no date/time has been set up yet for this meeting. Darrell has contacted Gilber Heating and they will be on the island in a couple weeks to inspect furnaces for all Township buildings here on South Bass. There was a discussion on purchasing a mini split units for the Middle Bass Township House for AC/Heat, Chris Cooper will look into this and get a quote. There was a discussion regarding the new EMS driveway off Erie St. and a shed possibly in the way of that, Chris Cooper will look into that. Darrell reported that life flight membership is still on. Basic meds that are currently located on Middle Bass will be staying there. There was a discussion on Middle Bass Fire Department members who are medics need to do their competencies which are November 3rd and 4th.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that they had 4 calls in September. The department is having an open house on Thursday from 6pm – 8 pm for Fire Prevention Week and everyone is invited to stop by. Fallsway will be on South Bass next week. There was a discussion on gear coming in bits and pieces. Greg reported that he turned in

Courtney Russell's paperwork to Laurie so the Township can have her paperwork in her file out here. There was a slight discussion on her being an EMS student as well. Greg reported that he does EMS testing on November 1st.

MBVFD – Alan Leonard, Member: Alan reported that they had no fire runs but 2 EMS assist runs in September. The foam is in for both Put-in-Bay Volunteer and Middle Bass Volunteer Fire Department's. There was a discussion on Alan checking on AED's that are located on Middle Bass to see if they are up to date. Alan is currently working with Bernice for Middle Bass medics on drivers license checks with St. V's. Alan will be attending competencies here on South Bass which are November 3rd and 4th. Alan will be speaking with Dr. Krebs from St. V's about storing and securing narcotics on Middle Bass. There was a discussion on having Life Flight membership information available to Middle Bass residents, Darrell will work with Alan on that.

Senior Center – Chris Joyce, Manager: Chris was unable to attend the meeting due to the ferry schedule so she sent in her report to the Trustees. Chris reported that they had 776 participants in September and are seeing some new faces at their exercise classes. Chris reported that on October 11th they will have a Fall Potluck at the Senior Center, October 17th Ed Clunk will be at the Senior Center to discuss changes in Medicare, October 17th Debby Parker will be doing a presentation on "Estate Planning" in conjunction with the library and on October 31st the Seniors will be at the Senior Center Parking lot or inside (depending on weather) to pass out treats to the kids. Senior lunches have been going well. Chris reported that she is planning to resume their Annual Christmas Luncheon this year and is hoping the Put-in-Bay Rec Committee will help with the costs as they have in the past. Sue Thwaite has agreed to cater for the luncheon. The date for the Annual Christmas Luncheon will either be December 13th or 14th. EMS Manager, Darrell Long is still looking to order a new AED for the Senior Center. Their 2022 Senior Hall of Fame Recipient is Richard Gump. Chris reported the award ceremony is next Thursday, October 20th at 5pm at the CMP Air Rifle Range at Camp Perry. Chris will be accepting the award on Richard's behalf since he is unable to attend.

Public Participation: Jake Market: Jake wanted to inform the Trustees that he and his wife are currently filing a petition for a Class 2 Annex into the Village of Put-in-Bay for their property that is currently located within the Township. A copy of this petition has been given to the Trustees as well as the County Commission's Board. Jake would also like to set up a date and time with the Put-in-Bay Volunteer Fire Department to do some training on the Miller Boat Line ferries. **John Fisher:** John was wondering if there has been any progress made with the negotiations between the Township's Police Contract that the Village or the Sheriff. The Trustees have informed John they are currently waiting to review the Police Contract with the Village has drawn up before making any decisions, the Township has yet received a copy of the Police Contract. There was a discussion on the letter the Trustees received from the Mayor and requesting an extension from the October 15th requested deadline.

Eric Engel, Trustee: Eric reported that he spoke with Craig Miller from the County Engineer and the Township's OPW Grant looks good and is moving forward. Eric stated the County would pay 50% of the match cost for the Put-in-Bay Road OPW Grant. Eric will be receiving specs for drain work on Deist Road located on Middle Bass via email. There was a discussion on having Doug Sandwisch do the drain work and ditch work on Deist Road on Middle Bass for Township to cover the labor. Eric reported that the County should have a stop sign by Spring for the Catawba Rd, Meechen Rd. and South Bass State Park intersection. Eric is currently waiting to get clarification on location for the sign at Bahney's house that is in the road right of way here on South Bass. There was a discussion on getting a survey or boundary lines checked at the Middle Bass Cemetery to possibly approach the state about purchase of property, Chris Cooper and/or Luella Kacirek will check into that. When everyone is out of the Township's Middle Bass House, Eric will have Eddie Sheller work on closing it up and winterizing it. Eddie will also check on all Township propane, gas and diesel on Middle Bass. Eric also reported that the new cameras are up and working that are at the Middle Bass Fire/EMS Station and Recycling.

Chris Cooper, Trustee: Chris reported that the night vision is installed on the Township's Safety Service Boat. There was a discussion on the dock lines being stolen that are used for when the Township Safety Service Boat is docked and Greg Dobos to pick up more lines from the Island Hardware Store. There was a discussion on Jason Cooper being done

cleaning the Township Safety Service Boat next week for the season. The Trustees were in favor to have Jason keep cleaning the boat till November 1st. Chris is currently working with Barnes Nursery to figure out what types of trees to plant at the Township's Cemeteries here on South Bass. There was a discussion on the Senior Center website having issues. Mr. Engel motioned to purchase a new website for the Senior Center up to \$20 per month. This to be paid from fund 1000/Senior Center. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

Matt Miller, Chairman: Matt reported that him and Judy Berry from Village Council will be having a conference call with the tax attorney on Friday regarding head tax. There was a discussion regarding golf cart parking on Delaware Ave and the difficulties of getting a Fire Truck and/or EMS squad to a call on that road. There was a discussion on getting cameras to put on the dash for EMS and Put-in-Bay Fire Department trucks, Fire Chief Greg Dobos will look into this. Matt reported that KS Associate's will replace Mannik Smith for Engineer for Deist Rd project on Middle Bass. There was a discussion on the Township doing a trip to North Bass for fuel, diesel tanks at end of dock are not used by the State. Power going in at the Township building at the North Bass airport.

New Business:

The Trustees were presented with a year-to-date recycling report. After some discussion, the Trustees would like to revisit the recycling report next month's meeting.

Mr. Cooper motioned to approve the Ottawa County EMA I Am Responding invoice of \$285 for the Put-in-Bay Volunteer Fire Department. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Hylant invoice for \$233 for Laureen Miller's bond renewal as the Township's Fiscal Officer. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Pneu-Matic Engineering, Inc. invoice for \$1,051.46 for work done on the Middle Bass Fire Department's breathing air compressor. This to be paid from fund 2141. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve up to \$6,000 for the Fox Stone Products, Inc. estimate for the fence at Parker's Park here on South Bass. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve up to \$3,000 for the Fox Stone Products, Inc. estimate for the Ice Ramp on the West Side here on South Bass is undermined. Eric to contact Fox Stone to get more information on the work needed done there. This to be paid from fund 2031. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Topsy Turvey invoices for Senior Lunches; \$368 – May, \$200 – June, \$256 – July, \$392 – August and \$360 – September. This to be paid from fund 1000/Senior Center. Mr. Cooper seconded the motion.

With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 7:15pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.




Matthew Miller, Chairman



Laureen Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the October 5, 2022 at 8 am. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 8 am, Mr. Miller called the Special Meeting to order.

In attendance was Matt Miler, Eric Engel, Chris Cooper and Beth Furner – Assistant to the Fiscal Officer.

Mr. Miller indicated that the purpose of this meeting is to discuss Deist Rd Engineering, Winter Fuel Purchase and Middle Bass Cameras.

Mr. Engel motioned to adopt the Resolution #10052022-1 authorizing Proposal for Professional Services with KS Associates, In. for a total of \$26,900 to provide professional surveying and engineering services for stabilization of the shoreline adjacent to Deist Rd on Middle Bass Island. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to allocate \$15,000 for the purchase of winter fuel. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

There was a discussion on the invoice from North Coast Integrated Technologies for the Middle Bass Cameras and whether or not it did go above the originally approved amount. The Trustees originally approved up to \$4,500 for the cameras and the invoice only came to \$4,374.

With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 8:10 am. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



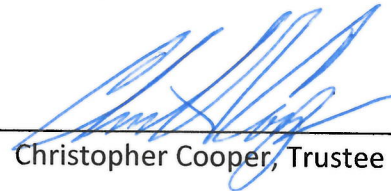
Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the November 15, 2022, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 6:30 pm, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

The Trustees were all in favor to amend the agenda to allow Alli, Sandy and Doug from Mercy to go first.

Public Participation – Alli, Sandy and Doug from Mercy: Doug is the director of Mercy and gave an introduction of himself to the Trustees. Doug reported that they are currently working on getting telemedicine set up here on Put-in-Bay. Doug stated they are working on relabeling vehicles and freshen things up for Put-in-Bay EMS. There was a discussion on the Health System and how they lost federal funding after COVID so they had to start reducing incentives. There was another discussion on Life Flight insurance.

MBVFD – Alan Leonard, Member: Alan reported that the meds/drugs at Middle Bass Fire Department are in place. They had 1 Fire run which was a false alarm at Hazard Condo’s. Alan reported that the turn out gear for the department is in. There was a discussion on false fire calls at the Middle Bass State Park. Alan will find out if the Fire Chief or Island Grind is receiving the false calls at the Middle Bass State Park. Mr. Engel wanted to inform the department that after Thanksgiving there will be a road closure on Deist Rd which is located on Middle Bass for a short period of time.

Minutes: The Board was presented with the October 5th special meeting minutes, Mr. Engel motioned to approve. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. The Board was also presented with the October 11th regular meeting minutes, Mr. Cooper motioned to approve. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Clerk’s Report: Mrs. Miller presented the Trustees with the Payment Listing since October 11th, Cash Summary by Fund and October Bank Reconciliation. Mr. Miller motioned to approve the Payment Listing and Purchase Order’s as presented. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Regular:

83-2022	O. E. Meyers Co.	\$748.17	MB Fire Propane	2195
84-2022	Hylant Admins. Services Inc.	\$283	Dues & Fees for Bonds	1000
86-2022	Pneu-Matic Engineering, Inc.	\$1,051.46	MB Fire Compressor	2195
87-2022	Ohio BWC	\$5,000	Workers’ Compensation	1000
88-2022	Advanced Eco Systems, Inc.	\$8,868	Repairs & Maintenance	2111 & 2195

Mr. Miller motioned to approve the following additional invoices as listed below. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Invoices:

- 1) Fallsway invoice for \$1,280.25 that was for an inspection on the Put-in-Bay Volunteer Fire Department’s Engine-4. This to be paid from fund 2111.
- 2) Darley invoice for \$282 for an adaptor that the Put-in-Bay Volunteer Fire Department purchased to hook up dry hydrants. This to be paid from fund 2111.
- 3) RKS Power Solutions invoice for \$426.65 for the Put-in-Bay Volunteer Fire Department and EMS. This to be paid from fund 2111, 1000/Senior Center & 2281.
- 4) Atlantic Emergency Solutions invoice for \$2,335.83 for the Put-in-Bay Volunteer Fire Department. This to be paid from fund 2111.
- 5) Vanguard – Sentinel Career & Tech Centers invoice for \$585 for EMT Instructor tuition & books/supplies for Bernice Walton, EMS Assistant Manager. This to be paid from fund 2281.

- 6) Gilbert invoice for \$170 for PIB Police Chiefs House/Township's Red House. This to be paid from fund 1000.
- 7) Auto-Owners Life Insurance Co. Renewal Bill for \$7,750.04

EMS – Bernice Walton, Assistant Manager: Bernice reported that they had 4 calls in the Township, 13 calls in the Village, 1 call on Middle Bass, 1 Walk-in, 4 of those calls had to be Transported and 4 of those calls had to be Life Flighted for October. Bernice reported that she is currently taking Instructor course with Vanguard. There was a discussion on how many volunteers are currently using the EMS-1 online course, Bernice will look into that. Bernice reported that there are some volunteers interested in going to the EMS Conference. There was a slight discussion on having the volunteers attend the EMS conference or just have them take the courses thru the EMS-1 online course. The Trustees would like Bernice to get an idea of how many volunteers want to go to the conference and they will go from there. Bernice reported she is currently working on a boat captain schedules. There was a discussion on whether or not the boat captains log book for safety services has to be hand written or could they do an electronic log book. Mr. Cooper will look into doing an electronic log book.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that they had 7 for October. Mr. Engel motioned to approve up to \$15,000 for the purchase of cold-water rescue gear for the department. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Greg reported that Fallsway put in radio banks but could not install. Mr. Cooper motioned to approve the purchase of the chargers and installation of the chargers up to \$900 from Ray's Electronics. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. There was a discussion on the need for dash cameras for the fire trucks. Greg reported that on Pumper 4 bulbs no longer able to get and need to be replaced, looking to spend close to \$1,800 each. After some discussion on the price of the bulbs, Mr. Cooper will try to search for a less expensive option. There was a discussion on the Township ordering Diesel fuel for the fire department's tank and the Township's tank. There was a discussion on whether or not to have the Township's Christmas Dinner that is hosted by the fire department.

Senior Center – Chris Joyce, Manager: Chris was unable to attend the meeting due to the ferry schedule, but sent in her report. Chris reported that they had 613 participants in October. On October 14th the Senior Center will be having a program on Scams and Fraud. The Senior Center will also be hosting OSU tailgates for the football games dates tentative. The Senior Center's Annual Christmas Luncheon is scheduled for Wednesday, December 14th at 12 pm. Chris reported that Sue Thwaite will be catering it. The Rec. Committee has graciously agreed to donate fund to cover most of the cost of this event. Chris reported that the Rec. Committee will be putting together the Christmas Fruit Baskets for all seniors who are on the island mid-December.

Cemetery – Bob Bahney, Sexton: Bob reported that there are foundations that need to be poured.

Public Participation – Bob Bahney: Bob was wondering what was going on with light at the ramp on the West Shore. The Trustees informed Bob they have a solar light to replace that light.

Public Participation – John Fisher: John was wondering what the Township is doing with the Police Contract since the Police levy failed. Mr. Cooper had met with the Village on October 24th for a revised contract and has yet to receive the revised contract. Mr. Engel reported the Township has heard nothing back from the Village and they are requesting 55% of budget. Mr. Engel motioned to start negotiations with the Sheriff Department on a contract for the Township's Police protection. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion that the Township is currently looking into a grant program to hire possibly 2 officers for 2 years.

Eric Engel – Trustee: Eric reported that Doug Sandwisch sent the Township an estimate/proposal from his company Lakeshore Construction for the repair to Deist Rd that is located on Middle Bass for \$8,000. Mr. Engel motioned to approve up to \$9,000 for Doug Sandwisch to do the repair work on Deist Rd. This to be paid from fund 2021. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Eric reported that Jack will be going over to

Middle Bass to do crack seal. The plow truck needs to go over to Middle Bass, Jack will fill it with sand before sending it over. Eddie winterized the Township House on Middle Bass. Eric would like to thank everyone that was on the police levy promo committee, thought they did an excellent job.

Chris Cooper – Trustee: Chris reported that he received a quote from Barnes Nursery for \$5,200 for the purchase of 3 new dwarf trees. He is currently working with Yardworks to receive a quote for the 3 new dwarf trees, to try and get a better price. Chris has made some updates to the Township website. Chris reported he spoke with Darrell and Bernice about redoing the upstairs sleeping quarters of the EMS station and will look into a quote for off season. There was a discussion on the Village having an EMS fund that has approximately \$16,000 that could be used towards redoing the upstairs sleeping quarters.

Matt Miller – Chairman: Matt reported that the engineer for ODNR has retired from the Township’s grant project. Matt reported that KS Associates and Mannik Smith will do the bid process. Chapman Rd here on South Bass has rocks in place just need to work with Senney for their dock project. Matt reported that Kostura did the work on the ice ramp that is located on the West Shore for a total of \$3,240. Mr. Miller motioned to approve up to \$3,500 for the work done at the ice ramp on West Shore. This to be paid from fund 2031. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

New Business:

The Trustees would like to hold off till the organizational meeting next month to discuss the 2023 Cardboard ticket price.

Mr. Cooper motioned to approve the Ottawa County Wreath Committee to place wreaths on individual veterans’ graves at the Township’s Put-in-Bay, Middle Bass and North Bass Cemetery’s for National Wreaths Across America Day each December. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the 2022 Township Christmas gift certificate’s volunteer/employee/board member roster list. The Township Christmas gift certificate to also include Middle Boat Line this year. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

There was a slight discussion on the email from Tony Palandrani from Rankin and Rankin Insurance Services. The Trustees would like the Township to send an email back letting him know they would like him to reach out to them in July or August next year to discuss the Township’s benefits rates.

Mr. Engel motioned to approve the donation of \$750 to the Ottawa County Drug Task Force 2023 Funding. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to go into Executive Session at 8:25 pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

- 1) Personnel Matters (ORC 121.22 (G)(1)) – This refers to the appointment, employment, demotion, or compensation of a public employee, official, or the investigation of charges or complaints against a public employee or official, licensee, or regulated individual.

Mr. Miller motioned to come out of Executive Session at 8:50pm. Mr. Cooper seconded the motion. A roll call vote taken, all said YES.

Mr. Miller motioned to raise the rate of the per hour amount of the Township's Snowplowing for Village Roads to \$65 per hour effective January 1st, 2023. The Township's per hour amount for Snowplowing Village Roads has not been raised since 2016. Mr. Engel seconded the motion. a roll call vote was taken, all said YES.

There was a brief discission regarding the police services contracts.

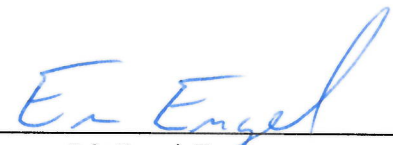
With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 9pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



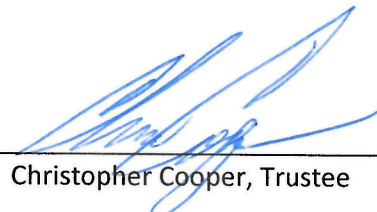
Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the December 13, 2022, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 10am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

The Trustees were all in favor to amend the agenda to allow Sheriff Stephan Levorchick to speak first.

Public Participation – Sheriff Stephan Levorchick: Sheriff Levorchick gave an introduction of himself. He discussed new challenges that come along with being in contract with the Put-in-Bay Township. This is the first location that his department has been in contract with that is away from Port Clinton location. He discussed having good working relationship with Village Police Department and wants to continue to do so. There was a slight discussion on him working with the Put-in-Bay School on getting a School Resource Officer.

Minutes: The Board was presented with the November 15th regular meeting minutes, Mr. Engel motioned to accept the minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Clerk’s Report: Mrs. Miller presented the Trustees with the Payment Listing since November 15th, Cash Summary by Fund and November Bank Reconciliation. Mr. Engel motioned to approve the bills and the Purchase Order’s. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Purchase Order’s:

Regular:

89-2022	Republic Services #263	\$10,000	Garbage & Trash Removal	1000
90-2022	Medical Mutual of Ohio	\$18,300	Medical/Hospitalization	1000
91-2022	Wickens, Herzer, Panza, Cook & Batista	\$10,000	Accounting & Legal Fees	1000
92-2022	Ottawa Co. Drug Task Force	\$750	Dues & Fees	1000
93-2022	Beck Suppliers, Inc.	\$12,107.43	Winter Fuel	2031, 2281 & 2111
94-2022	Atlas Outfitters	\$1,481.50	Water Rescue Gear	2111
96-2022	Auto Owners Life Insurance Co.	\$4,285.95	Life Insurance	2111 & 2195
97-2022	Auto Owners Life Insurance Co.	\$500	Life Insurance	2195
98-2022	Erie Island Petroleum Inc.	\$4,000	Roads Fuel (PIB, MB & NB)	2031
99-2022	Guardian	\$1,700	Other – Insurance Benefits	1000
100-2022	Northern Exposure Investments	\$3,340	Ice Ramp Repairs	2031

Blanket:

45-2022	Dues & Fees	\$600	Dues & Fees	1000
46-2022	Travel & Meeting Expense	\$375	Travel & Meeting Expense	1000

EMS – Darrell Long, Manager: Darrell reported that they had 3 runs in the Township, 3 runs in the Village, 1 run on Middle Bass, no Walk-Ins, no calls had to be transported or life flighted in November. They have had 481 runs total this year so far. Darrell reported that Rosann Keiser is currently working on a First Responder grant that will help pay for 1 Medic to be on Middle Bass. There was a slight discussion on the auto-load on Middle Bass that was purchased from a grant. There was a discussion on giving the Sheriff access to the cameras that are located at the Township buildings on Middle Bass. Darrell reported that there will be a drug box and narcotics placed on Middle Bass. Darrell will order Zoll AED’s for Put-in-Bay Fire Department and Senior Center. There was a discussion on the Township Safety Service Boat being pulled by the weekend for the winter.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that they had 3 calls in November. The Township Christmas party will be January 17th. Greg stated that there invoices he received from Fire Safety Services and turned them in to get paid. Greg is still waiting to hear about USCG training dates but has 40 volunteer members interested in going. No delivery date yet for the hose, decided to keep on mainland for the winter. There was a discussion on the department's Pumper-4 scene light, Mr. Cooper found bulb. Greg reported if the bulb Mr. Cooper found doesn't fit then the department voted to purchase a new light thru their volunteer fund. The F150 blower motor is getting a tune up at Port Clinton Ford. Greg reported that he purchased high octane fuel for the airboat so it's ready for the winter. The department wanted to donate \$2,000 to the Senior Center with the money they raised from Woody's Memorial Trike Raffle. Greg reported that the trike maybe returned to the Fire Department from winner, could possibly raffle again in the future.

Senior Center – Chris Joyce, Manager: Chris reported that they had 180 participants in November. Chris reported that their Annual Christmas Luncheon is tomorrow and they have approximately 75 people coming, she invited the Trustees to attend. Senior Lunches are going well, they have about 10-15 people average. There was a discussion on Chris receiving a Miller Boat Line Season Pass for 2023.

Public Participation – Judy Berry, Village Council: Judy reported that she would like her and Mr. Miller to have a meeting with the attorney regarding head tax.

Eric Engel – Trustee: Eric reported that he and the other Trustees got to tour the Sheriff's Office earlier this week. There was a tree down on Fox Rd that is located on Middle Bass, Eddie Sheller was off island at the time so Eric reached out to Marty Harayda to cut up. Eric reported that the Put-in-Bay Road grant looks good to go.

Chris Cooper – Trustee: Chris reported that he received a quote from Yardworks for trees to be planted at the Township's Maple Leaf and Crown Hill Cemeteries that was much lower in price than previous quote. There was a discussion on having water source out at the cemetery to water the trees.

Matt Miller – Trustee: Matt reported that he will be at a meeting on January 11th with ODNR to discuss the Deist Rd. grant project.

New Business:

Mr. Miller motioned to raise the price for Commercial Cardboard Recycling Vouchers to \$18 each and if the business does not present a voucher at the time of the drop off, they will have to pay the Township \$20 in cash. This to be effective January 1st, 2023. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Gilbert invoice for servicing the furnace for Put-in-Bay EMS \$629. This to be paid from fund 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

The Trustees were presented with a Crown Hill Cemetery Deed to be signed.

The Trustees were presented with the Put-in-Bay EMS Boat Captains Log that shows Village Police Department runs as an FYI.

There was a slight discussion on Greg Dobos's cell phone reimbursement he submitted to be paid. The cell phone on the AT&T billing for the Fire Chief will be removed since he uses his personal phone for the Fire Department and Zoning.

There was a discussion on the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission.

Year End/Organization Meeting

Mr. Miller motioned to approve the 2023 Budget Resolutions Worksheet. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Resolution for Trustees Compensation Distribution Among Funds (see attached). Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

The Trustees were all in favor to hold off on Discussion of Appointment of Township Officials until the January regular meeting.

The Trustees were all in favor to postpone the Election of Officers until the January regular meeting.

The Trustees were all in favor to hold off on the Motion to Set Time, Date, and Place of Meetings of the Board of Trustees & Compliance with Ohio Sunshine Law to the January regular meeting. The January 2023 regular meeting will be held on January 2, 2023 @ 5:15pm.

Mr. Cooper motioned to approve the Appointment of Zoning Commission Members & Zoning Appeals Board Members as presented (see attached). Mr. Engel seconded the motion. A roll call vote was taken all said YES.


Mr. Miller motioned to appoint Greg Dobos as the Townships Zoning Inspector. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to appoint Brian Bonham from Wickens, Herzer, Panza, Cook & Batista as Township's Legal Counsel. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motion to Authorize Membership in the Ohio Township Association and Attendance of the Annual State Association Conference and Payment of Expenses for the Trustees and Clerk. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the 2023 Township Cell Phone Reimbursement List as presented (see attached). Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on reaching out to the MBVFD Fire Chief and Assistant Fire Chief to see if they want their cell phones reimbursed, Eric to contact the Fire Chief.

With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 11:30am. Mr. Cooper seconded the motion. A roll call vote was taken all said YES.



Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the January 2, 2023, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 5:15pm, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the December 13th regular meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Clerk's Report: Mrs. Miller presented the Trustees with the Payment Listing since December 13th, Cash Summary by Fund and the December Bank Reconciliation. Mr. Engel motioned to approve the bills and 2022 Purchase Order's. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Purchase Order's:

Regular:

101-2022	Dearborn National	\$490.65	Life Insurance	1000
102-2022	Greg Dobos	\$960	Telephone	1000 & 2111
103-2022	Fire Safety Services, Inc.	\$7,100	PIBFD Turnout Gear	2111
104-2022	Fire Safety Services, Inc.	\$25,420	PIBFD Turnout Gear	2111

Mr. Engel motioned to approve the 2023 Purchase Order's. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the 2023 Budget Resolution. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to appoint Mr. Miller as Chairman of the Board of Trustees. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Committees remain the same for the Board of Trustees. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Board of Trustees Meeting Dates be as followed: Monday, January 2nd, @ 5:15 pm; Tuesday, February 14th @ 10am; Tuesday, March 14th @ 10am; Tuesday, April 11th @ 10am; Tuesday, May 9th @ 6pm; Tuesday, June 13th @ Middle Bass @ 6pm; Tuesday, July 11th @ 6pm; Tuesday, August 8th @ 6pm; Tuesday, September 12th @ 6pm; Tuesday, October 10th @ 10am; Tuesday, November 14th @ 10am; Tuesday, December 12th @ 10am. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the IRS Standard Mileage Rates for 2023. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the 2023 Township Reimbursement Form as presented to the Trustees with an increase of \$10.00 to Dinner, Lunch and Breakfast meals. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

MBVFD – Alan Leonard, Member: Alan reported that the department has not held an election for Officers and Fire Chief yet. They had 1 run at Hazards which was a false alarm in December. The department had an 800 ft fire hose donated to them from Olmsted Falls Fire Department. There was a discussion on the Township sending a thank you letter to Olmsted Falls Fire Department for the donation.

EMS – Darrell Long, Manager: Darrell reported they had 2 runs in the Township, 5 runs in the Village, 0 runs on Middle Bass, 1 Walk-In, 1 of those calls had to be Transported and 1 had to be Life Flighted. Darrell stated they have had 487 runs total in 2022. St. V.'s plans to go ahead with narcotics to be placed on Middle Bass just needs safe for storage. There was a discussion on the FedEx ground shipping issue via planes. Darrell reported that residents may be able to receive Covid tests faster thru a physician. There was a discuss on EMT/Township employee's pay raises. Mr. Engel motioned to approve the pay raise of \$3 across the board for EMT's – Paramedics. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Darrell reported that they need an auto load for the Middle Bass EMS squad, Darrell is currently working with St. V.'s on it. Darrell is also currently looking into grant information and will contact Rosann to work on the grant with him. Darrell reported that St. V.'s would like to wrap the EMS ambulances with St. V.'s logo and would like to keep the Put-in-Bay logo on it as well, should be done by this Spring.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that they had 8 calls in December; 2 were False Alarm calls, 1 call for a Woods Fire, and 5 Water Flowing Calls. Greg received a quote from Cleveland Communications for 800 radio's base & handheld, these would be used for communication with the County Sheriff. There was a discussion on holding off on purchasing these 800 radio's base & handheld until the Township can find out what the County Sheriff Department has available. Greg reported that the Township Christmas party will be January 14th and needs an attendance total from the Trustees for Township employees attending. Coast Guard Ice Rescue Class will be held in Marblehead on February 7-9 & 22-24, Greg to get a total of members attending to make hotel reservations. Greg reported that Courtney Russell is off her probation with the department. There was a discussion on the Township's False Alarm letter fine's and to add off season no Knox box will be charged. Airboat is up and running. Greg reported that the department is having their officers' elections tonight.

Eric Engel – Trustee: Eric reported that Craig Miller the County Engineer Assistant approved the Put-in-Bay Rd resurfacing. There was a discussion on the crossover located on West Shore here on South Bass looking bad. The pipe is installed on Deist Rd. and will go back in the Spring to finish the top. There was a discussion on the Township not hearing from Howard Martens on his property by the Maple Leaf Cemetery, Eric will follow up.

Chris Cooper – Trustee: Chris reported that he spoke with Officer Wheeler regarding used cruisers. The cruisers are black explorers with police interceptors and cost \$9,500 each. Chris reported if the Township purchases the said cruisers, they each will need Sheriff decals and decked out. Chris will speak with Sheriff Levorchick about purchasing the cruisers.

Matt Miller – Trustee: Matt reported he has a Deist Rd. State grant meeting on January 11th. The Township's Safety Boat has been pulled and will be stored inside this winter and will have to have work done on it. There was a discussion on checking the lights at the ramps here on South Bass.

New Business:

There was a discussion on the Put-in-Bay Volunteer Fire Department Compensation and the Trustees were all in favor to keep it the same.

The Trustees were presented with the 2022 Township Highway System Mileage Certification to be signed.

Mr. Engel motioned to go into Executive Session at 6:44 pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

- 1) Personnel Matters (ORC 121.22 (G)(1)) – This refers to the appointment, employment, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Mr. Miller motioned to come out of Executive Session at 7:03 pm. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve a pay increase of 3% across the board for Township employees except for Tom Seaberg, Luella Kacirek and Kathryn Schneider. The Trustees would also like to remove the Zoning Inspector off of probationary. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

With no further business to discuss, Mr. Miller motioned to adjourn the meeting at 7:05 pm. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.



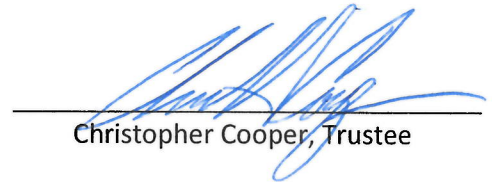
Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the January 20, 2023 at 8 am. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 8 am, Mr. Miller called the Special Meeting to order.

In attendance was Matt Miler, Chris Cooper, Laureen Miller – Fiscal Officer and Beth Furner – Assistant to the Fiscal Officer. Eric Engel – Absent.

Public in attendance was Bernie Steinbach, John Fisher and Craig Cox- Village Council Member.

Mr. Miller indicated that the purpose of this meeting is to discuss and approve Ottawa County Sheriff housing and equipment as well as Fiscal Officer budget items and bill paying.

Mr. Miller motioned to approve the December Bank Reconciliation. Mr. Cooper seconded the motion. A roll call vote was taken as followed: Mr. Engel – Absent, Mr. Cooper – Yes, Mr. Miller – Yes.

Mr. Miller motioned to approve the Purchase Order's as presented. Mr. Cooper seconded the motion. A roll call vote was taken as followed: Mr. Engel – Absent, Mr. Cooper – Yes, Mr. Miller – Yes.

Mr. Cooper motioned to approve the Payment Listing since January 2. Mr. Miller seconded the motion. A roll call vote was taken as followed: Mr. Engel – Absent. Mr. Cooper – Yes, Mr. Miller – Yes.

Mr. Miller motioned to approve the lease agreement with the Put-in-Bay School for a Banyon Cove Condo to use for Ottawa County Sheriff housing April 1 – November 1, 2023 for \$1,000/month. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken as followed: Mr. Engel – Absent, Mr. Cooper – Yes, Mr. Miller – Yes.

Mr. Cooper motioned to purchase Ottawa County Sheriff equipment for 2 police cruisers up to \$24,000. This to be paid from fund 1000/machinery. Mr. Miller seconded the motion. A roll call vote was taken as followed: Mr. Engel – Absent. Mr. Cooper – Yes. Mr. Miller – Yes.

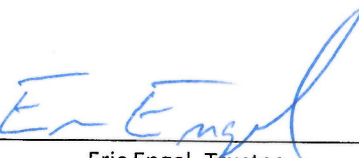
Mr. Cooper motioned to approve to pay the final payment of the Village Police Contract pending legal review/approval. This to be paid from fund 1000. Mr. Miller seconded the motion. A roll call vote was taken as followed: Mr. Engel – Absent, Mr. Cooper – Yes. Mr. Miller – Yes.

There was a discussion of contract with the Ottawa County Sheriff Department and contract with the Village Police Department with the public that was present.

With no further business to discuss, Mr. Miller motioned to adjourn the meeting at 8:15 am. Mr. Cooper seconded the motion. A roll call vote was taken as followed: Mr. Engel – Absent, Mr. Cooper – Yes, Mr. Miller – Yes.


Matthew Miller, Chairman


Laureen Miller, Fiscal Officer


Eric Engel, Trustee


Christopher Cooper, Trustee

**Minutes of the February 14th, 2023, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 10am, Mr. Cooper called the meeting to order. Mr. Cooper led the Pledge of Allegiance. Mr. Cooper asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – absent.

Minutes: The Board was presented with the January 2nd regular meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken as followed; Mr. Engel – YES, Mr. Cooper YES, Mr. Miller – Absent.

Clerk’s Report: Mrs. Miller presented the Trustees with the Payment Listing since January 2nd, Cash Summary by Fund, January Bank Reconciliation, and a Park District Payment. Mr. Engel motioned to approve the bills to be paid. Mr. Cooper seconded the motion. A roll call vote was taken as followed; Mr. Engel – YES, Mr. Cooper – YES, Mr. Miller – Absent. Mr. Engel motioned to approve the Purchase Order’s as listed. Mr. Cooper seconded the motion. A roll call vote was taken as followed; Mr. Engel – YES, Mr. Cooper – YES, Mr. Miller Absent. Mr. Engel motioned to approve the Park District Payment for \$71,747.89 that was for Emergency Erosion Assistance Grant. This to be paid from fund 4902. Mr. Cooper seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – YES, Mr. Miller – Absent. There was a slight discussion on how involved the Township would like to be on regarding a solution to provide accessible transportation for handicap tourist who come and visit Put-in-Bay with OCTA. The director of OCTA would like to have a virtual discussion between the Township, Village, Jet Express, Miller Boat Line, Put-in-Bay Chamber of Commerce and Ottawa County to address said issues, Mr. Engel will attend said meeting on behalf of the Township.

Purchase Order’s:

Regular:

43-2023	Coro Medical	\$4,798	ZOLL AED Machines	2281
44-2023	Fire Safety Services, Inc.	\$5,976	Fire Hose	2111
45-2023	Atlas Outfitters	\$9,613.50	Ice Rescue Suits	2111 & 2281

The Trustees were all in favor to allow those attending via Zoom to speak first.

Public Participation – Peter Huston: Peter presented the Trustees an island wide survey he has been working on with Betsy McCann, Sally Stucky and Joe Cerny from GLIA (see attached). Peter would like the Trustees input and support on this survey before it gets sent out to residents. There was a discussion regarding the survey and how the Trustees find it necessary to have all three islands included. Peter will revise the survey to include all three islands.

MBVFD – Alan Leonard, Member: Alan reported that they have been recently applying for grants like the State Fire Marshal grant and BWC grant for the department. They had no calls in January. Alan reported that they had officer appointments which are: John Schneider – Fire Chief, Al Huber – Assistant Fire Chief, Bob Schneider – Lieutenant, Art Wolf – Lieutenant. They are working with Darrell from EMS on getting a Lockbox for narcotics that will be stored on Middle Bass. There was a discussion on both Middle Bass Fire Department and EMS both applying for same grant and how they will work together. There was a slight discussion on coordinating with the Put-in-Bay Fire Department for pump testing. Alan reported that they have a couple Volunteer’s interested in going to the Fire School at Ehope which starts in April. Mr. Engel motioned to approve the appointment of Officer’s as presented above. Mr. Cooper seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – YES, Mr. Miller – Absent.

EMS – Darrell Long, Manager: Darrell reported that they had 2 runs in the Township, 3 runs in the Village, 2 runs on Middle Bass, 2 Walk-ins, 1 call had to be Transported and 1 call had to be Life Flighted. Darrell reported that Mercy is willing to pay for a camara system for EMS squads if the Township would be willing to pay for the installation of the camaras. The Trustees are all in favor of the Township paying for the installation fee and Mercy paying for the Camara

system. There was a discussion on trying to find a Paramedic to be placed on Middle Bass for the upcoming summer season.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that they had one call in January which was a false alarm. They had their Officer's election which are: Doug Wilhelm – Assistant Fire Chief, Jon Scarpelli – Assistant Fire Chief, Chris Ladd – Captain, Ty Winchester – Captain, J. R. Domer – Captain, Nik Pettenski – Lieutenant, Nate Jones – Lieutenant, Al Duff – Lieutenant, Ryan Daugherty – Safety Officer and Mark Wilhelm – Communications Officer. Mr. Engel motioned to approve the Officers elected as listed above. Mr. Cooper seconded the motion. A roll call vote was taken as followed; Mr. Engel – YES, Mr. Cooper – YES, Mr. Miller – Absent. Greg reported that he has two members of the department interested in taking ropes training class which cost about \$715 per student which will be held May 1st – 5th. Mr. Engel motioned to approve up to \$3,500 for the two members to attend rope training class. This to be paid split 50/50 from funds 2111 & 2281 to be paid. Mr. Cooper seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – YES, Mr. Miller – Absent. Greg reported that the department needs a new Life Flight Landing zone kit. Mr. Engel motioned to approve the purchase of a new Life Flight Landing kit for the department for \$660. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – YES, Mr. Miller – Absent.

Senior Center – Chris Joyce, Manager: Chris reported that they had 240 participants in January. Chris reported they have some events coming up in February. The new AED that was ordered and is in the Senior Center. There was a slight discussion on having EMS instruct a class to the Seniors on how to use the AED.

Public Participation – Steve Riddle: Steve had asked the Trustees what was going on with the Township's Sheriff contract. Mr. Engel gave a brief discussion on what is currently going on with the contract.

Eric Engel – Trustee: Eric reported that the Township's Put-in-Bay Road grant has been approved by the Engineers office and plans to start Fall of 2023 or Spring of 2024 to coordinate with the County Langram Road project here on South Bass. There was a discussion regarding the Martens property here on South Bass located next to Maple Leaf Cemetery. The Township is in discussion with the Martens family on buying that property under a Land Contract for an extension of Maple Leaf Cemetery. There was a discussion on the list of furniture requested by the Sheriff for the Township's Sheriff housing which is for the Banyon Condo and the Red House here on South Bass. Mr. Cooper motioned to approve up to \$10,000 for the purchase of said furniture with Mr. Engel to purchase the furniture items. Mr. Engel seconded the motion. This to be paid from fund 1000. A roll call vote was taken as followed; Mr. Engel – YES, Mr. Cooper YES, Mr. Miller – Absent. Eric reported that Sheriff Levorchick was on the island last week with his Lieutenant to be on the island for coverage. The Sheriff and his Lieutenant met with Put-in-Bay Police Chief Kimble while they were on the island. There was a discussion on the Sheriff wanting to place a gun safe out at the Put-in-Bay Airport. There was a slight discussion on Dell Taylor from Middle Bass returning to work for the Township after medical procedure. Eric reported he is picking up new Township Zoning maps from Regional Planning and would like them to be framed and put up here at the Township building.

Chris Cooper – Trustee: Chris reported that he spoke with Officer Wheeler for the purchase of the Sheriff vehicles approximately \$10,000 each. There was a slight discussion on landscaping the Township's Red House. Chris reported that he spoke with the Put-in-Bay School and they are okay with the Township leaving the furniture in the condo the Township is renting from them year-round. Mr. Cooper motioned to approve up to \$38,000 for the purchase of a 4-seater side-by-side for the Sheriff Department that will be used here on South Bass. This to be paid from fund 1000/Machinery. Mr. Engel seconded the motion. A roll call vote was taken as followed; Mr. Engel – YES, Mr. Cooper – YES, Mr. Miller – Absent.

Mr. Cooper motioned to go into Executive Session at 11:15 am for Personnel. Mr. Engel seconded the motion. A roll call vote was taken as followed; Mr. Engel – YES, Mr. Cooper – YES. Mr. Miller – Absent.

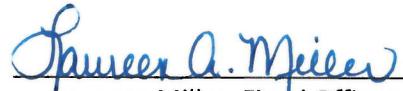
1) Personnel Matters (ORC 121.22 (G)(1)) – This refers to the appointment, employment, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Mr. Cooper motioned to come out of Executive Session at 11:25 am. Mr. Engel seconded the motion. A roll call vote was taken as followed; Mr. Engel – YES, Mr. Cooper – YES. Mr. Engel – Absent.

With no further business to discuss, Mr. Cooper motioned to adjourn the meeting at 11:25 am. Mr. Engel seconded the motion. A roll call vote was taken as followed; Mr. Engel – YES, Mr. Cooper – YES, Mr. Miller – Absent.



Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the March 14th, 2023, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 10am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

The Trustees were all in favor to amend the agenda to allow Sheriff Levorchick to speak first.

Sheriff Stephen Levorchick: Stephen wanted to give an update to the Trustees on how the coverage process was going for the Township was going so far for this upcoming season. Stephen reported that he is acquiring a vehicle and 2 UTV's are being finalized. All Sheriff vehicles have AEDs on board and certified to use. They plan to have a safe here on South Bass for their pistols & rifles. Stephen reported that Lieutenant Arnold's first day working on South Bass for the Township will be March 27th. There was a discussion on hosting a "Meet & Greet" to introduce the new Sheriff Deputies to the island residents in mid-April or early May. There was a discussion on the Township leasing a trailer/mobile office for the Sheriff Department to be placed at the Township property and are currently looking at quotes.

Republic Services – Laura Wilbur & Rochelle Bowman: Laura just wanted to introduce Rochelle Bowman who handles the Township's Middle Bass contract. There was a discussion on Rochelle reaching out to the Township as soon as possible when there are delays or cancelations for Middle Bass trash pickup. Laura and Rochelle would like to come to Put-in-Bay and Middle Bass in the Spring to visit the Township locations. There was a discussion on what all the Township can accept for coming recycling. Laura stated on their website they have a www.recyclingsimplified.com link that will explain everything that is accepted for Coming recycling.

MBVFD – Alan Leonard, Member: Alan reported that the department has filed a few grant applications and are cautiously optimistic on getting approved. They have 5 members of the department that will be attending Ehope for fire school training and it costs \$450 per person. Mr. Engel motioned to approve the 5 members to attend fire school at Ehope up to \$2,750. This to be paid from fund 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on getting a Narcotics Safe for the Middle Bass ambulance. Mr. Engel motioned to approve to purchase a Narcotics Safe to be used for the Middle Bass ambulance up to \$1,500. This to be paid from fund 2281. Mr. Cooper seconded the motion a roll call vote was taken, all said YES.

Minutes: The Board was presented with the January 20th Special Meeting minutes, Mr. Cooper motioned to approve the minutes. Mr. Miller seconded the motion. A roll call vote was taken as follows; Mr. Engel – Abstain, Mr. Cooper – Yes, Mr. Miller- Yes. The Board was also presented with the February 14th Regular Meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Clerk's Report: Mrs. Miller presented the Trustees with the Payment Listing since February 14th, Cash Summary by Fund and February Bank Reconciliation. Mr. Engel motioned to approve to pay the bills and purchase order's as presented. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Regular:

47-2023	Consumer Driven Admins.	\$2,000	HRA Claim Reimbursement	1000
48-2023	Wickens, Herzer, Panza, Cook & Batista Co.	\$1,275	ODNR Coastal Mgmt Grant	4902
49-2023	American Powersport	\$36,051.44	Machinery, Equip. & Furniture	1000
50-2023	KS Associates, Inc.	\$582.50	ODNR Coastal Mgmt Grant	4902
51-2023	Ohio Edison Company	\$200	MB Waste gate	2071

Blanket:

34-2023	Machinery, Equipment & Furniture	\$10,000	Machinery, Equip. & Furniture	1000
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EMS – Darrell Long, Manager: Darrell reported that they had 1 run in the Township, 3 runs in the Village, 1 run on Middle Bass, 1 Walk-in and 1 of those calls had to be Transported and 1 had to be Life Flighted in February. They had their State Certified Truck Inspections recently. Darrell reported that the online academy is getting a lot of use from their Volunteers and Summer Hire's. House Bill 509 will be changing back to allow online and certified Continuing Education hours. Darrell reported they are having interviews for EMT's on the mainland, March 23rd & 24th. Darrell reported that Mercy is looking to hire 2 possibly 4 medics to help rotate into Middle Bass on Friday, Saturday & Sundays during the upcoming summer season. Mercy is checking to see if they had an Auto Load in Toledo for the squad on Middle Bass. Cameras are purchased for squads. There was a discussion on St. V's putting decal wraps for the squads and possibly changing the sign in front of the station here on South Bass. There was a discussion on power washing the house and a few maintenance upkeeps that need done at the EMS House/Station here on South Bass. There was another discussion regarding maintenance needing done to the Middle Bass House before the summer season starts.

PIBVFD – Greg Dobos, Fire Chief: Greg was unable to attend the meeting so he sent in his report. Greg reported that they had 0 calls in February. They are having an SOG meeting tonight at 6pm and are hoping to have those finished by next meeting. Life Flight Landing Zone Training will be March 16th @ 11:30am. Greg reported that Doug picked up the patches from Superior Uniform.

Senior Center – Chris Joyce, Manager: Chris reported that they had 296 participants in February. Senior lunches have picked up. She is planning a trip for the Seniors to see a Mud Hens game.

MBVFD – Alan Leonard, Member: Alan reported that the department would like to set up a restricted Capital purchases account within their own fund if possible. There was a discussion on having to contact the County Auditor to go about setting up the Capital account and to amend their budget process to expect approximately \$25,000 each year to the account.

Eric Engel – Trustee: Eric reported that he spoke with Craig Miller from the County Engineer's Office who said the Put-in-Bay Road project is out to bid and slated for fall construction. Put-in-Bay Road project has been pushed back another year. There was a discussion on the cost estimate for the Put-in-Bay Road project to be \$750,000 and Put-in-Bay township's cost \$107,000 to pay it from funds 2021. Eric reported the County will also do a few chip & tar spots while their equipment is on the South Bass. They plan to do a road tour in April for South Bass & Middle Bass. Eddie Sheller is working on clean up from the high-water debris Middle Bass recently had. There was a discussion on how the Men's Club on Middle Bass would like to individually meet with the Trustees and not as a group. Eric picked up Township Zoning Maps from Regional Planning and would like the Township to purchase a wall mount poster rack to display the maps. Mr. Cooper motioned to approve up to \$500 to purchase wall mount poster racks to display the zoning maps. This to be paid from fund 1000. Mr. Miller seconded the motion. A roll call vote was taken, all said YES. The furniture for police housing will be delivered by March 30th. There was a discussion on still needing somethings for the police housing. Mr. Cooper motioned to allocate up to \$5,000 to purchase additional items for police housing. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Eric reported that he attended the OCTA Zoom meeting to discuss handicap accessible for handicap tourist when they arrive to the island. Put-in-Bay Taxi plans to put 2 new handicap lifts and Kniffen taxi to fix theirs. There was a discussion on the wording for the Cemetery Levy that it is only for maintenance and if it were possible to change the wording of the levy.

Chris Cooper – Trustee: Chris reported that he has been searching for a Sheriff vehicle for South Bass. Mr. Cooper motioned up to \$20,000 for the purchase of a Sheriff vehicle to be used on South Bass. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Chris reported that to get water out to Crown Hill Cemetery from fire hydrant would be approximately \$40 per month. To plant and purchase trees would be approximately \$1,000.

Matt Miller – Chairman: Matt reported he has a quote for leasing and purchase of the Sheriff trailer for their office and would like to approve up to \$10,000 per quote from United Rentals. Mr. Cooper motioned to approve up to \$10,000 for the purchase and leasing of a trailer for the Sheriff’s office here on South Bass. Matt to negotiate rental price. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Matt reported that the Deist Road Emergency Erosion Grant for Middle Bass that KS Associates estimate to do all work on bid process and permits to final end of project which to be \$49,500. Matt reported that maintenance is currently working on getting the Township’s Safety Service boat ready for the upcoming season and should be in the water soon.

New Business:

Mr. Engel motioned to adopt Resolution #03142023-01 OSS Solid Waste District Plan Ratification with a Resolution to Adopt the Solid Waste Management Plan for Ottawa-Sandusky-Seneca Joint Solid Waste Management District. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the ESO invoice \$1,024.85 for the Put-in-Bay Volunteer Fire Department’s reporting software. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

There was a discussion on Mr. Miller and Mr. Engel to attend the Annual Meeting of the Ottawa County Township Association.

Mr. Engel motioned to approve the new updated roster for the Middle Bass Volunteer Fire Department. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the One Digital Broker Compensation Disclosure (see attached). Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.


There was a discussion on the Zoning Commission Vacancy and possibly holding bi-monthly or quarterly meetings and special meetings for Zoning Changes. The Trustees would like to reach out to Regional Planning to see if this could be possible.

Mr. Miller motioned to go into Executive Session at 12:35pm for personnel. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

- 1) Personnel Matters (ORC 121.22 (G)(1)) – This refers to the appointment, employment, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Mr. Miller motioned to come out of Executive Session at 12:43pm. Mr. Cooper seconded the motion a roll call vote was taken, all said YES.

With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 12:43 pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.


Matthew Miller, Chairman


Lauren Miller, Fiscal Officer


Eric Engel, Trustee


Christopher Cooper, Trustee

**Minutes of the April 11th, 2023, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 10am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the March 14th regular meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Clerk's Report: Mrs. Miller presented the Trustees with the Payment Listing since March 14th, Cash Summary by Fund and March Bank Reconciliation. Mr. Cooper motioned to pay the bills. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Cooper motioned to approve the Purchase Order's listed below. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Regular:

52-2023	Consumer Driven Admins. LLC	\$403.06	Medical/Hospitalization	1000
53-2023	Island Air Taxi LLC	\$1,200	Travel & Meeting Expenses	1000
54-2023	Wickens, Herzer, Panza, Cook & Batista, Co.	\$2,000	Services for ODNR Grant	4902
55-2023	Sedgwick	\$795	Workers' Compensation	1000
56-2023	Island Hardware	\$525.20	Police Housing Items	1000
57-2023	Crash Course Village, Inc.	\$1,430	Rope Operations Training	2111 & 2281
58-2023	Wells Fargo Bank, N. A.	\$11,137.50	Machinery, Equip. & Furn.	1000

Sheriff – Lt. Jerome Arnold: Jerome reported that the Sheriff Department will be 90% of the time on South Bass. There was a discussion about the jeep sitting at the ice ramp here on South Bass and needing to tow it off the island. Jerome reported that he plans to start staffing South Bass Fridays, Saturdays, & Sundays for now. There was a discussion on using the Put-in-Bay Port Authority freight room for the upcoming summer season to process people, paperwork summons, etc.

EMS – Darrell Long, Manager: Darrell reported that they had 1 call in the Township, 2 calls in the Village, 1 call on Middle Bass, 0 Walk-ins, 2 of those calls had to be Transported and 2 calls had to be Life Flighted. Darrell reported they hired 10 new EMT's for the upcoming summer season. They still have 6 open spots for Medics in which 2 are coded for Middle Bass. There was a discussion on the narcotics safe being ordered and whether it has been delivered yet. Mr. Engel motioned up to \$10,000 to pay for an autoloader installation for squad by Stryker. with Mr. Miller to authorize at time of purchase. This to be paid from fund 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Darrell reported that they need 6 new pagers at \$400 with possibly half paid from the volunteer fund. Mr. Miller motioned to approve up to \$2,500 for the purchase of new radios. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. There was a discussion on keys to the Middle Bass house and possibly replacing the sliding doors with French doors for keyless entry. Mr. Cooper to look into a possible lock box option.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that their SCBA's currently take 5 hours to fill. He would like to purchase for the department Feld Fire 6,000 psi bottles which cost \$8,529. Mr. Engel motioned to approve up to \$9,000 for the purchase Feld Fire 6,000 psi bottles. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Greg reported that the new lockers they had ordered for new members they never received from last year's order, would like to look into other options for a company to order from. There was a discussion on the department needing more room at the station than they currently have with the possibility of building a pole barn or additional building. May 16th there will be a meet and greet at 5:30pm at the fire station with Department of Transportation, State Representatives, etc. that will be for the community.

MBVFD – Alan Leonard, Member: Alan reported that no runs in March. The department got awarded the BWC grant for \$5,000. The department would like to purchase a Power Roller and Coupling Jaws from Rollnrack for \$7,345 with the grant money they were awarded. Mr. Engel motioned to approve the purchase of the Power Roller and Coupling Jaws from Rollnrack for \$7,345. This to be paid from fund 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on using different grant money towards 4 new sets of turnout gear for the new members of the department. Alan reported that there are 5 members attending fire class at Ebove this year. Pump testing is scheduled for the near future same time as the Put-in-Bay Volunteer Fire Department gets their portables tested. The Put-in-Bay Volunteer Fire Department will provide transportation from Middle Bass to Put-in-Bay for anyone on the department wanting to attend the May 16th program here on Put-in-Bay. Alan reported that at least 1 of their members will be coming for the Competency training with EMS and allowed to use the Township Safety Service boat for transportation.

Senior Center – Chris Joyce, Manager: Chris reported that there were 430 participants in March. The Senior Lunches have been going well. They have scheduled to take a trip to the Mud Hens game on May 24th. Chris reported that the Senior Center needs some new card tables, the Trustees were all okay with her to purchase. Chris reported that she reached out to Dianne Mortensen on funding questions for the Senior Center.

Public Participation – Rick Ziebarth, Port Authority Chairman: Rick reported that the terminal project bids scheduled to come in tomorrow possibly delayed until next week. Rick stated they were able to use entitlement money for funding the new terminal as well as FAA funding. There was a discussion on the size of the new terminal and when it will be built which is March – October 2024. They plan to tear down current terminal in the fall of this year and have a temporary structure for a terminal building for that winter. Rick reported they plan to run the Port Authority’s replacement levy remain at .45 mils in the upcoming fall ballot. There was a discussion on the Township wanting to keep /purchase the small pickup snow removal truck the Port must get rid of due to the grant they received to purchase new snow removal equipment.

Public Participation – Brian Cultice, Put-in-Bay Chamber of Commerce: Brian reported that the grant money through Lake Erie Shores & Islands will now be through State Marketing office they could lose some of their tourism grant money.

Eric Engel – Trustee: Eric reported the tractor Middle Bass being brought back to Put-in-Bay for maintenance then being sent to North Bass. New battery for the Ford F 250 on Middle Bass. There was a discussion on the sump pump for the Middle Bass House. Eric will have Middle Bass roads debris photos sent in from the most recent NE wind storm. Eric reported that the Middle Bass house is on the list for pressure washing in May. There was a discussion on Middle Bass residents taking excessive amounts of furniture to dumpster after hours and to have Eddie Sheller look at the Township cameras for review. There was a discussion on putting an “Illegal dumping” notice in the Gazette on property and on Facebook. Eric reported that road tours need to be scheduled with the County Engineer. Zoning display boards are in for the Zoning maps. Eric reported that the Cemetery Levy wording is just for maintenance use and was not sure if the Township could reach out to the County Prosecutor to re-word the be able to purchase property.

Chris Cooper – Trustee: Chris reported that they need a new push mower at EMS. Mr. Miller motioned to approve up to \$500 for the purchase of a new push mower to be used at the EMS station/house. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken all said YES. There was a discussion on maintenance upkeep that needs to be taken care of at the EMS house on the outside, maintenance to look at it. Chris reported that the Sheriff Department will be having a Touch-a-Truck. Right after that they will have to limit traffic for police training from 3-5, Chris will work on getting that posted on the Township Facebook page. There was a discussion on installing keyless locks on Township housing.

Matt Miller – Chairman: Matt reported that the Deist Rd bid docs are done and bid opening is scheduled for May 4th at KS Associates. This will be for the main section of 600 ft the 2 - 200 ft sections at each end. Matt reported that the EMA/ARPA grant has been approved. Township Legal Counsel reviewing Republic Services contract at Middle Bass and recycling at Put-in-Bay possible new bidding for all. Matt reported he is currently working with Interim Village of Put-in-Bay Mayor Judy Berry for grants.

Mr. Cooper motioned to approve the purchase of new stone for the Township's house here on South Bass up to \$800. This to be paid from fund 1000. Mr. Miller seconded the motion. A roll call vote was taken all said YES.

Mr. Miller motioned to approve to rehire Jason Cooper for the upcoming summer season for maintenance cleaning for the Township's Safety Service boat. Mr. Engel seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – Abstain, Mr. Miller – YES.

New Business:

Mr. Engel motioned to approve the Carter Lumber invoice \$3,310.06 for supplies for the Township's house here on South Bass. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Frank Sales, Inc. invoice for \$1,379 for a washer and dryer for the Township's house here on South Bass. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

There was a discussion regarding the OPWC Application for Financial Assistance approved and how it will fall short after Labor Day.

Mr. Miller motioned to approve the Roetzel invoice \$118.75 for Legislative increase in Resort Tax Rate. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the proposal as presented for AT&T Mobility Services-FirstNet Primary for Sheriff Department use here in the Township. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Ottawa County Sheriff's Office invoice \$60,132.70 for the 1st Quarter expenses. This to be paid from fund 1000. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the American Legion Resolution for their Annual Memorial Day Services of a \$500 donation. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to go into Executive Session at 12:10pm for personnel. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

- 1) Personnel Matters (ORC 121.22 (G)) – This refers to the appointment, employment, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Mr. Miller motioned to come out of Executive Session at 12:35pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve Rick Price as an Alternate for the Zoning Commissions board. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 12:40pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the May 9th, 2023, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 10am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the April 11th regular meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

The Trustees were all in favor to amend the agenda and allow Darrell Long who is the EMS Manager to give his report first.

EMS – Darrell Long, Manager: Darrell reported they had 5 calls in the Township, 8 calls in the Village, 0 calls on Middle Bass, 5 Walk-Ins, 2 of those calls had to be transported and 2 had to be Life Flighted. Mr. Cooper motioned to approve to refurbish the cot located on Middle Bass up to \$6,000. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Darrell reported that the AED that is located on North Bass the battery and pads have expired. Mr. Engel motioned to approve the purchase of a new AED for North Bass up to \$2,000. This to be paid from fund 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on having a hard time to find employees. There was a discussion on an open shared account at Erie Island Petroleum with a gas card for the Sheriff Department and EMS. Darrell reported that St. V's is changing EMS uniforms for Put-in-Bay. Darrell reported that they have received the 4 cameras for the trucks they just need installed.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that they had 1 brush fire call and 2 false alarm calls in April. Greg reported that they had Command Fire Apparatus ground ladder and Aerial testing and all passed. Mr. Miller motioned to add Adam Chellis who is the Put-in-Bay School's resource officer to the Put-in-Bay Volunteer Fire Department roster as a Township Safety Boat runner. Contingent upon Mr. Cooper's approval after checking boating skills. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Greg reported that Mark Mathy's is going to fix the flooding issue by Delaware, he wants to make a \$500 donation to the department to put golf carts in the back of the parking lot for a few days. Nate Jones & Zach Hiss recently attended a high angle ropes class which came with a certification to be able to purchase specialized equipment to get the department set up. Nate Jones was also in attendance and talked to the Trustees about what they had learned and his overall opinion of the course. Mr. Cooper motioned to approve up to \$17,000 to purchase the specialized equipment for the department. This to be split between funds 2281 & 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. There was a discussion on Go-pros for the department's trucks. Greg will contact Tim Niese, Sr. regarding the summer concerts in August. Greg will also contact Road Races Committee regarding the department's availability during the races. Mr. Cooper motioned to approve up to \$6,500 for the purchase of Rolling Lockers for the department. This to be paid from fund 2111. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

Zoning – Greg Dobos, Zoning Inspector: Greg reported that Dave Washtock must resubmit his zoning application with proper square footage with new check amount. Greg reported that he has spoken with Wendy regarding the Put-in-Bay Chamber's Wine Festival and it has been handled. There was a discussion about the new signs that were put up at Don Gump's property and at R. Warren's property.

MBVFD – Alan Leonard, Member: Alan reported that the department had no runs in April. Fire School has been completed and all passed in their class exam, state testing needs to be done. Alan reported the grant will provide 2 sets of turnout gear for the department. There was a discussion on upgrades to the lighting in the station and to have LED tubes and high bay LED on both the EMS side as well as the Fire Station side. Alan will put together the cost. Mr. Miller motioned to approve the purchase tru fuel 5-gallon containers that replaces marine fuel, not to exceed \$600. This to be

paid from fund 2195. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Pump testing is scheduled for later in May. There was a discussion on the department wanting to purchase a 2005 truck which would fit the department's needs at \$65,000. Possibly advance money from General Fund to Middle Bass Fire Dept. Fund to be able to purchase. Alan will gather more information regarding said truck to present to the Trustees.

Senior Center – Chris Joyce, Manager: Chris was unable to attend the meeting so she sent in a written report. Chris reported that they had 512 participants in April. At this point, they have 18 Seniors set to go to the Mud Hens game on May 24. Chris reported that Senior Lunches are continuing to go well, averaging 10-15 people. Chris picked up a couple card tables at Lowes to replace the broken ones.

Clerk's Report: Mrs. Miller presented the Trustees with the Payment Listing since April 11th, Cash Summary by Fund and April Bank Reconciliation. Mr. Engel motioned to approve to pay the bills. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the Purchase Orders as listed. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Regular:

59-2023	Republic Services	\$45,000	Garbage & Trash Removal	5001
60-2023	Kayla Beck	\$137.50	Police Housing cleaning	1000
61-2023	Ottawa County Sheriff's Office	\$60,132.70	Contracted Services	1000
62-2023	Carter Lumber Company	\$3,310.06	Repairs & Maintenance	1000
63-2023	Frank Sales, Inc.	\$1,379	Machinery Equip. & Furn.	1000
64-2023	Wickens, Herzer, Panza, Cook & Batista	\$3,000	Legal Matters for ODNR Grant	4902
65-2023	Visa (Twp Acct)	\$9,100	Repairs & Maint./Machinery, Equip.	1000&2281
67-2023	ODJFS	\$4,300	Unemployment Compensation	2281&1000
68-2023	KS Associates, Inc.	\$6,000	Engineering Services	4902
69-2023	Fire Safety Service, Inc.	\$20,000	Operating Supplies	2111
70-2023	Frank Sales, Inc.	\$800	Machinery, Equip. & Furniture	1000
71-2023	Howell Rescue System, Inc.	\$398.90	Training Services	2281&2111

Blanket:

36-2023	Repairs & Maintenance	\$1,000	Repairs & Maintenance	1000
37-2023	Travel & Meeting Expense	\$1,000	Repairs & Maintenance	2111

Mr. Miller motioned to approve the bid for purchase of \$15,000 for the Put-in-Bay Port Authority's 2012 Chevy Truck that is currently listed on Bluebook for \$22,000. This to be paid from fund 2031. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Resolution #05092023-1 Declaring it Necessary to Levy in Excess of the Ten Mill Limitation for the Police Services New Levy (1.5) Mills. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Resolution #05092023-2 Declaring it Necessary to Levy in Excess of the Ten Mill Limitation for the EMS services Renewal Levy (1.3) Mills. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve Resolution #05092023-3 Declaring it Necessary to Levy in Excess of the Ten Mill Limitation for the South Bass Volunteer Fire Department Renewal Levy (1.2) Mills. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Resolution #05092023-4 Declaring it Necessary to Levy in Excess of the Ten Mill Limitation for the Cemeteries Renewal Levy (.45) Mills. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

There was a discussion on having a new Cemetery Levy for the Purchase of Property. The Trustees would like to hold off and place that on the Spring 2024 Ballot.

Cemetery – Chris Cooper, Trustee: Mr. Cooper reported that from now on all the cemetery information and requests need to go through Township office. There was a slight discussion on the trees being purchased.

Eric Engel – Trustee: Eric reported that Dale Burriss has requested for the big mower deck on North Bass. There was a discussion on looking into another tractor for North Bass and trade in the current tractor. The Boom mower can stay at North Bass to use for ditches. Eric will talk with Jack W. about looking for a new mower. Eric reported that on May 18th he and Chris Cooper will be doing a road tour with County Engineer. On May 20th at 10am there will be a meet and greet on Middle Bass with the Ottawa County Sheriff Dept. Mr. Miller motioned to approve the golf cart inspection fee of \$20. Golf cart inspections to be done through the Ottawa County Sheriff Department. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Eric reported that he has a meeting this Thursday with Donna Martens to purchase property next to the cemetery, possibly ½ acre lot. There was a discussion on getting a quote from Durapatch to fill in some potholes here on South Bass.

Chris Cooper – Trustee: Chris reported he had received the Put-in-Bay Fire Department's SOG's back from the Township's attorney. The recycling page on the Township's website has been updated. Chris reported the shrubs for the Township's House on Airline Road are in and will be put in after porch is done. There was a discussion on having emergency contact information made into stickers/magnets for rentals on South Bass and Middle Bass. Mr. Cooper motioned to approve the purchase of emergency contact information stickers/magnets up to \$300. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Matt Miller – Chairman: Matt reported that they need a fuel tank at the Township for Ottawa County Sheriff Department use with a double wall tank. Mr. Miller motioned to approve up to \$2,000 for a double wall fuel tank. This to be split between 2281, Sheriff & Roads Fund. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on the Township's Lobbyist and the idea of funding Safety Services is to raise the bed tax. There was another discussion on the need to fix current problem with the bed tax of those renting and not paying, Mr. Engel to follow up on list of renters. Matt reported that he has a zoom meeting tomorrow to accept bids for Deist Road. The Township's Safety Boat is currently at Oak Point for the season. Mr. Miller motioned to approve Jason Cooper's letter of interest for the Township's Safety Boat cleaning May-November as submitted. Mr. Engel seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – Abstain, Mr. Miller – YES.

New Business:

Mr. Miller motioned to approve the Island Transportation, Inc. invoice for \$656.43 for the Township's Storage Unit. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Middle Bass Town Hall brick project increase to original amount approved of \$10,246.50. This to be paid from fund 2192. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Penguin Management, Inc. invoice of \$1,572 for the Put-in-Bay Fire Department's Phone Dispatching. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Gene Ptacek & Son Fire Equipment invoice of \$1,752.65 for the Put-in-Bay Senior Center/Fire Department inspection. This to be paid from fund 2111 & 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to go into Executive Session at 10:55 am for personnel. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

- 1) Personnel Matters (ORC 121.22 (G)(1)) – This refers to the appointment, employment, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Mr. Engel motioned to come out of Executive Session at 11 am. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve a \$500 bonus for each Jon Scarpelli and Jack Wertenbach whom are full time year-round Maintenance for the Township. This to be paid from fund 2031. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 11:05 am. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.


Matthew Miller, Chairman


Lauren Miller, Fiscal Officer


Eric Engel, Trustee


Christopher Cooper, Trustee

**Minutes of the May 24, 2023 at 6 pm. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 6 pm, Mr. Miller called the Special Meeting to order.

In attendance were Matt Miler, Chris Cooper, Eric Engel, Laureen Miller – Fiscal Officer. Alan Leonard via Zoom.

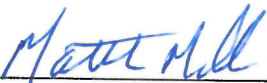
Mr. Miller indicated that the purpose of this meeting is to approve the purchase of a Fire Truck for the Middle Bass Volunteer Fire Department and Shoreline Protection Bids for Deist Road on Middle Bass.

There was a discussion on the Township's Legal Counsel looking at the purchase of the Middle Bass Fire Truck, anything over \$50,000 must go out for bid. Alan Leonard is going to look further into the ORC, etc. The Township's Legal Counsel is currently working on purchase agreement. The Trustees would like to send the purchase contract sale document to the Township's Legal Counsel for review.

Mr. Miller motioned to adopt Resolution #05242023-1 agreement with the Township and Contractor, Huffman Equipment Rental for \$913,570 for the Deist Road project. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to appoint Mr. Miller to sign contracts for the Shoreline Protection Bid for Deist Road on Middle Bass. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

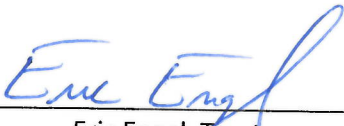
With no further business to discuss, Mr. Miller motioned to adjourn the meeting at 6:30pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Laureen Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the June 5, 2023 at 10 am. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 10 am, Mr. Miller called the Special Meeting to order.

In attendance were Matt Miler, Eric Engel, Laureen Miller – Fiscal Officer. Alan Leonard via Phone. Mr. Cooper – Absent.

Mr. Miller indicated that the purpose of this meeting is to discuss the purchase of a fire truck for Middle Bass Island Fire Department, approve estimate for new deck on the Township employee house at Middle Bass Island, Deist Road repair quote, discuss the request from the Put-in-Bay Township Park District for an extension of the ODNR Coastal Management grant and any other outstanding bills and purchase orders to be approve.

Mr. Miller reported the Township contacted the County Auditor, County Prosecutor, and the Township Attorney regarding the purchase of the fire truck for the Middle Bass Fire Department. They will have to bid the purchase out with the specs for that type of vehicle. To advertise 2 weeks in the News Herald and bid opening to begin 3 weeks from today. Mr. Miller motioned to approve the specs as presented for the purchase of the fire truck for Middle Bass Fire Department. Mr. Engel seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – Absent, Mr. Miller – YES.

Mr. Engel motioned to approve the deck replacement for the Township Employee House at Middle Bass up to \$10,000. This to be split between fund 2281 & 1000. Mr. Miller seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – Absent, Mr. Miller – YES.

Mr. Engel motioned to approve the estimate of \$5,400 from Schmidling Construction to repair the drainage/ditch on Deist Rd. This to be paid from fund 2141. Mr. Miller seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – Absent, Mr. Miller – YES.

Mr. Miller motioned to approve the extension of the Erosion grant due to no bids received for the Park District. Mr. Engel seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – Absent, Mr. Miller – YES.

Mr. Miller motioned to approve the Gilbert invoice of \$765.50 for the Senior Center. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – Absent, Mr. Miller – YES.

Mr. Miller motioned to approve the Put-in-Bay EMS invoice of \$520 for Greg Dobos from the Put-in-Bay Fire Department for CPR course, book & card. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – Absent, Mr. Miller – YES.

Mr. Engel motioned to approve the Roetzel invoice of \$539 for Professional Services Rendered for the Period through April 30th, 2023. This to be paid from fund 1000. Mr. Miller seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – Absent, Mr. Miller – YES.

Mr. Miller motioned to approve the Purchase Orders as listed. Mr. Engel seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – Absent, Mr. Miller – YES.

Purchase Order's:

Regular:

72-2023	KS Associates, Inc.	\$20,000	ODNR Coastal Mgmt Grant	4902
73-2023	Roetzel & Andress	\$3,500	Accounting & Legal Fees	1000
74-2023	Wickens, Herzer, Panza, Cook & Batista Co.	\$3,000	ODNR Coastal Mgmt Grant	4902

74-2023	Wickens, Herzer, Panza, Cook & Batista Co.	\$3,000	ODNR Coastal Mgmt Grant	4902
75-2023	Carter Lumber Company	\$788.94	Repairs & Maintenance	1000
76-2023	EHOVE	\$2,875	Travel & Meeting Expenses	2195
77-2023	Wells Fargo Equipment Finance	\$15,604.22	Machinery, Equip. & Furn.	2195
78-2023	GME Supply	\$9,000	Machinery, Equip. & Furn.	2111&2281

Blanket:

38-2023	Travel Expenses for Training	\$3,000	Travel & Meeting Expense	2195
39-2023	Propane (PIB Sheriff)	\$1,000	Natural Gas	1000

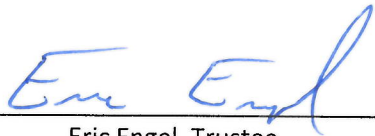
With no further business to discuss, Mr. Miller motioned to adjourn the meeting at 10:15 am. Mr. Engel seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – Absent, Mr. Miller – YES.



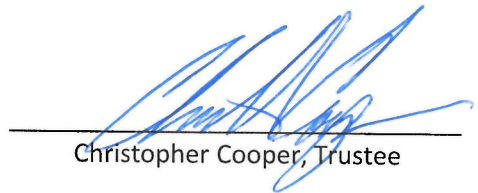
Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the June 13th, 2023, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 6pm, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the May 9th regular meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. The Board was presented with the May 24th special meeting minutes, Mr. Cooper motioned to approve the minutes. Mr. Engel seconded the motion. A roll call vote was taken all said YES. The Board was presented with the June 5th special meeting minutes, Mr. Engel motioned to approve. Mr. Miller seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – Abstain, Mr. Miller – YES.

Clerk's Report: Mrs. Miller presented the Trustees with the Payment Listing since May 9th, Cash Summary by Fund and May Bank Reconciliation. Mr. Miller motioned to approve the bills to be paid. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the Purchase Order's as listed. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Regular:

79-2023 Put-in-Bay Local School System	\$8,000	Rents & Leases	1000
80-2023 RollNRach, LLC	\$7,345	Machinery, Equip. & Furn.	2195

Blanket:

40-2023 Add. Purchases for the Sheriff Dept.	\$1,000	Machinery, Equip. & Furn.	1000
41-2023 SB Fire Travel & Meeting	\$2,000	Travel & Meeting Expense	2111

MBVFD – Alan Leonard, Member: Alan presented the Board with a quote from Atlantic Emergency Solutions of \$266 for repair parts for the Middle Bass Fire Department's Rosenbauer tanker that they found was deficient during their pump testing. Mr. Miller motioned to approve the purchase of said repair parts up to \$300. This to be paid from fund 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Engel motioned to add Dave Scherf to the Middle Bass Fire Department's Roster as a new member. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Alan presented the Board with a quote from Pneu-Matic Engineering, Inc. of \$274.48 for some maintenance items for the Middle Bass Fire Department's Air Compressor. Mr. Engel motioned to approve the purchase for some maintenance items for the Middle Bass Fire Department's Air Compressor from Pneu-Matic Engineering, Inc. up to \$200. This to be paid from fund 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

EMS – Darrell Long, Manager: Darrell reported they had 15 runs in the Township, 31 runs in the Village, 3 runs on Middle Bass, 6 Walk-ins, 13 runs had to be Transported and 12 had to be Life Flighted. Darrell reported that the Sheriff Department has been showing up on calls in the Township. They have a new medic, Abby Stauffer. Mr. Cooper motioned raise Abby Stauffer's pay to \$18/hr. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the purchase of two more auto pulse batteries from Zoll's up to \$1,500. This to be paid from fund 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Darrell will check on warranty of the new auto pulse batteries. Darrell reported that the Ambulance on Middle Bass has a dead battery again.

Senior Center – Chris Joyce, Manager: Chris was unable to attend the meeting so she sent in her report. Chris reported that they had 636 participants in May. The trip to the Mud Hens game went smoothly. They are postponing tomorrow's planned meeting to elect our advisory board positions due to current board members are off island and/or working tomorrow. Chris reported the Senior Lunches are going well, averaging 15-20 people. Dianne Mortensen spoke at the Senior Center last week on Senior Resources and Volunteering. Gabriela Kaplan will be doing a program on Health and

Beauty, Nutrition, etc. next week on Wednesday, June 21st at 10am. Chris reported that the dishwasher in the kitchen at the Senior Center is currently not working and will let maintenance know.

PIBVFD – Greg Dobos, Fire Chief: Greg reported they had 7 calls in May. The department's Tanker is back. Pumper 4 left this am for LED scene light install, radio charging station install, pump test and inspection. MES invoice of \$1,011.84 for flow testing of SCBA all passed no defects. Greg reported that the High Angle Rescue Gear in, by establishing accounts they came in at close to \$5,000 less than approved, they may need a few containers for storage to purchase still. Tablet still not installed on the Township's Safety boat for the camera yet. Greg is requesting if the Township could purchase a drop box to be installed on the outside of the Township building for Zoning applications after Township office hours. There was a discussion on drop lock boxes (mailbox type) for the Zoning Department and Sheriff Department to be installed on the outside of the Township building, Mr. Cooper to order.

Eric Engel – Trustee: Eric reported that the test holes have not been done yet at Martens property by Maple Leaf Cemetery here on South Bass. Jack will get over to the property to do the test, appraiser has been lined up to come over. Jack contacted Mark Leaders from Duraptach which has been approved up to \$8,000 previously. Eric reported the County will be over on Thursday at 9am to do the Road Tour. There was a meet and greet at Middle Bass with the Sheriff Department and had a great turn out. Eric Reported that Village Councilman Jake Market is putting together an exploratory committee to work on housing issues here on South Bass. Eric would like to be the liaison for the Township. Mr. Miller motioned to appoint Eric as liaison for the Township for the exploratory committee. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Eric reported that Dell Taylor is back working for the Township on Middle Bass for the season.

Chris Cooper – Trustee: Chris reported there are 2 headstones oversized and placement issues going on with the Cemetery Department. The electric needs to be transferred over to the Township at the Banyon Cove Condo for the Sheriff Department. Chris reported the Sheriff needs additional items for trailer, Chris has list of items. Mr. Miller motioned to approve up to \$4,000 for the purchase of additional items needed for the Sheriff trailer. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Chris reported that Ray Arth would like to connect to the fence at Parker's Park to continue down his property. Chris will meet with the Sheriff on Saturday, June 24th to get the total amount for itemize lists for vehicles, lease, equipment, furniture, etc.

Matt Miller – Chairman: Matt reported that Megabits has a written consent to locate a public safety radio system on the Megabits Tower Structure located on Township property here on South Bass (see attached). Mr. Engel motioned for the Township to go into a lease agreement with the County for them to have consent to locate a public safety radio system on the Megabits Tower Structure located on Township property. Matt to sign. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion to secure the gate area to the Megabits tower. Matt reported that the Township has a bid packet for the Middle Bass Fire Department's Fire Truck and would like it listed on website too. Matt reported that the Township is looking into a lease agreement with ODNR for a 2-bedroom apartment for the Sheriff Department that is located on Middle Bass. Matt is working with the Village for more grant money for police protection here on South Bass.

New Business:

Mr. Miller motioned to approve the MES Municipal Emergency Services invoice of \$1,011.84 for the Put-in-Bay Fire Department's SCBA's Flow Testing. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Fox Stone Products, Inc. invoice of \$6,291.80 for work done at Parker's Park to stop golf carts from driving down to fence. This to be paid from fund 2031. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Resolution #06132023-2 to go Forward with Levying a Tax in Excess of the Ten Mill Limitation for the South Bass Volunteer Fire Department Renewal Levy (1.2) Mills. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Resolution #06132023-3 to go Forward with Levying a Tax in Excess of the Ten Mill Limitation for the EMS Services Rental Levy (1.3) Mills. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Resolution #06132023-4 to go Forward with Levying a Tax in Excess of the Ten Mill Limitation for the Police Services New Levy (1.5) Mills. Mr. Cooper seconded the motion. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Resolution #06132023-1 to go Forward with Levying a Tax in Excess of the Ten Mill Limitation for the Cemetery Renewal Levy (.45) Mills. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

The Trustees were all in favor to continue the meeting to next Tuesday, June 20th @ 6pm @ Middle Bass.

With no further business to discuss, Mr. Miller motioned to do a continuation of the meeting. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.


Matthew Miller, Chairman


Lauren Miller, Chairman


Eric Engel, Trustee


Christopher Cooper, Trustee

**Minutes of the June 20th, 2023, Put-In-Bay Township Continuation of June 13th Regular
Board of Trustees meeting.
Held at the Middle Bass Township Meeting Hall located at Middle Bass, Ottawa County, Ohio.**

At 6pm, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Mr. Miller reported that the Deist Rd. project grant through ODNR Engineering finished and Huffman Equipment awarded the bid for the project. The length of the project will be 735', the total cost of said project is approximately \$1 million. Mr. Miller reported that once this project is complete then they will eventually raise and redo the road. The contract states the Deist Rd. project to be done by December 31st, 2023.

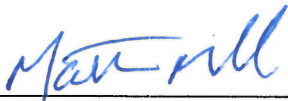
Mr. Miller reported that the Middle Bass Volunteer Fire Department is currently trying to purchase a new used fire truck. The bid proposal documents have been presented.

There was a discussion on if there would be difficulty for Emergency vehicles to access Deist Rd. on Middle Bass during construction. The Trustees will make sure the Middle Bass Fire Department, EMS, and Sheriff Department all have contact information for Huffman Equipment.

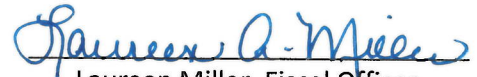
Sheriff Stephan Levorchick: Steve reported that they are currently working on the communications for the islands. There has been a difficulty hiring officers. Several officers are now in training. Steve reports that Patrol division from the mainland is currently covering the Put-in-Bay Township on overtime. He had a meeting with the County Commissioners & EMA to discuss upgrading the radio system here on the islands. There was a discussion on the public visually seeing the officers and vehicles. Steve reported he is looking to get possible part time electric bike patrols. The Township is getting a K-9 unit which was fully donated and is currently in training. There was a discussion on the Sheriff Department doing house and business checks within the Put-in-Bay Township if needed.

There was a discussion regarding the illegal dumping that has been going on after recycling hours here on Middle Bass and the possibility of doing a bulk garbage day/clean up day here on the island.

With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 6:55pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



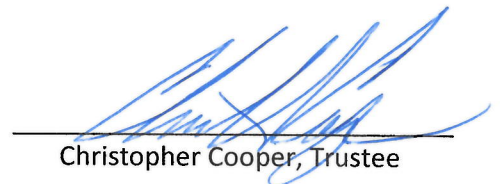
Matthew Miller, Chairman



Laureen Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the June 29, 2023 at 12 pm. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 12 pm, The Fiscal Officer called the Special Meeting to order.
In attendance were Eric Engel, Laureen Miller, and Beth Furner

Mrs. Miller indicated that the purpose of this meeting is the Bid opening for the Purchase of a Used Pumper Truck for use by the Middle Bass Volunteer Fire Department.

Mrs. Miller opened the only bid packet that was received which was from Command Fire Apparatus from Mount Poly, PA. Mrs. Miller read that the Pumper Truck is furnished according to and in compliance with specifications to what Middle Bass Fire Department is requesting. Purchase price of the Pumper Truck is \$62,500. The Pumper Truck is a 2005 American LaFrance 1500/1000 Rural Pumper. The truck includes lettering and 1 year third party warranty and delivery to the Middle Bass Fire Department.

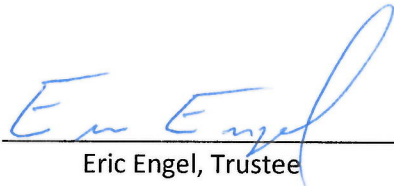
With no further bids the meeting was adjourned at 12:02pm.



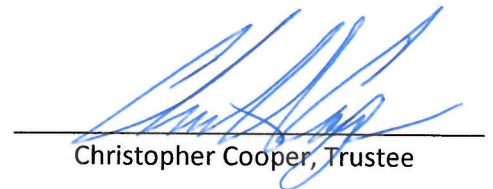
Matthew Miller, Chairman



Laureen Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the July 11th, 2023, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 10am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

The Trustees were all in favor to adjust the agenda and allow Peter Huston to speak first.

Peter Huston: Peter presented the Trustees the survey results (see attached). He gave a brief summary of the results.

Minutes: The Board was presented with the June 13th regular meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. The Board was presented with the June 20th continuation meeting of June 13th at Middle Bass, Mr. Cooper motioned to approve the minutes. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. The Board was presented with the June 29th special meeting minutes, Mr. Engel motioned to approve the minutes. A roll call vote was taken, all said YES.

Clerk's Report: Mrs. Miller presented the Trustees with the Payment Listing since June 13th, Cash Summary by Fund and June Bank Reconciliation. Mr. Miller motioned to approve the bills to be paid. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Cooper motioned to approve the Purchase Order's as listed below. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Purchase Order's:

Regular:

81-2023	Ohio Edison Company	\$2,500	Electricity	2031
82-2023	United Rentals	\$10,000	Machinery, Equip. & Furniture	1000
83-2023	KS Associates, Inc.	\$6,000	ODNR Coastal Mgmt Grant	4902
84-2023	Muscle Bay Holding LLC	\$1,000	Dues & Fees	1000
85-2023	WS Darely & Co.	\$6,436.82	Machinery, Equip. & Furniture	2111
86-2023	Robert LaSota	\$8,750	Repairs & Maintenance	2281&1000

Sheriff Stephan Levorchick: Steve reported that they give a monthly report to the Township. The Ottawa County Commissioners have been working on a tower site for radio systems for Law Enforcement, Put-in-Bay Fire Department and Put-in-Bay EMS which is all paid by the Commissioners partnership with the Township. Lieutenant Jerome Arnold and Deputy Tyler Higgins are currently full time there is another deputy coming on today that will be full time also. Steve reported that a new canine unit has been donated and will be used here on Put-in-Bay. Possible bike patrol with electric bikes. There are 4 of his deputies fully trained civil patrol certified through ODNR boat patrol. He is trying to add a couple deputies from Put-in-Bay to train.

EMS – Darrell Long, Manager: Darrell reported that they had 26 calls in the Township, 55 calls in the Village, 4 calls on Middle Bass, 12 Walk-ins, 11 of those calls had to be Transported and 9 calls had to be Life Flighted. Mr. Miller motioned to amend \$100 more to the amount of \$1,500 that was originally approved for the purchase of the Auto Pulse Batteries. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Telehealth will be coming in the next couple of weeks, training will need to be done. There was a discussion on EMS needing new tablets from First Net, Darrell will contact. Darrell reported that the cot at Middle Bass needs refurbished kit for the auto-load. There was a discussion on the A/C unit for the Township House that is on Middle Bass and to possibly change out that furnace. Darrell reported that Eddie Sheller is currently looking into the ceiling light in the kitchen at the Township House on Middle Bass. Darrell reported that the front of the EMS House here on Put-in-Bay needs to be power washed.

SBFD – Greg Dobos, Fire Chief: Greg reported that they had 7 calls in June. Greg reported that the department currently only has 1 chainsaw and would like to purchase another one. There was a discussion on whether to purchase a gas or electric chainsaw and to go through the Township Maintenance to purchase. Pumper-4 is back and Greg stated the lights are being paid by the Volunteers. Greg would like to send 2 more firemen to High Ropes Rescue training. There was a discussion on going with Go Pro Cameras instead of Dash Cams that are expensive. Greg reported the rolling lockers came in and are very nice. Greg request to have the light switches changed to auto motion when you walk into the department. Mr. Cooper motioned to approve the Fallsway invoice of \$3,062.50 for the department's Tanker-5. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

MBVFD – Alan Leonard, Member: Alan reported they had 1 call in June and 7 EMS calls in June. There is a purchase agreement from Command Fire Apparatus that needs signed along with the Resolution and a payment. There was a discussion on the payment of the Pumper Truck the department is purchasing from Command Fire Apparatus. Mr. Miller motioned to approved to advance money to the Middle Bass Fire Fund 50% of the payment of the Pumper Truck amount to be reimbursed from fund 2195 next year. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. There was a discussion on disposing of the other fire truck and to find out who has title. Alan reported that the BWC grant has a 1-year case study, Alan was able to upload all the documents. Mr. Engel motioned to approve the following items from Amazon: Handlelok Tool Bracket (2) and a Tekton 39 oz. Dead Blow Hammer (2) up to \$200. This to be paid from fund 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the Harrington Quote of \$865 from Atlantic Emergency Solutions, up to \$900. This to be paid from fund 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Alan reported they received a call from the State Fire Marshall regarding an exit being blocked inside the Island Grind which is on State Property on Middle Bass, which the department responded.

Senior Center – Chris Joyce, Manager: Chris was unable to attend the meeting so she sent in her report. Chris reported they had 820 participants in June. The class sizes for exercise/coffee social have been great. The Senior Lunches class size has also been great. Chris reported that Township maintenance has tried resetting the breaker for the dishwasher in the kitchen at the Senior Center, but it is still not working. Chris will let Jack know.

Cemetery – Bob Bahney, Sexton: Bob announced he is ready to retire after 31 years on as the Township’s Cemetery Sexton. He states he will stay on till the 1st of the year. Mr. Cooper would like to sit down with Bob and determine who will take his place.

Port Authority – Rosan Keiser, Secretary: Rosann reported that the Port Authority will not be receiving the snow removal equipment due to the FAA bid process requirements to demanding for anyone to bid on a new truck. Rosann reported that the Port Authority will be expanding the parking at the airport and is requesting to use the grindings here at the Township for the lot. There was a discussion regarding the remotes for the Middle Bass gate at the airport. They had a dedication for the Middle Bass Airport in Memory of Karl Schmidlin which had a great turn out. Rosann reported that the wetlands at the Middle Bass Airport needs mowed. Rosann will talk to Jack since he is going over to Middle Bass this week to mow on Deist Road. There was a discussion on the issue at the gate/transfer station on Middle Bass. Rosann reported that she is getting a quote for a slider gate.

Eric Engel – Trustee: Eric reported that Duraptach came over and had one truck load and will break down billing per road. Jack will go back through to patch. Eric will do a TRQ that will do a traffic count next step for the OPWC grant on Thompson Road. Eric reported that Jack is going over to Middle Bass tomorrow to mow along Deist Road and to do patch work. The Martens property here on South Bass still is waiting to test holes. Dave Wurster a North Bass resident informed Eric that currently Tuhon Road on North Bass is spelled incorrectly. Dave would like to request the Township to rename that road to be spelled currently. There was a discussion about ODNR doing a lift station on the corner of Trenton Ave. and Catawba Ave. here on South Bass. Eric reported that Jake Market from Village Council informed him is currently working on Moratorium request to limit golf cart rentals in the Village of Put-in-Bay.

Chris Cooper – Trustee: Chris reported that he has been attending the Property Association meetings. The Sheriff Department has requested a TV for the office at the Sheriff trailer here on South Bass. Mr. Miller motioned to approve up to \$500 for the purchase of a TV. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Chris reported the Township needs to place Berm mix down by the light house here on South Bass where the taxi cabs turn around. Night Vision on the Safety Service boat has been installed slow re-boot still working to fix it. Locks and window bars, etc. will be installed at the Sheriff trailer. Chris reported that he is currently working with Bernice for a digital version of boat logs on the Township’s Safety Service Boat. There was a discussion on having a small tote left on the Township’s Safety Boat with cleaning supplies.

Matt Miller – Chairman: Matt reported that he had a zoom meeting with ODNR regarding the grant for Deist Road on Middle Bass with the Township Park Districted which is now extended to June of 2025. There is a Lobbyist meeting with him and the mayor to discuss additional funding for Police and possible funding for a boat. Matt reported that the Megabits/Amplex tower contract has been signed.

New Business:

The Trustees were presented with a Maple Leaf Cemetery Deed to be signed.

There was a discussion on the Township's lease for the Put-in-Bay School's Banyan Cove Condo and paying the rent in full.

Mr. Cooper motioned to approve the Fallsway invoice of \$3,062.50 for the Put-in-Bay Volunteer Fire Department's Tanker-5. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

The Trustees were presented with the Resolution Awarding Contract of Sale between the Put-in-Bay Township and Command Fire Apparatus for a used 2005 American LaFrance 1500/100 Pumper Truck for the Middle Bass Volunteer Fire Department to be signed.

Mr. Miller motioned to appoint Joan Rife a Middle Bass resident to fill the opening Zoning Commissions Board seat. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Certificate of District Board of Health as to be Included in Taxing District's Budget. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

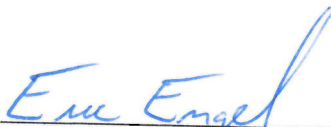
Mr. Engel motioned to approve the Sonny-S invoice of \$318. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Lexipol invoice of \$1,401 for online classes. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

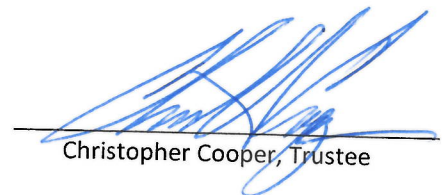
With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 12:22pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman


Lauren Miller, Fiscal Officer

Eric Engel, Trustee


Christopher Cooper, Trustee

**Minutes of the August 8th, 2023, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 2:30pm, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the July 11th meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Clerk’s Report: Mrs. Miller presented the Trustees with the Payment Listing since July 11th, Cash Summary by Fund, July Bank Reconciliation and Post Interfund Advances. Mr. Miller motioned to approve the bills to be paid. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the Purchase Order’s as listed below. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Purchase Order’s:

Regular:

87-2023	Ramaker & Associates, Inc.	\$800	Repairs & Maint.	2041
88-2023	Ottawa Co. Sheriff’s Office	\$97,888.57	Police Contract	1000
89-2023	Wickens, Herzer, Panza, Cook & Batista Co.	\$5,000	ODNR Coastal Mgmt Grant	4902
90-2023	KS Associates, Inc.	\$4,000	ODNR Coastal Mgmt Grant	4902
91-2023	Wickens, Herzer, Panza, Cook & Batista Co.	\$15,000	Accounting & Legal Fees	1000
92-2023	Command Fire Apparatus	\$6,250	Machinery, Equip. & Furn.	2195
93-2023	O. E. Meyer Co.	\$2,000	Natural Gas	2281
94-2023	Wickens, Herzer, Panza, Cook & Batista Co.	\$8,000	Accounting & Legal Fees	1000
95-2023	Muscle Bay Holding LLC	\$1,080	Dues & Fees	1000
96-2023	Hylant Administrative, Inc.	\$233	Dues & Fees	1000
97-2023	Charter Communications	\$1,600	Telephone	1000
98-2023	Command Fire Apparatus	\$56,250	Machinery, Equip. & Furn.	2195

Blanket:

43-2023	Dues & Fees EMS	\$800	Dues & Fees	2281
79-2023	8-month lease for Condo (Sheriff)	\$8,000	Rents & Leases	1000

Sheriff – Jerome Arnold, Lieutenant: Jerome reported that they had 444 calls in July; 1 – 911 Hangup, 4 – Animal calls, 14 – Assist. Other Unit calls, 16 – Assistance, 296 – Business Checks, 2 – Civil, 4 – Disable Vehicle, 12 – Disorderly, 2 – Domestic, 1 – Fire, 2 – Hit skip – Non-Injury, 1 – INJ ACC, 3 – Lockout, 4 – Misc. Traffic, 2 – Missing Person, 5 – Non- INJ ACC, 1 – Open Door, 3 – Rec. Lost Prop, 12 – Squad, 4 – Stolen Vehicle, 7 – Suspicious Person(s), 1 – Suspicious Vehicle, 1 – Traf Detail, 41 – Traffic Stop, 2 – Trespassing, and 3 – Vandalism. Jason Simon will be starting on Friday as a new deputy here on the island. There was a discussion on deputies receiving boat training for the Township’s Safety Service Boat either late winter or early spring. Jerome reported the Taser’s are currently on back ordered.

EMS – Darrell Long, Manager: Darrell reported that they had 35 calls in the Township, 103 calls in the Village, 7 calls on Middle Bass, 24 Walk-ins, 25 of those calls had to be Transported and 14 calls had to be Life Flighted. Middle Bass received refurb kit for cot and still need parts from Mercy to install. There was a discussion on fuel pumps located on Middle Bass will be locked. Darrell reported the sink and light at the Middle Bass House is broken to Eddie Sheller to fix. Chris Hammond will be going to look at the squad on Middle Bass since it is having issues with the batteries. Telehealth is coming in September and will set-up equipment along with training. Mercy may try to do an informational meeting regarding Telehealth. Darrell reported that their Royal Blue new branded shirts on in.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that he has some Put-in-Bay residents interested in joining the department. There was a discussion on whether to have another fire class. Greg reported he would like to send 3 more members of the department to another ropes training course November 6-10. The dash cameras for the fire trucks have been delivered. Greg reported that the department will be having a fund raiser tent at the Bash on the Bay concert. The department will also be at the Road Races coming up. Greg reported the department's Clam Bake will be set up downtown this year.

MBVFD – Alan Leonard, Member: Alan reported that they had 1 fire run at the Yacht Club Condo's at St. Hazard's. The Department had to investigate the Condo's systems alarms/sprinkler's etc., and the current owners are behind on inspections but are scheduled on Friday for inspections. Alan reported that the BWC grant FEEG grant will minimize exposure to environmental with possible turn out gear purchase \$15,000 every 3 years, Alan & Greg Dobos will apply for this grant together. The Department received a \$10,000 donation. Alan reported that the Department would like to purchase a 6X10 trailer to hold ice rescue gear. There was a discussion on having the Township purchase the trailer with reimbursement from the Department's Volunteer Fund. Mr. Miller motioned to approve up to \$6,000 for the purchase of a 6X10 trailer to store ice rescue gear. This to be paid from fund 2195. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. There was a discussion on the Put-in-Bay Fire Department having older ice rescue suits they could give to Middle Bass Fire Department. Mr. Miller motioned to Surplus the Department's 1988 Pierce Pumper. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on the Department to place the fire truck for sale on govdeals.com. Mr. Cooper motioned to approve up to \$3,000 for the purchase of turn out gear. This to be paid from fund 2195. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Senior Center – Chris Joyce, Manager: Chris reported that they had 768 participants in July. Classes are slightly down. They have a trip to Toledo Zoo planned for in October. They have some presentations at the Senior Center coming up. Chris reported that had their Advisory Board Elections recently for the Senior Center; Sally Stuckey – President, Val Chornyac – Vice President, Linda Frederick – Treasurer, and Dianne Smith – Secretary. Chris stated that Dave Gundlach has stepped down being President of the Advisory Board. There was a discussion on possibly purchasing a new dishwasher at the Senior Center, Mr. Engel will contact Wes Swartz to see if he can repair it. There was a discussion on having issues with a few Seniors wanting to get take out for Senior Lunches and for the Coffee Social.

Cemetery – Chris Cooper, Trustee: Chris reported that Bob Bahney would like to have a meeting with himself and Mrs. Miller to discuss who would be replacing him.

Eric Engel – Trustee: Eric reported that Jack has looked at the Howard Martens' property by Maple Leaf Cemetery here on South Bass, the Township would use it ½ full burials and ½ cremation burials. Eric reported that there is appraiser coming to the island next Tuesday at 11am to look at the property. Mr. Cooper will meet with the appraiser and Donna Martens. Mr. Cooper motioned to approve the \$500 appraisal fee. This to be paid from fund 2041. Mr. Miller seconded the motion. A roll call vote was taken, all said YES. Eric reported that the North Bass trip has been cancelled due to weather. Eric reported that the brush was cut and opened on the corner at Lakeview here on South Bass. Eric will attend a meeting with ODNR regarding a lift station. Eric reported that the County Engineer wants to do a traffic count on Thompson Rd., Put-in-Bay Rd. and on Meechan Rd. here on South Bass. There is another committee like Safe Island Task Force that Eric would like to be a member of to represent the Trustees to circumvent issues during the season. Eric reported that he will be getting an estimate to move the transfer station on Middle Bass next to the Township building with a higher fence and concrete pad, the Port Authority will help pay. There was a discussion on the Township's Kubota being at Middle Bass. There was a discussion on a snow plow purchase and that the Port Authority will help with the purchase. Eric reported that there will be a temporary tower for Verizon. There was a discussion on the weeds coming up through the pavement at the Put-in-Bay Airport.

Chris Cooper – Trustee: Chris reported that he has been working with Luella to streamline the Township's Cemetery process of purchasing lots, headstones, payment of foundations. Chris reported he met with the Middle Bass Men's Club

which informed him they are very pleased with the Sheriff Department on the island, etc. There was a discussion on the State Park here on South Bass trying to add power at Oak Point State Park. The Township will help purchase the power pedestals, etc. for the State Park for exchange of dockage for the Township Safety Service Boat at Oak Point State Park.

Matt Miller – Chairman: Matt reported that they are shipping the stone for Deist Rd. from the quarry to Sandusky hauling on a barge to Middle Bass. There was a discussion on notifying Safety Services when road will be worked on or closed on Middle Bass. Matt reported that there is an ODOT grant for Deist Rd. after revetment to help rebuild the road, Rosann from Port Authority to write grants. Craig at County Engineer to do estimates on August 21st. Matt reported that he has a meeting on police funding with Senator Gavarone’s office. Mr. Cooper motioned to address the water quality complaint letter and to forward it to the County. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. There was a discussion on the lease at the Middle Bass State Park for the Sheriff Department.

New Business:

The Trustees were handed Cemetery Deeds to be signed.

Mr. Engel motioned to approve the JB Road Repair invoice of \$4,238 for spray patch repairs to Township & County Roads. This to be paid from fund 2031. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Axon Enterprise Estimate for Tasers for the Sheriff Department up to \$30,000. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.


Mr. Miller motioned to approve the Riverside Pest Solutions invoice of \$585 for Spider Treatment for the Township buildings. A portion to be paid from funds 2111, 2281, 1000, 2901 & 2031. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Fallsway invoice of \$11,520.81 for the Put-in-Bay Volunteer Fire Department’s Engine-4. The Department will pay the amount of \$8,848.24 of the invoice from their Volunteer Fund. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Fallsway invoice of \$8,560.28 for the Put-in-Bay Volunteer Fire Department’s. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.


Mr. Engel motioned to approve the Schmidlin General Construction invoice of \$5,400 for Road Repair on Middle Bass. This to be paid from fund 2141. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 4:14 pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.


Matthew Miller, Chairman


Lauren Miller, Fiscal Officer


Eric Engel, Trustee


Christopher Cooper, Trustee

**Minutes of the August 18th, 2023 at 2:15 pm. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 2:15 pm, Mr. Miller called the Special Meeting to order.

In attendance were Matt Miler, Chris Cooper, Eric Engel, Laureen Miller – Fiscal Officer, and Beth Furner – Administrative Assistant.

Mr. Miller indicated that the purpose of this meeting is to approve the renewal of the Hylant Insurance for 8/31/2023 – 8/31/2024.

Mr. Miller motioned to accept the renewal of the Hylant Insurance for 8/31/2023 – 8/31/2024. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

With no further business to discuss, Mr. Miller motioned to adjourn the meeting at 2:17pm. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Laureen Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the September 12th, 2023, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 8:30am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the August 8th regular meeting minutes, Mr. Cooper motioned to approve the minutes. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. The Board was also presented with the August 18th special meeting minutes, Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Clerk's Report: Mrs. Miller presented the Trustees with the Payment Listing since July 11th, Cash Summary by Fund and July Bank Reconciliation. Mr. Engel motioned to approve the Bills to be paid. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the Purchase Order's as listed. Mr. Cooper seconded the motion. A roll call vote was taken all said YES. Mr. Miller motioned to approve the Tree Guy invoice of \$2,547.50 for Emergency Tree Removal Services. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Purchase Order's:

Regular:

99-2023	Roetzel & Andress	\$5,000	Accounting & Legal Fees	1000
100-2023	Island Service Company	\$1,000	Operating Supplies	2281
101-2023	United Rentals	\$4,640	Rents & Leases	1000
102-2023	Muscle Bay Holding LLC	\$870	Dues & Fees	1000
103-2023	Visa (Twp)	\$1,235.23	Repairs & Maintenance	1000
104-2023	Stryker Sales, LLC	\$2,000	Repairs & Maintenance	2281
105-2023	Hill Equipment Trailers LLC	\$6,000	Machinery, Equip. & Furn.	2195
106-2023	Karl Schmidlin General Construction	\$5,400	Repairs & Maintenance	2141
107-2023	Ottawa County EMA	\$285	Operating Supplies	2195
108-2023	Wickens, Herzer, Panza, Cook & Batista Co.	\$6,000	Accounting & Legal Fees	1000
109-2023	Stryker Sales, LLC	\$6,000	Machinery Equip. & Furn.	2281
110-2023	Ohio Edison Company	\$1,600	Electricity	1000

Blanket:

44-2023	Misc. utility services, broadband, etc.	\$200	Electricity	1000
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EMS – Darrell Long, Manager: Darrell reported that they had 25 runs in the Township, 68 runs in the Village, 7 runs on Middle Bass, 3 Walk-ins, 21 of those runs had to be Transported and 17 had to be Life Flighted in August.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that they had 1 Burnt Popcorn call, 11 False Alarm calls, 3 Accident calls, 4 calls for Power Line Down, 5 calls for Trees Down, 2 calls for Boats Sinking at A & B docks, 1 call for a Fire Alarm that was pulled on an unresponsive female, and 1 call to rescue 2 people in the water. Greg reported that the department made \$2,100 in tips from the concert. Harris Elmore donated 14 portable and 6 mobile 800 radios. Greg reported that the department's hose testing completed 12,500 ft. of hose tested one 50 ft. 1 ¾ hand line failed was replaced with waiting on new stock. There is no need to order anymore. Greg reported that the department's Clam Bake will be held downtown September 23rd from 12-5pm. Greg was informed on September 11th that the water tower would be empty until at least November 10th, 2023 with limited ground water storage and was advised not to use any hydrants as our trucks pump exceed the Village's capacity to pump from ground storage. Lt. Nate Jones and Firefighter Zach Hiss went around the State Park here on South Bass and other high risk cliff rescue areas and realized the department is missing 1 crucial piece of equipment which is a tri-pad system for anchoring in areas that do not have solid anchor points if any.

Greg reported that GME offers a system which is best suited for the department's type of landscape here on South Bass for cliffs and caves that is \$5,140. Mr. Miller motioned to approve up to \$5,500 for the additional tri-pod setup for Rope Rescue. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. There was a discussion on the batteries for battery operated chainsaws are on back order. There was a discussion on the Township's Vehicle Coverage for the members of the department to and from fire calls. The Trustees informed Greg they are currently looking into it and will contact the Township's insurance for coverage for volunteers responding to calls.

Senior Center – Chris Joyce, Manager: Chris was unable to attend the meeting so she sent in her report. Chris reported that they had 706 participants in August. There was a discussion on the dishwasher still not working at the Senior Center. Debbie Parker will be speaking next Monday, September 18th on Long Term Care. Tuesday, September 19, 2023 they will have the 60+ Clinic at the Senior Center. On Wednesday, September 20th they will have a Senior Resources Open House at Camp Perry, their Senior of the Year is Kathi Spayde. They will have a group of their Seniors attending the open house and awards ceremony. On Thursday, September 21st the Seniors will have their Annual Road Race Picnic.

Cemetery – Chris Cooper, Trustee: There was a discussion on if Karen Wilhelm would be interested for the Township's Cemetery Sexton position or if they could possibly train the maintenance department to handle the duties. Mr. Miller motioned to advertise in the Put-in-Bay Gazette for the Township's Cemetery Sexton position here on South Bass. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Public Participation – Laura Fogg: Laura reported she is currently working with a group of residents here on South Bass to help increase the pool of candidates for Village Council and Mayor. They are trying to figure out the pros/cons for having the South Bass Island has 1 Island 1 Government.

Tony Palandrani – Rankin & Rankin Insurance Services: Tony reported that he is a Broker/Consultant with Rankin & Rankin Insurance Services. They consult, manage and service all health benefits for groups in the municipality space. He presented the Trustees a brief introduction to their firm outlining some of their services.

Eric Engel – Trustee: Eric reported that Fred Peterson talked with him about financial aid and flew over to Middle Bass and North Bass. There was a discussion on how the winds from those storms were straight line winds not tornadic and would only cover flood damage needed a group of 25 residents that had flood damage but only 2 resident homes signed up. Eric reported that the North Bass Cemetery fence needs repaired and trees cleaned up. There was a discussion using a section of the fence left from the Dog Park fence for the North Bass Cemetery fence. Eric reported that the Township's Kubota on Middle Bass needs a plow attachment approximate cost \$4,500. Mr. Engel motioned to approve the purchase of a new plow attachment for the Township's Kubota on Middle Bass up to \$5,000. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Eric reported that the new/used Middle Bass Fire Truck is now on Middle Bass and being used by the Middle Bass Fire Department. Eric reported that he is waiting for the property owner for the expanding Maple Leaf Cemetery estimate/appraisal.

Chris Cooper – Trustee: There was a discussion on how residents can update addresses for Emergency responders. There was a discussion on the number of short-term rentals on Middle Bass and putting an ad in the Put-in-Bay Gazette with Township Zoning regulations and outline process. Recycling hours stay the same at least through middle of October. The Trustees would like to have a season re-cap public meeting with the Sheriff Department, EMS & Put-in-Bay Fire Department to review how the 1st year with the Sheriff Department went.

Matt Miller – Chairman: Matt reported that he has been speaking with Senator Gavarone on housing for Government entities and affordable housing options. Matt reported that he has a meeting with ODNR on September 19th regarding Deist Road. The ODNR turned down on the rental housing on Middle Bass for the Sheriff Department at the State Park. The Township Safety Service Boat will need to be moved to the public docks here soon. Erie Island Petroleum will be

topping off tanks on Middle Bass. There was a discussion on a tank being needed here at the Township building for gasoline.

New Business:

There was a discussion on the Ohio Department of Transportation Purchase Order of \$8,925. The Township will have to send them an invoice for the Purchase Order.

There was a discussion on the Chris Zeitler invoice of \$1,500 for Power Washing the Township's House and Deck on Middle Bass. The Trustees would like to follow up on that invoice.

Mr. Cooper motioned to approve the Summit Fire & Security invoice of \$506.09 for the Middle Bass Fire Department's Fire Extinguisher inspection. This to be paid by fund 2195. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Resolution Accepting the Amounts & Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Atlantic Emergency Solutions invoice of \$869.68 for the Middle Bass Fire Department for supplies. This to be paid from fund 2195. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Fire Force Inc. invoice of \$638 for the Middle Bass Fire Department for supplies. This to be paid from fund 2195. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Fire Force Inc. invoice of \$340 for the Middle Bass Fire Department for supplies. This to be paid from fund 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Calumet invoice of \$513.12 for Tru Fuel for the Middle Bass Fire Department. This to be paid from fund 2195. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

There was a discussion on the Select Team 2 January Benefits Renewal for the Put-in-Bay Township.

Mr. Cooper motioned to approve the Fire Catt invoice of \$4,750 for the Put-in-Bay Fire Department's hose testing. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

There was a discussion on the Township needing to advertise for the Cemetery Sexton position.

There was a discussion on appointing a Trustee to be the Liaison for Republic Services to discuss contracts, Mr. Engel was appointed.

The Trustees were presented with some Cemetery Deeds to be signed.

Mr. Miller motioned to go into Executive Session for Personnel at 10am. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

- 1) Personnel Matters (ORC 121.22 (G)(1)) – This refers to the appointment, employment, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Mr. Miller motioned to come out of Executive Session at 10:15am. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to fully re-instate Courtney Russell from probation from the Put-in-Bay Fire Department and to pay her re-imbusement form of \$572.23. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

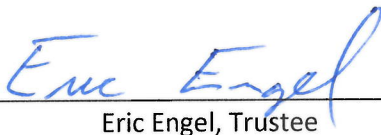
With no further business to discuss, Mr. Cooper motioned to adjourn the meeting at 10:17am. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the September 23rd, 2023 at 8 am. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 8am, Mr. Miller called the Special Meeting to order.
In attendance were Matt Miler, Chris Cooper, Eric Engel.

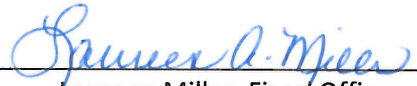
Mr. Miller indicated that the purpose of this meeting is to discuss and approve the Bid Proposal Specifications for the contract for Collection and Disposal Service for Residential and Commercial Solid Waste and Recyclables for Middle Bass Island.

Mr. Miller reported the contract for Collection and Disposal Service for Residential and Commercial Solid Waste and Recyclables for Middle Bass Island needs to be bid for a five-year period beginning November 1st, 2023 thru October 31st, 2028. Bid packets will be made available with advertising in the News Herald. Mr. Cooper motioned to approve the Bid Proposal Specifications as presented. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

With no further business to discuss, Mr. Miller motioned to adjourn the meeting at 8:05 am. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.



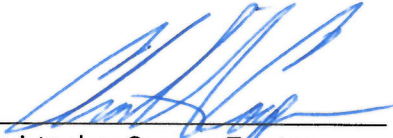
Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the October 13, 2023 at 12pm. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 12pm, Mr. Engel called the Special Meeting to order.


In attendance were Chris Cooper, Eric Engel, Lauren Miller & Beth Furner. Matt Miller – Absent. Rochelle Bowen from Republic Services – Called in.

Mr. Engel indicated that this meeting is to open sealed bids received for the Collection and Disposal Service for Residential and Commercial Solid Waste and Recyclables for Middle Bass Island, Ohio.


Mr. Engel stated the only sealed bid the Township received for the Collection and Disposal Service for Residential and Commercial Solid Waste and Recyclables for Middle Bass was from Lake Disposal Services (see attached).

The Township also received a “No Bid” letter from Republic Services.

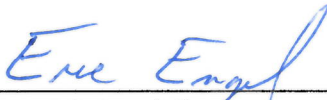
With no further business to discuss, Mr. Engel motioned to close the bid opening meeting at 12:13 pm. Mr. Cooper seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – YES, Mr. Miller – Absent.



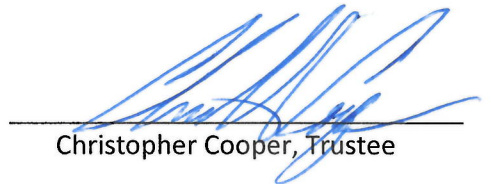
Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the October 13, 2023 at 12:15 pm. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 12:15pm, Mr. Cooper called the Special Meeting to order.

In attendance were Chris Cooper, Eric Engel, Lauren Miller & Beth Furner. Matt Miller – Absent.

Mr. Cooper indicated that the purpose of this meeting is to approve the proposal from the Middle Bass Town Hall Executive Committee for Roof Replacement.

The Trustees were presented with an Estimate from Creekside Roofing & Decks to replace the roof on the Middle Bass Town Hall for \$43,000. Mr. Cooper motioned to approve up to \$45,000 to replace the roof on the Middle Bass Town Hall. This to be paid from fund 2192. Mr. Engel seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – YES. Mr. Miller – Absent.

With no further business to discuss, Mr. Cooper motioned to adjourn the meeting at 12:17pm. Mr. Engel seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – YES, Mr. Miller – Absent.



Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the October 19th, 2023, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 8:30am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the September 12th regular meeting minutes, Mr. Cooper motioned to approve the minutes. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. The Board was presented with the September 23rd special meeting minutes, Mr. Cooper motioned to approve the minutes. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. The Board was presented with the October 13th Bid Opening minutes, Mr. Engel motioned to approve those minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. The Board was also presented with the October 13th special meeting minutes, Mr. Engel motioned to approve those minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

The Trustees were all in favor to allow those attending the meeting via Zoom to speak first.

Republic Services – Laura Wilbur: Laura went over the Township’s Service Agreement’s for Cardboard Recycling, Commingle Recycling, and the Fish Box. Mr. Miller motioned to approve the Fish Box Service Agreement. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Engel motioned to authorize Mr. Miller to sign the Commingle and Cardboard Service Agreements once received by Republic Services. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

MBVFD – Alan Leonard, Member: Alan reported that they have had a few EMS runs at Middle Bass recently and 1 run where Put-in-Bay could not make it to the island. Mr. Engel motioned to approve the Atlantic Emergency Solutions invoice quote of \$1,090 to replace a charger in one of the Middle Bass Fire Department’s trucks. This to be paid from fund 2195. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Cooper motioned to approve the department to purchase a few items from Amazon to outfit their ice rescue trailer \$631.37. This to be paid from fund 2195. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Alan reported the department had a donation from the Steinbauer family to the Volunteer fund.

Clerk’s Report: Mrs. Miller presented the Trustees with the Payment Listing since September 12th, Cash Summary by Fund and September Bank Reconciliation. Mr. Engel motioned to approve the bills to be paid. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Cooper motioned to approve the Purchase Order’s as listed. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. There was a discussion on contacting a travelling Fiscal Officer to come out to the Township. Mr. Miller motioned to approve Mrs. Miller to contact a travelling Fiscal Officer up to \$5,000. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Engel motioned to approved to use the ARPA funds that have been set aside for police services to pay a portion of the Sheriff’s quarterly billing. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Purchase Order’s:

Regular:

112-2023	Lucky Lee’s Pest Control	\$663.40	Repairs & Maintenance	2031, 2195 & 2281
113-2023	Muscle Bay Holding LLC	\$900	Dues & Fees	1000
114-2023	Dearborn National	\$485.10	Life Insurance	1000
115-2023	Miller Boat Line	\$16,900	Travel & Meeting Expense	1000, 2031, 2195, 2111 & 2281
116-2023	Spurrier Appraisal	\$500	Other Expenses	2041
117-2023	Erie Isl. Petroleum	\$10,000	Operating Supplies	1000 & 2281
118-2023	Medical Mutual of Ohio	\$40,500	Medical/Hospitalization	1000

119-2023	Charter Communications	\$1,200	Telephone	2111
120-2023	Ohio Edison Company	\$600	Electric	2111
121-2023	Ohio Edison Company	\$1,400	Electricity	2031
122-2023	Roetzel & Andress	\$6,000	Accounting & Legal Fees	1000
123-2023	Republic Services	\$4,000	Garbage & Trash Removal	2071
125-2023	Treasurer, State of Ohio	\$300	Volunteer Firemen's Depend. Fund	2111 & 2195
126-2023	GME Supply	\$5,500	Small Tools & Minor Equip.	2111
127-2023	Wickens, Herzer, Panza	\$18,000	Accounting & Legal	1000

Then & Now:

111-2023	The Tree Guy	\$2,547.50	Repairs & Maintenance	1000
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Blanket:

45-2023	PIB Fire Dept. & Travel & Mtgs	\$5,000	Travel & Meeting Expense	2111
46-2023	MBI Fire Operating Supplies	\$200	Operating Supplies	2195
47-2023	Dues & Fees	\$700	Dues & Fees	1000

EMS – Bernice Walton, Assistant Manager: Bernice would like to do another EMT course November 2023 – March 2024 (140 classroom hours) and it would be held at the Put-in-Bay EMS Station. Bernice reported that the cost per student would be \$1,025 which includes the course, books & testing. She has a list of potential students that are interested in taking the course. Mr. Miller motioned to approve the Township to pay for the class cost plus transportation costs, up to 10 people. This to be paid from fund 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

EMS – Darrell Long, Manager: Darrell reported that they had 15 calls in the Township, 22 in the Village, 6 calls on Middle Bass, 2 Walk-ins, 10 of those calls were transported and 9 calls were Life Flighted in September. Mr. Cooper motioned to approve the Ray's Electronics estimate of \$1,522 for pagers for EMS. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Engel motioned to approve the Zoll Quote of \$1,676.08 for an AED to be used on North Bass. This to be paid from fund 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on working on a Boat Captains schedule for EMS. Darrell reported that they have been trained on Telehealth but still needs report training. There was a discussion on announcing to the public that EMS does Telehealth now. Darrell will get a flyer out to the public regarding Telehealth and Mr. Cooper will post on the Township's Facebook page and Township website.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that they had 10 calls in September, 8 of those calls were false alarms. Mr. Engel motioned to approve the Fallsway invoice \$2,326 for the department's Pumper-3. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Cooper motioned to approve the Cleveland Communications estimate for 2 base radios and 14 handheld radios up to \$15,000. This to be paid from fund 2111. Mr. Miller seconded the motion. A roll call vote was taken, all said YES. Greg reported that the department wants to purchase a side by side with their volunteer fund. There was a discussion whether the Township would be interested in helping pay for the side by side. The department is looking at a 2023 6 passenger with dump bed and outfitting's comes to \$30,038. Mr. Engel motioned to approve up to \$10,000 for the purchase of the side by side for the department. This to be paid from fund 2111. The department will be paying the rest with their Volunteer Fund. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on replacing Greg's lights and sirens that got ruined in his old vehicle. Mr. Cooper motioned to approve up to \$500 to replace lights & sirens for Greg's truck. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Senior Center – Chris Joyce, Manager: Chris was unable to attend the meeting so she sent in her report. Chris reported that they had 698 participants in September. They have their Annual Fall Potluck on October 10th; they will not be doing a cider press this year. On October 17th they will have 1:1 Medicare consultations. Trunk or Treat at the Senior Center

will be October 31st. Chris reported that Sue Thwaite is unable to cater their Senior Christmas Luncheon this year. Chris reported that Marie Schroeder has agreed to cater the Senior Christmas Luncheon this year which will be Wednesday, December 13th. There was a discussion on the dishwasher at the Senior Center not working, Mr. Cooper will contact Hobart to have them send out a rep to look at it.

Cemetery – Bob Bahney, Sexton: Bob reported that it has been a busy fall. Richard Gump has donated \$600 for trees in the Cemetery. Mr. Cooper reported that he is waiting to hear from Yardworks to place the trees. Mr. Engel reported he has been in contact regarding the Marten's property next to Maple Leaf Cemetery.

Public Participation – Dave Shaffer: Dave had questions on what levies he pays for in the Township and the Village. There was a discussion on explaining the levies to Dave.

Eric Engel, Trustee: Eric reported that he has been attending DGUTS meetings which was the Safe Island Task Force, he presented the Trustees with a copy of an agenda to have an idea of what they discuss. The Thompson Rd. grant is moving forward and looks good. The Township's Safety Boat needs the shifters replaced. Eric reported the Deist Rd. project is moving forward. The Township's Middle Bass house bathroom needs to be re-done; Eric is waiting to receive an estimate. There was a discussion on topping off the gas & diesel here at the Township on South Bass and the propane at the Township buildings on Middle Bass. Eric reported that Eddie Sheller is doing the maintenance on the lawn mowers on Middle Bass. Eric received the resignation letter from Lorna Strayer being on the Port Authority Board. The Trustees would like to post an ad in the Gazette for the Port Authority Board opening.

Chris Cooper, Trustee: Chris reported that the meetings for the sewer line to the State Park are on hold. There was a discussion on the Banyon Condo Agreement the Township has with the Put-in-Bay School. The Put-in-Bay School will write up a new condo agreement with the Sheriff Department after the season.

Matt Miller – Chairman: Matt reported that the Deist Road quarterly report has been sent to ODNR. There was a discussion on possibly receiving an incinerator for fish guts from the State. Matt reported that the fuel on North Bass needs topped off for the winter season. Matt has a meeting in Columbus to discuss affordable housing coming up. There was a discussion on the OSS funding review for recycling. Mr. Miller motioned to approve up to \$2,000 to replace the tires on the boat trailer. This to be paid from fund 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on the Township's Safety Service Boat was stolen and all the electronics on the boat need replaced.

New Business:

The Trustees were presented with a letter from Republic Services regarding when they will end their contract with the Township for Middle Bass trash removal services.

There was a discussion on the Calumet invoice \$728 for the Middle Bass Fire Department's Tru Fuel. Alan Leonard stated they have not received this order yet and would like the Township to hold off on payment until they do.

Mr. Miller motioned to approve Darrell Long to attend the 2023 Ohio EMS Chiefs Association Conference. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Hylant invoice \$233 for Laureen Miller's Bond Renewal. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Auto-Owner's Annual Renewal Bill for Life Insurance of \$5,890.07. This to be paid from all funds designated with purchase order. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Sonny-S Boat Line invoice of \$460. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

The Trustees were presented with a letter from the Put-in-Bay Township Park District that wanted to let the Trustee they are applying for a grant that will allow them to purchase more property here on South Bass.

The Trustees received a complaint letter that the Township's Zoning Inspector is now handling.

The Trustees were presented with a Cemetery Deed that needed to be signed.

Mr. Miller motioned to go into Executive Session for Personnel at 10:35am. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

- 1) Personnel Matters (ORC 121.22 (G)(1)) – This refers to the appointment, employment, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Mr. Miller motioned to come out of Executive Session at 10:50am. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

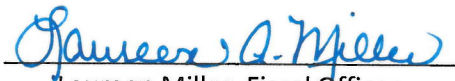
The Trustees would like to post in the November Gazette the Sexton Assistants open position.

Mr. Miller motioned to reject the Lake Disposal bid for Residential & Commercial Solid Waste for Middle Bass. Due to the amounts cannot be approved (Certified). To re-bid contract as presented by bid specs. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

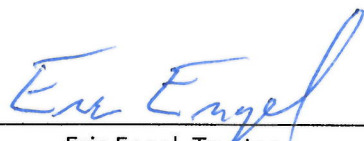
With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 11am. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the October 30, 2023 at 6pm. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 6pm, Mr. Miller called the Special Meeting to order.

In attendance were Matt Miller, Chris Cooper, Eric Engel, Lauren Miller. Alan Leonard via phone.

Mr. Miller indicated that the purpose of this meeting is to discuss and approve the purchase of the roll off trash containers for Middle Bass Island and North Bass Island.

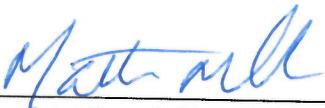
Mr. Miller reported that the Township needs roll off boxes for Middle Bass and North Bass, 3 boxes total. OSS will help purchase boxes/compactor boxes.

Mr. Engel motioned to approve the purchase of (2) 30-yard boxes from NE Industrial for each box at \$5,699. This to be split from fund 1000 (50%) and fund 2171 (MBI Refuse) (50%). Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel will talk with Anthony from Lake Disposal to move the boxes, etc. He will see if Anthony can take a box now to North Bass Island.

There was a discussion on having the winter trash at Middle Bass to be at the Township building at the compactor. Trying to re-bid the Middle Bass trash service for a 7-month home collection.

With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 6:30pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Leonard requested information on how much the current levy brought in for the trash collection and asked how much was spent on recycling., that maybe the recycling can be done away with at Middle Bass to better use the levy funds for collection.



Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the November 21st, 2023, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 8:30am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

The Trustees were all in favor to amend the agenda to discuss the bid from Lake Disposal for Collection & Disposal Service for Residential & Commercial Solid Waste Recyclables for Middle Bass. Mr. Engel motioned to accept the bid from Lake Disposal for Collection & Disposal Service for Residential & Commercial Solid Waste Recyclables for Middle Bass as presented (see attached). Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. The Trustees presented Mr. Anthony Bailey owner of Lake Disposal a letter of acceptance. There was a slight discussion regarding operation of Lake Disposal for Middle Bass. The Trustees would like to post on the Township’s website for Middle Bass that residential pick-up to begin April 15th-November 15th, 2024. During off season there will be a compactor at the Township building on Middle Bass.

Minutes: The Board was presented with the October 19th regular meeting minutes, Mr. Cooper motioned to approve the minutes. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. The Board was also presented with the October 30th special meeting minutes, Mr. Engel motioned to approve those minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Clerk’s Report: Mrs. Miller presented the Trustees with the Payment Listing since October 19th, Cash Summary by Fund, and the October Bank Reconciliation. Mr. Cooper motioned to approve the bills. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the Purchase Orders as listed. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Purchase Order’s:

Regular:

128-2023	Muscle Bay Holding LLC	\$1,000	Dues & Fees	1000
129-2023	Zoll Medical Corporation	\$1,600.50	Machinery, Equip. & Furniture	2281
130-2023	Ottawa Co. EMA	\$285	Dues & Fees	2111
131-2023	Atlantic Emergency Solutions	\$1,090	Machinery, Equip. & Furniture	2195
132-2023	Beck Suppliers, Inc.	\$4,842.02	Repairs & Maintenance	2031 & 2111
133-2023	Hylant Admin. Services Inc.	\$233	Dues & Fees	1000
134-2023	Creekside Roofing & Decks	\$43,000	Repairs & Maintenance	2192
135-2023	Ottawa Co. Sheriff’s Office	\$234,384.46	Contracted Services	2273 & 1000
136-2023	Miller Boat Line	\$5,000	Travel & Meeting Expense	1000
137-2023	Republic Services	\$15,000	Garbage & Trash Removal	1000
138-2023	Miller Boat Line	\$600	Travel & Meeting Expenses	2111
139-2023	BWC	\$1,500	Worker’s Compensation	1000
140-2023	Ohio Edison Company	\$150	Electricity	2141
141-2023	Charter Communications	\$640	Telephone	1000
142-2023	Huffman, Equip. Rental & Contracting	\$413,545	ODNR Coastal MGMT Grant	4902
143-2023	Miller Boat Line	\$1,500	Travel & Meeting Expense	2031
144-2023	O. E. Meyer	\$600	Natural Gas	2195

Blanket:

48-2023	Park Maintenance	\$7,245.62	Repairs & Maintenance	2171
49-2023	DeRivera Park Maintenance	\$5,600	Repairs & Maintenance	2171

EMS – Darrell Long, Manager: Darrell reported that they had 8 runs in the Township, 13 runs in the Village, 3 runs on Middle Bass, 4 Walk-ins, 6 of those runs were Transported and 4 were Life Flighted in October. Darrell stated that the AED for North Bass should be shipped out. Rescue 3 from Middle Bass is currently on Put-in-Bay and Rescue 2 is currently on Middle Bass. There was a slight discussion on the autoloader in Rescue 3. There was a discussion on bullet proof vest sample is available to look at. Darrell reported that the cameras for the squads will be installed by Mercy. There are 9 students currently enrolled for EMT class, 2 are from Middle Bass.

PIBVFD – Greg Dobos, Fire Chief: Greg reported they had 2 calls in October. Greg reported that there is a new live fire training class at Ehope December 12th, 15 members are attending and they plan to take the aerial ladder too. There was a discussion on the members attending the class staying overnight on the mainland or seeing if Miller Boat Line can run a charter. There was a discussion on Aaron Schroder who is a member on the department getting his captains license and possible reimbursement from the Township. Mr. Engel motioned to approve the purchase of additional equipment needed for high angle ropes rescue up to \$2,700. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Greg reported to purchase the 800-radio system and to be install comes at \$18,000. The department will be having the Chief election in December this year. There was a discussion on island residents switching electric golf carts to lithium batteries and possibly having a class on Put-in-Bay for fighting these types of fires.

Senior Center – Chris Joyce, Manager: Chris reported that they had 561 participants in October. They are having the Christmas Luncheon on Wednesday, December 13th. Chris reported the Put-in-Bay Rec Committee will be donating \$1,200 to go towards the cost of the Christmas Luncheon. There was a discussion on the current state of the dishwasher at the Senior Center whether it would be worth it to replace the part or to purchase a new dishwasher. Mr. Engel motioned to approve the purchase of a new commercial dishwasher for the Senior Center up to \$9,000. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on the mice situation at the Senior Center and to have the Maintenance Department look at it. There was a discussion on getting the carpets cleaned at the Senior Center in the Spring.

Port Authority – Rick Ziebarth, Chairman: Rick reported the Port Authority's levy passed. Lorna Strayer resigned from the Board. The Trustees placed an ad in the Put-in-Bay Gazette to replace Lorna Strayer on the Board. There was a discussion on the light beacon at the Put-in-Bay Airport staying on after being tested. Terminal project moving forward with tear-down in the Spring.

MBVFD – Alan Leonard, Member: Alan reported that the department purchased an airboat for department use. There was a discussion on ownership, insurance, etc. Mr. Engel stated he spoke with Fire Chief John Schneider about title to the Put-in-Bay Township/Middle Bass Fire Department for insurance coverage. The department to purchase a tank for storage of fuel. Alan reported that the fire truck has sold and is gone, \$3,100 ACH transfer to Middle Bass Fire Department fund. Township to remove the fire truck that was sold from insurance. Alan reported the Township AED's one is currently located at the Middle Bass Airport Terminal and the other at Del Taylor's home. There was a discussion on getting an outdoor box for the AED currently at Del's house. Alan would like Mrs. Miller to let him know when the FEEG Grant money comes in \$15,000. Alan reported that the department would like to send Dave Scherf to Volunteer Firefighting class January 15th-19th.

Eric Engel, Trustee: Eric presented the Trustees with an estimate for the bathroom at the Township's Middle Bass house \$9,200 and is available to work on it thru the winter season. Mr. Miller motioned to approve the estimate from Rob LaSota for \$9,200. This to be split between funds 2281 & 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the Dubberts quote for the shift throttle replacement on the Township's Safety Boat up to \$3,500. This to be split between funds 2281 & 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Eric reported that the fuel is all topped off on Middle Bass. Eric reported that Eddie Sheller will look into a plow for the Kubota on Middle Bass. Mr. Miller motioned to hire Dave Wurster to plow for the Township on North Bass this winter. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Chris Cooper, Trustee: Chris reported that the Put-in-Bay School has made the Condo Agreement for year-round to the Sheriff Department. Chris received a check donation check from Richard Gump for trees to be planted at the Maple Leaf Cemetery here on South Bass. Chris reported that he is waiting to hear from Yardworks to get the trees and plant them. There was a discussion on the Sheriff Department receiving grant money to help purchase new vehicles and will have the older vehicles to be used on Put-in-Bay.

Matt Miller, Chairman: Matt reported that ODNR is going thru a shift of personnel and possibly rediscuss housing on Middle Bass for the Sheriff Department. Mr. Engel motioned to approve the Minke Marine invoice of \$350 for towing the Township's Safety Service Boat. This to be split between funds 1000 & 2281. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Matt reported that in the Township's House on Airline Rd. here on South Bass the new sink has been installed and a new deadbolt has been installed. Matt reported that the Diest Rd. on Middle Bass project is complete by Huffman. Mr. Miller motioned to approve Beck Electric Generator Maintenance Agreement and invoice for \$400 for servicing the Township shop's generator. This to be paid from fund 2031. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Matt reported that he has a conference call coming up with OSS regarding recycling. Mr. Miller motioned to approve the price on replacement for electronics on the Township's Safety Service boat up to \$5,000. This to be split from funds 2281 & 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Matt reported he met with Senator Gavarone's office regarding police funding. The sewer line on Catawba Ave. here on South Bass to State Park has been put in contact with Ottawa County and the Village of Put-in-Bay. Mr. Miller motioned to approve the Township to pre-purchase 500 Gallons of gasoline from Erie Island Petroleum for the Sheriff Department use for winter fuel here on South Bass. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

New Business:

Mr. Cooper motioned to approve the Lucky Lee's Pest Control invoice of \$85.60 for the Middle Bass Township House. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the David Scherf's reimbursement form for Life Saving Resources Instructor Academy for the Middle Bass Fire Department. This to be paid from fund 2195. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Lakeshore Construction invoice of \$509.86 for the Middle Bass Township building to replace the yard hydrant. This to be split between funds 2281 & 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve the Ray's Electronics, Inc. invoice of \$2,605 for the EMS pagers, original amount previously approved was \$1,522. This to be paid from fund 2281. Mr. Miller seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to Authorize Membership in the OTA & Attendance of the Annual State Associations Conference & Payment of Expenses for the Trustees & Clerk. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the 2023 Township Christmas gift certificates for the Volunteer/Employee/Board Member Roster list same as last year. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Wreaths Across America Donation of \$180. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

**Minutes of the December 1st, 2023 at 5:15pm. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 5:15pm, Mr. Miller called the Special Meeting to order.

In attendance were Matt Miller, Chris Cooper, and Lauren Miller. Eric Engel – Absent.

Mr. Miller indicated that the purpose of this meeting is to approve the quote for repairs on the Township's Safety Service Boat and Resolution to Approve Appropriation of the ARPA Grant Money.

Mr. Miller motioned to approve the ARPA Resolution for the Put-in-Bay Police and EMS Retention Bonus. Mr. Cooper seconded the motion. A roll call vote was taken as follows; Mr. Engel – Absent, Mr. Cooper – YES, Mr. Miller – YES.

Mr. Cooper motioned to approve the Dubberts estimate for repair of electronics on the Township's Safety Service Boat up to \$7,000. This to be split between funds 2281 & 1000. Mr. Miller seconded the motion. A roll call vote was taken as follows; Mr. Engel – Absent, Mr. Cooper – YES, Mr. Miller – YES.

With no further business to discuss, Mr. Miller motioned to adjourn the meeting at 5:17pm. Mr. Cooper seconded the motion. A roll call vote was taken as follows; Mr. Engel – Absent, Mr. Cooper – YES, Mr. Miller – YES.



Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Enge, Trustee



Chistopher Cooper, Trustee

The Trustees were presented with the One Digital Broker Compensation Disclosure.

Mr. Miller motioned to approve Andy Burns & Ryan Daugherty to attend the Ropes Course class November 6-10. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Medical Mutual 2024 Health Coverage Renewal. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

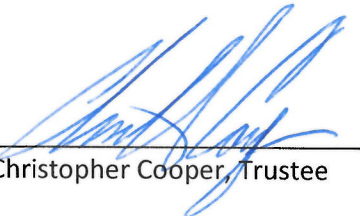
The Trustees received a letter from the Ottawa County Board of Commissioners.

With no further business to discuss, Mr. Cooper motioned to adjourn the meeting at 11:30am. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.


Matthew Miller, Chairman


Laureen Miller, Fiscal Officer


Eric Engel, Trustee


Christopher Cooper, Trustee

**Minutes of the December 12, 2023, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 10am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the November 21st regular meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. The Board was also presented with the December 1st special meeting minutes, Mr. Cooper motioned to approve the minutes. Mr. Miller seconded the motion. A roll call vote was taken as follows; Mr. Engel – Abstain, Mr. Cooper – YES, Mr. Miller – YES.

Clerk’s Report: Mrs. Miller presented the Trustees with the payment listing since November 21st, Cash Summary by Fund and November Bank Reconciliation. Mr. Cooper motioned to approve the bills to be paid. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Engel motioned to approve the Purchase Order’s as listed. Mr. Cooper seconded the motion.

Purchase Order’s:

Regular:

145-2023	Medical Mutual of Ohio	\$11,934.48	Medical/Hospitalization	1000
146-2023	United Rentals	2,320	Rents & Leases	1000
147-2023	Creekside Roofing Decks	\$800	Repairs & Maintenance	2192
148-2023	Ray’s Electronics	\$2,605	Machinery, Equip. & Furn.	2281
149-2023	Lakeshore Construction, LLC	\$509.86	Repairs & Maintenance	1000 & 2281
150-2023	David Scherf	\$3,762.26	Travel & Meeting Expense	2195
151-2023	Robert LaSota	\$9,200	Machinery, Equip. & Furn.	1000 & 2281
152-2023	Beck Electric, Generators & Plump.	\$800	Repairs & Maintenance	1000 & 2111
153-2023	Meinke Marine Emerg. Services	\$350	Repairs & Maintenance	1000
154-2023	Dubbert’s Prof. Outdrive Services	\$3,500	Machinery, Equip. & Furn.	1000 & 2281
155-2023	Charter Communications	\$1,250	Telephone	1000 & 2281
156-2023	Robert LaSota	\$4,150	Repairs & Maintenance	2192
157-2023	GME Supply	\$1,848.75	Small Tools & Minor Equipment	2111
159-2023	Dubbert’s Prof. Outdrive Services	\$7,000	Machinery, Equip. & Furniture	1000 & 2281
160-2023	Village of Put-in-Bay	\$16,000	Prof. & Technical Services	2272
161-2023	Northeast Industrial MGF, Inc.	\$11,398	Garbage & Trash Removal	1000 & 2071
162-2023	Erie Island Petroleum, Inc.	\$2,745	Other – Other Expenses	1000
163-2023	Republic Services #263	\$5,144.68	Garbage & Trash Removal	2071
164-2023	Ohio Edison Company	\$828.52	Electricity	1000, 2071, 2031 & 2141
165-2023	Island Hardware	\$520.74	Repairs & Maintenance	1000
166-2023	Village of Put-in-Bay Utilities	\$30	Water & Sewage (Senior Center)	1000
167-2023	Dearborn National	\$500	Life Insurance	1000
168-2023	Charter Communications	\$350	Telephone	1000
169-2023	Ohio Edison Company	\$500	Electricity	2031

Blanket:

50-2023	Township Misc. Telephone Services	\$150	Telephone	1000
51-2023	End of the Year Additional Travel	\$1,091.89	Travel & Meeting Expenses	1000

Sheriff Department – Jerome Arnold, Lieutenant: Jerome reported that they have had a lot of house checks and business checks here on South Bass, they have not had many calls in November. There was a slight discussion on the

homes here on South Bass needing address signs. Mr. Miller motioned to allow Mr. Cooper to bid up to \$20,000 for another vehicle for the Sheriff Department. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

EMS – Darrell Long, Manager: Darrell reported that they had 3 runs in the Township, 8 runs in the Village, 0 runs on Middle Bass, 6 Walk-ins, 4 of those runs had to be Transported and 3 had to be Life Flighted in November. Mr. Miller motioned to approve to advance \$1,000 from fund 1000 to fund 2111 to pay for EMS's portion of the Township's Christmas Dinner hosted by the Put-in-Bay Fire Department. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on possibly in the future have a yearly agreement for the dinner and have everyone sign off on 1/3 payment each year. There was a discussion on purchasing a side by side. Darrell reported that the Township originally agreed to pay up to \$10,000 for the auto-load and spent \$6,000 at the beginning. Mr. Miller motioned to approve an additional \$5,000 to install the auto-load. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Darrell reported that Rescue 3 has a charging issue and is currently on the mainland for repair. There was a discussion on getting bullet proof vests for EMS to use. Darrell reported that on Saturday there will be an EMT class.

PIBVFD – Greg Dobos, Fire Chief: Greg was unable to attend the meeting so he sent in his report. Greg reported that they had 3 False Alarms and 1 Broken Water Line call in November. Greg reported that he had Mark order the emergency plug pending approval which has been sent already. They had 4 firefighters get fitted for gear with the help from Alan Leonard. Greg reported that him along with a few other department members are at Live Fire Training at Ehope Career Center today, to focus on the department's aerial set up and fighting propane fires effectively. Greg reported that Cleveland Communications will be at the station a few days this week getting the 800 radios installed at the fire station and in the department's fire trucks. Greg reported that he was nominated by the department to be Fire Chief for another 2-years.

Cemetery – Bob Bahney, Sexton: Bob reported that he had a check from Balconi for cemetery foundations. Bob informed the Trustees that Karen Wilhelm and his grandson will be on the island this winter if needed.

MBVFD – Alan Leonard, Member: Alan reported that they had 1 call in November with additional help from the Put-in-Bay Fire Department. There was a discussion on the Township's SAM.gov account. Alan reported that the department's recently purchased airboat has been working great so far. They have sent the title of the airboat to the to be put on the Township's insurance. There was a slight discussion on the airboat eventually needing some electronic equipment.

Public Participation – Davd Schaeffer: Dave was concerned about the possibilities of marijuana dispensaries starting up in the Township now that marijuana is legal in Ohio. Mr. Miller informed Dave that the Township's legal counsel has the information from the County Prosecutor, etc. and is currently looking into not allowing marijuana dispensaries to set up in the Township. There was a slight discussion on the State Legislature still setting up rules and guidelines for marijuana dispensaries.

Public Participation – Laura Fogg: Laura was attending the meeting via Zoom and reported she is just on to learn.

Eric Engel, Trustee: Eric reported that Dave Wurster will be living on North Bass this winter and is willing to plow for the Township and will get in touch with Griffing for snow plowing. There was a discussion on getting the Township's Red Dodge Pickup Truck to North Bass to use for snow plowing this winter. There was a discussion regarding the Middle Bass house bathroom being worked on this winter. Eric reported that the Township's blue dump truck has been sent to Middle Bass and the starter went out, Jack will send starter over. Eric reported the trash service seems to be going fine with taking it to the dumpster at the airport. Eric reported that the OPWC grant for Thompson Road here on South Bass has been pushed back to start work in 2025. The Township's Safety Service Boat has been repaired and should be back

to the island soon. There was a discussion on trimming trees at the Cemetery here on South Bass. Eric will continue to work with the Martens regarding the purchase of property next to Maple Leaf Cemetery.

Chris Cooper, Trustee: Chris reported that the dishwasher for the Senior Center has been ordered. Yardworks wants to wait until spring to plant the trees in Maple Leaf Cemetery and will continue with care of the newly planted trees. Yardworks will plant some bushes, scrubs, etc. in the spring at the Township's house by the airport here on South Bass.

Matt Miller – Chairman: Matt reported he has been talking with ODNR on possibly getting a fish incinerator and does not want to commit until the Township can see one in service. The Township received a request from Verizon for them to place a cell phone pole at 35' on Niagara Ave. in front of Crown Hill Cemetery. The Trustees would like to send a letter to Verizon to object to anything placed in front of Crown Hill Cemetery with the water line it leaves no room on that side of the road. Mr. Engel motioned to approve the Huffman Equipment Contractor for \$453,052.52 for Deist Road repair. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. There was a discussion on the Township's snow plow billing to the Village to send a bill even if it is for \$0. Matt reported that the Catawba sewer line to the State Park here on South Bass, the property owner is looking to work with ODNR and Ottawa County to re-vamp and established. Matt reported that Ray Collett is interested in the open seat on the Port Authority Board. There was a discussion on sending a letter to both Zoning Boards to see if they are having any issues with their Board members showing up to meetings, etc.

New Business:

Mr. Cooper motioned to approve the Darley invoice of \$956.64 for an Emergency Plug for the Put-in-Bay Volunteer Fire Department. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve the Roetzel invoice of \$2,464.25 for State Government Affairs. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Year End/Organization Meeting:

Mr. Cooper motioned to approve Matthew Miller as the Board of Trustees Chairman. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to approve Christopher Cooper as the Board of Trustees Vice Chairman. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the 2024 Put-in-Bay Township's Board of Trustees Regular Meeting Dates as listed: Tuesday, January 16th @ 10am; Tuesday, February 13th @ 10am; Tuesday, March 12th @ 10am, Tuesday, April 9th @ 10am; Tuesday, May 14th @ 10am; Tuesday, June 11th @ MBI @ 6pm; Tuesday, July 9th @ 10am; Tuesday, August 13th @ 10am; Tuesday, September 10th @ 10am; Tuesday, October 8th @ 10am; Tuesday, November 12th @ 10am; Tuesday, December 10th @ 10am. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

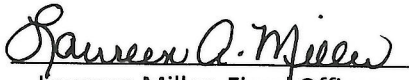
Mr. Miller motioned to re-appoint Greg Dobos as the Township's Zoning Inspector. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve Brian Bonham from Wickens, Herzer, Panza Law as the Township's Legal Counsel. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.


Mr. Cooper motioned to approve the 2024 Cell Phone Reimbursement List as presented (see attached). Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to continue the meeting to Friday, December 22nd @ 8am. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.


Matthew Miller, Chairman


Laureen Miller, Fiscal Officer


Eric Engel, Trustee


Christopher Cooper, Trustee

**Minutes of the December 22, 2023, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 8am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Clerk’s Report: Mr. Cooper motioned to approve the Purchase Order’s as listed. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Purchase Order’s:

Regular:

170-2023	Huffman Equip. Rental & Cont. Inc.	\$413.545	ODNR Coastal Mgmt Grant	4902
171-2023	Atlantic Emergency Solutions	\$4,003.20	Machinery Equip. & Furn.	2281
172-2023	KS Associates, Inc.	\$10,059.76	Prof. & Technical Services	1000
173-2023	Roetzel & Andress	\$2,464.25	Accounting & Legal Fees	1000
174-2023	Ohio Edison Company	\$138.85	Electricity	1000
175-2023	Erie Island Petroleum Inc.	\$447.70	Other – Other Expenses	1000
176-2023	Charter Communications	\$307.98	Telephone	1000

Blanket:

53-2023	Red House Maintenance	\$150	Repairs & Maintenance	1000
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Year End/Organization Meeting:

Mr. Miller motioned to approve the Township’s 2024 Budget. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve to raise Eddie Sheller’s pay up to \$21/hr. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve for a 4% pay raise across the board for Township employees, other than Kerry Burris and Kelly Mohn. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper motioned to add Dylan Nostrant to the Township’s payroll at \$200/month to help with the Township’s Safety Service Boat maintenance. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

There was a discussion on the Zoning Commission Members & Zoning Appeals Board Members. The Trustees would like to advertise in the Gazette for additional members needed.

Mr. Cooper motioned to approve the 2024 IRS Standard Mileage Rate. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve the Dinner amount on the Township’s Reimbursement form to \$50. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve Greg Dobos as the re-elected Fire Chief for the Put-in-Bay Volunteer Fire Department. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

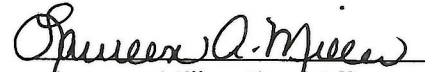
Mr. Miller motioned to not take any taxes out of the bonus payments from the Ohio EMA ARPA First Responder grant that was awarded to the Township for Retention Incentire. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Cooper was sworn in as elected Trustee by Mrs. Miller.

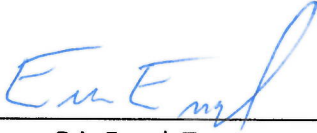
With no further business to discuss, Mr. Cooper motioned to adjourn the meeting at 8:45 am. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.



Matthew Miller, Chairman



Lauren Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the January 5th, 2024 at 1pm. Put-In-Bay Township Special Board of Trustees meeting.
Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.**

At 1pm, Mr. Miller called the Special Meeting to order.

In attendance were Matt Miller, Chris Cooper, and Laureen Miller. Eric Engel – Absent.

Mr. Miller indicated that the purpose of this meeting is to approve the purchase orders and beginning of the year payments.

Clerk's Report: Mrs. Miller presented the Trustees with the Payment Listing since December 12, 2023 and a payment listing since January 1st, 2024. Mr. Miller motioned to approve the bills to be paid. Mr. Cooper seconded the motion. A roll call vote was taken as follows; Mr. Engel – Absent, Mr. Cooper – YES, Mr. Miller – YES. Mr. Cooper motioned to approve the Annual 2024 Regular & Blanket Purchase Orders as presented. Mr. Miller seconded the motion. A roll call vote was taken as follows; Mr. Engel – Absent, Mr. Cooper – YES, Mr. Miller – YES.

Mr. Miller motioned to approve up to 4 Miller Boat Line season passes for the Sheriff Department. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken as follows; Mr. Engel – Absent, Mr. Cooper – YES, Mr. Miller – YES.

Mr. Miller motioned to approve 100 Miller Boat Line vehicle tickets at \$40 each up to \$4,000 total. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken as follows; Mr. Engel – Absent, Mr. Cooper – YES, Mr. Miller – YES.

New Business:

Mr. Cooper motioned to approve the Lake Disposal invoice of \$2,050 for Middle Bass Island Containers. This to be paid from fund 2071. Mr. Miller seconded the motion. A roll call vote was taken, as follows; Mr. Engel – Absent, Mr. Cooper – YES, Mr. Miller – YES.

Mr. Miller motioned to approve the South Passage Corporation invoice of \$320 for Put-in-Bay EMS 2024 Seasonal Parking. This to be paid from fund 2281. Mr. Cooper seconded the motion. A roll call vote was taken as follows; Mr. Engel – Absent, Mr. Cooper – YES, Mr. Miller – YES.

Mr. Cooper motioned to approve the Vanguard invoice of \$9,640 for the EMT Program (Books & Supplies). This to be paid from fund 2281. Mr. Miller seconded the motion. A roll call vote was taken as follows; Mr. Engel – YES, Mr. Cooper – YES, Mr. Miller – YES.

Mr. Miller motioned to approve the Ottawa County Drug Task Force 2024 Funding of \$750. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken as follows; Mr. Engel – Absent, Mr. Cooper – YES, Mr. Miller – YES.

With no further business to discuss, Mr. Miller motioned to adjourn the meeting at 1:30pm. Mr. Cooper seconded the motion. A roll call vote was taken as follows; Mr. Engel – Absent, Mr. Cooper – YES, Mr. Miller – YES.



Matthew Miller, Chairman



Laureen Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the January 16, 2024, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 10am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the December 12th regular meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. The Board was also presented with the December 22nd continuation meeting minutes, Mr. Cooper motioned to approve the minutes. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Clerk’s Report: Mrs. Miller presented the Trustees with the payment listing since December 12th, 2023, Cash Summary by Fund and December 2023 Bank Reconciliation. Mr. Cooper motioned to approve the bills. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the Purchase Order’s as listed. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Purchase Order’s:

Regular:

47-2024	Ottawa County Sheriff’s Office	\$81,481.94	Contracted Services	1000
48-2024	Vanguard	\$9,640	Training Services	2281
49-2024	Erie Island Petroleum	\$4,291.54	North Bass Fuel	2193
50-2024	Lake Disposal Inc.	\$2,050	Garbage & Trash Removal	2071
51-2024	ODJFS	\$1,200	Unemployment Comp.	2111

Sheriff Department– Steve Levorchick, Sheriff: Steve was attending the meeting via Zoom. Steve reported that there are currently 4 full-time deputies for the Put-in-Bay Township. They are still doing interviews for more and are offering \$32-\$35 per hour. Steve reported that they will have a full staff for the upcoming summer for the Put-in-Bay Township. There is a new K-9 unit here on South Bass his name is Storm and was selected specifically for Put-in-Bay.

EMS – Darrell Long, Manager: Darrell reported that they had 3 runs in the Township, 7 runs in the Village, 1 run on Middle Bass, 2 Walk-ins, 3 of those runs had to be Transported in December. There was a discussion on when they receive calls that are on Middle Bass and no medic can get there would the new EMT’s on Middle Bass get per run pay for incentive. There was a discussion on EMS getting bullet proof vests with plates or without plates. Mr. Miller motioned to allocate \$15,000 to purchase 3 bullet proof vests with no plate. This to be paid from fund 2281. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Darrell reported that Rescue 3 that is located on Middle Bass has been having some charging issues and will be fixed in the Spring.

PIBVFD – Greg Dobos, Fire Chief: Greg reported that they had 4 calls in December. Greg reported that they had issues with Engine 4 while out on a run. Live Fire Training on the mainland went well. Mr. Engel motioned to approve the Ehowe invoice of \$4,000 for Live Fire Training. This to be paid from fund 2111. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Cooper motioned to approve the purchase of new nozzles from HEN for the Put-in-Bay Township Fire Department up to \$1,200. This to be paid from fund 2111. Mr. Engel seconded the motion. A roll call vote was taken all said YES. There was a discussion on the department still discussing to purchase a side by side. There was a discussion on the department members still on the Roster that are non-responding.

Zoning – Greg Dobos, Inspector: Greg reported that the Chip Kepford property on Middle Bass file has been sent to the Township’s Legal Counsel. There was a discussion on the nuisance property on West Shore here on South Bass.

Senior Center – Chris Joyce, Manager: Chris reported that they had 307 participants in December. The Christmas Luncheon went well. They have been having new participants at the Senior Social at Topsy's. Chris reported that the new dishwasher has been installed. There was a discussion on moving the grease trap.

Eric Engel – Trustee: Eric reported that he will not be attending the OTA Conference in February. The Dubbert's worked on the Township's Safety Boat. The backhoe at Middle Bass broke down, Eric spoke with Jack who will talk to Eddie Sheller to fix it. Eric reported that they started the demo on the bathroom at the Middle Bass house. Eric reported that he will be attending a Safe Island Task Force meeting today. There was a discussion on the Port Authority Board applicants and possibly setting up Zoom interviews soon. There was a discussion on getting a new back window for one of the Sheriff vehicles. Eric is working on getting an estimate for the fence at the Middle Bass trash area. Eric reported that the EPA is helping with funding for the ODNR sewer line. No update on the Marten's property by the Maple Leaf Cemetery.

Chris Cooper – Trustee: Chris reported that he has good feedback from residents at the Hardware Store regarding the Put-in-Bay Fire Department possibly getting a side by side. There was a discussion on Verizon placing a pole by the Crown Hill Cemetery on Niagara here on South Bass. Chris reported that he needs the Dubbert invoices for repairs done on the Township Safety Boat to turn into the Township's insurance. The Put-in-Bay School's condo lease has been signed by the Sheriff Department.

Matt Miller – Chairman: Matt reported that Mark Censer from KS Associates has sent the Township a change order for the Deist Road project on Middle Bass. Mr. Miller motioned to approve the Huffman change order for the Deist Road project on Middle Bass. This to be paid from fund 2021. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Cooper motioned to approve Mrs. Miller to hire an expert to help her with the SAM.gov authority registration up to \$3,000. This to be paid from fund 1000. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve that the January 1991 meeting minutes are the Township's meeting minutes. These meeting minutes state when the Put-in-Bay Port Authority was formed by the Township. The Port Authority needs these meeting minutes to submit to their SAM.gov's account. Mr. Engel seconded the motion. A roll call vote was taken, all said YES. There was a discussion on the Township hosting the NW Township Association this summer and what options they could do to host.

New Business:

The Trustees were presented with a letter from the Ottawa County Board of Commissioners re: Vacate a part of Lawrence Ave. & Victory Park in the Put-in-Bay Township. There was a slight discussion on the letter and the Trustees had no objections.

Mr. Miller motioned to accept the 2023 Township Highway System Mileage Certification. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Mr. Engel motioned to approve additional 2 Middle Bass passes for the Miller Boat Line and 5 Put-in-Bay passes for the Miller Boat line for the upcoming season for the Sheriff Department. This to be paid from fund 1000. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

The Trustees were presented with a Maple Leaf Cemetery Deed to be signed.

Mr. Miller motioned to go into Executive Session at 12pm for Personnel Matters. Mr. Cooper seconded the motion. A roll call vote was taken all said YES.

- 1) Personnel Matters (ORC 121.22 (G)(1)) – This refers to the appointment, employment, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

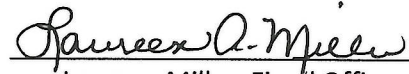
Mr. Miller motioned to come out of Executive Session at 12:10pm. Mr. Engel seconded the motion. A roll call vote was taken, all said YES.

Mr. Miller motioned to have the Township send a letter to inform Roetzel & Andress regarding the Township's account. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

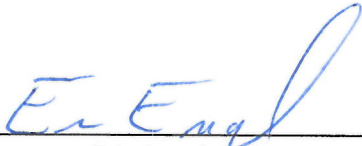
With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 12:15pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.



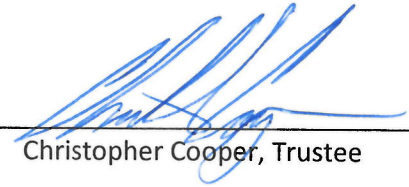
Matthew Miller, Chairman



Laureen Miller, Fiscal Officer



Eric Engel, Trustee



Christopher Cooper, Trustee

**Minutes of the March 12th, 2024, Put-In-Bay Township Regular
Board of Trustees meeting.**

Held at the Township Meeting Hall located at 624 Trenton Ave., Put-In-Bay, Ottawa County, Ohio.

At 10am, Mr. Miller called the meeting to order. Mr. Miller led the Pledge of Allegiance. Mr. Miller asked the clerk to call the roll as follows: Mr. Engel – present; Mr. Cooper – present; Mr. Miller – present.

Minutes: The Board was presented with the February 15th, 2024 meeting minutes, Mr. Engel motioned to approve the minutes. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Change of Agenda: Anthony from Lake Disposal submitted form approval for dumpster at the Middle Bass Island condo and will be contacting Eddie Sheller to deliver totes to Middle Bass residences. They will be hauling compactor off for the season and fence in trash area. Middle Bass trash will be taking care of twice a week when Miller Ferry has scheduled trips there.

Clerk’s Report: Mrs. Miller presented the Trustees with the payment listing since February 15th, Cash Summary by Fund and February Bank Reconciliation. Mr. Miller motioned to approve the bills to be paid. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to approve the purchase orders as listed. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES. Mr. Miller motioned to pay the Huffman Equipment and Contracting invoice in full when received. Mr. Engel seconded the motion. A roll call vote taken, all said YES.

Purchase Order’s:

Regular:

58-2024	Huffman Equip. Rental & Contract.	\$45,103.37	Repairs & Maintenance	2141
59-2024	St. Vincent Life Flight	\$13,237.89	Contracted Services	2281
60-2024	Fallsway Equipment Company	\$849.14	Machinery, Equip. & Furniture	2111
61-2024	Black Squirrel B & B	\$780	Travel & Meeting Expense	2111 & 2195
62-2024	EHOVE	\$4,000	Training Services	2111
63-2024	KS Associates, Inc.	\$2,707.50	Repairs & Maintenance	2141
64-2024	Ohio Edison Company	\$5,000	Electricity	2031
65-2024	EHOVE	\$7,475	Training Services	2111

Blanket:

36-2024	Dues & Fees	\$400	Dues & Fees	1000
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Kelly Fry, Jack Zimmerman and Zach Molnar, asst.: Kelly Fry reported on the Sanitary Sewer project for Catawba Avenue. State withdrew letter of intent as this was not done in a timely manner. Asking for a letter of support from Township Trustees about the disappointment of failure, findings and orders, possible issue with State Park plant. Possibly try summer funding EPA Grant for plant improvement.

Sheriff – Jerome Arnold, Lieutenant: Jerome reported that radar units have been installed in the vehicles. Middle Bass Island vehicle will be on MBI soon. (2) individuals in academy will be need sheriff training, etc. Training scheduled for May 13-17 of active shooter drill. Jerome asked Township Trustees to reach out to MBI residence to have house addresses clearly marked at the end of the drive so it is easier for house checks and calls. Mr. Cooper will post on Facebook and website. Asking for a support letter from Township Trustees to the Ottawa County Commissioners regarding the new stop sign to be posted at Catawba Avenue and Meechen. The impound lot needs to be fenced in along with a fee established. A 24-hour towing service needs to be decided on. Golf cart inspections will be available for new carts on PIB with MBI inspections one day a week.

MBVFD – Al Leonard, Member: Fire Marshall grant paperwork sent to Columbus. Applied for FEMA grant sent in for communications in conjunction with PIBFD. Training with airboat continues, Jake Dunfee will be helping with the training. State fire Marshall offers free training for volunteer organizations.

PIBVFD – Greg Dobos, Fire Chief: 1 call in February. All new volunteers passed fire school training that was held at Penta training facility last weekend. Fire Truck ladder and hose testing has been scheduled.

Township Zoning - Greg Dobos, Inspector: Mr. Dobos talked to Ottawa County building department about Joe's Bar permit issues.

EMS – Darrell Long, Manager: Darrell reported they had 2 calls in the Township in February. The EMT class will be having hands on for the next few weeks then testing, 2 students from MBI and 6 for PIB. Doug from Mercy is looking to wrap trucks with Mercy logo no PIBEMS. Darrell asked for a letter of support from Township Trustees to keep PIBEMS on branding, Mr. Cooper will write letter. Darrell presented invoice for tactical vests from Mid-County EMS, (2) to be paid by Township, (2) by the EMS Volunteer fund and (2) by Mercy. Motion by Mr. Miller to purchase tactical vests up to \$5,000; seconded by Mr. Engel. Roll call taken, all said YES. Having issues with blood draws being transported in a timely fashion to the Ottawa County Health Department. Safety Service Boat should be ready to go in next week. Jason Simon and Dylan Nostrant will be getting boat training with DNR.

Kelly Mohn – EMS Volunteer: Meeting this week to update and present revised guidelines for the PIBEMS Volunteers, once approved to be turned over to the Township Trustees for evaluation and approval.

Kelly Mohn – Cemetery Asst. Sexton: Kelly will be meeting with Mr. Bahney to learn how to plot a lot for burial. Mr. Cooper gave updated quote from Yardworks for 5 trees in Crown Hill Cemetery at \$215 per tree, water tap needed off hydrant. Motion by Mr. Miller to move forward with this up to \$2,500.00 to be paid from fund 2041; seconded by Mr. Engel. A roll call vote was taken, all said YES. Cemetery quote for soil and hydroseed around headstones at \$226.00 both cemeteries, Mr. Cooper Motioned; seconded by Mr. Engel; A roll call vote was taken, all said YES. Quote from Yardworker's (1) per week mowing and trim for the year for both cemeteries at a cost of \$11,440.00. Motion by Mr. Cooper; Seconded by Mr. Engel; A roll call vote was taken, all said YES.

Public Participation – Jeanette Luecke: Possible issue with some of the headstones being power washed, soft wash was only done once, Mr. Cooper will investigate this. Jeanette asked to have the flower pulling be moved to March 17th yearly so that it can be advertised in the March Gazette each year as a deadline date. Motioned by Mr. Cooper; Seconded by Mr. Miller to change the date of clean up; A roll call vote was taken, all said YES. Jeanette asked who empties trash cans for cemeteries and how often, Mr. Cooper is working on this project.

Laura Fogg: On zoom to learn how the Township Trustees work and reached out to Duff Towing who will be on the island for towing May to September.

Senior Center – Chris Joyce, Manager: Chris was unable to attend the meeting and sent in her report. Chris reported that they had 327 participants in February. Dianne Mortensen has retired and the new Director of Senior Resources is Kim Haddix. 60+ Clinic moved to the 21st due to the Primary Election being held on the 19th at the Senior Center. March 26th will be the last winter season "Senior Social" at Topsy's. On March 17th there will be a Solar Eclipse presentation put on by the Ottawa County EMA. Senior lunches are going smoothly, expecting the snowbirds to start returning and the numbers to increase in participation at center and lunches. Would like the Senior Center carpet cleaned this year.

Eric Engel – Trustee: Mr. Engel attended the Safe Island Task force meeting that was held on March 11th. Lieutenant Jerome Arnold, Chief Kimble, and Bell to meet with Travel Treasures and Tours bus tour owner out of Detroit to place a positive message about coming to Put-in-Bay this summer. Put-in-Bay Chamber of Commerce would like the help of the ferry companies for positive messaging as well. A public hearing is set for April 12th at 9:45 am for name change of road on North Bass. Dave Wurster will be doing tree removal clean up at North Bass.

NB Cemetery Fence was damaged, decided by Trustees to have the fence removed. New building at NB by cemetery. Jack Wertenbach will look at existing building for storage of mowers, etc. Township building at the airport has no power. Police Commission Committee is being developed to educate public and take questions. First Committee meeting will take place on April 18th with the first public meeting to take place in May. They are looking to the Township Trustees and Village of PIB for financial help with cookout. Jack Wertenbach will contact Durapatch for Township roads, will check with Airline Drive entrance and reclamite for Put-in-Bay Road, Eric will check pricing for reclamite. Mr. Engel has the new signs for Lakeview Avenue.

Chris Cooper – Trustee: Joe Hart will be on the island on Thursday to work with Mr., Cooper on cameras. Yardworks submitted a quote for landscaping at airport house for \$850.00. Mr. Engel motioned for up to \$1,000.00 out of the General Fund; Seconded by Mr. Miller; A roll call vote was taken, all said YES. Paul Fox will be coming out to the island to look at Senior Center grease trap, etc. Sheriff Levorchick will be looking into a few new/used vehicles for the island.

Matt Miller – Chairman: Mr. Miller Motioned up to \$15,000 for (2) 500-gallon portable fuel tanks out of the Motor Vehicle Fund with additional pumps; Seconded by Mr. Cooper; A roll call vote was taken, all said YES. ODNR willing to work with Township for MBI housing. Deist Rd final payment of \$46,000.00 out of fund 2141.

Port Authority – Rick Ziebarth: Terminal building project has started. Finances in good shape.

New Business:

Appointment of Fiscal Officer does not need to take place since Mrs. Miller already holds position. Once someone is appointed by the Township Trustees to take over her term, they will have to be elected to the position once Mrs. Miller's term expires.

Middle Bass Construction Co. invoice of \$9,200 for Township House Bathroom Remodel has already been approved.

Fire Force invoice of \$7,620.11 for MB Fire Dept. Turnout Gear and Fire Force invoice of \$2,553.19 for MB Fire Dept. Turnout Gear motioned by Mr. Engel; seconded by Mr. Cooper. A roll call vote was taken, all said YES.

First Energy letter Re: South Bass to Middle Bass Cable Replacement Project looking for resolution for support for Township Trustees. Motioned by Mr. Miller; seconded by Mr. Cooper. A roll call vote was taken, all said YES.

Regional Planning Commission Letter Re: FY 2024 Community Development Block Grant Program.

Port Authority – Rick Ziebarth: Terminal Building Product has started with the old building being torn down next week. Parking Lot project is projected to start in 2025. Finances and revenue are good shape. Using a lot of Federal and local money to complete projects.

Mr. Miller motioned to go into Executive Session for personnel at 12:30pm. The Trustees would like to invite Put-in-Bay Fire Chief- Greg Dobos and Rick Ziebarth from the Port Authority, to attend part of the Executive Session.

- 1) Personnel Matters (ORC 121.22 (G)(1)) – This refers to the appointment, employment, demotion, or compensation of a public employee or official, or the investigation of charges, or complaints against a public employee, official, licensee, or regulated individual.

Mr. Cooper motioned to come out of Executive Session at 1pm; seconded by Mr. Engel. A roll call vote was taken, all said YES.

Mr. Engel appointed Forest Trisler to finish Lorna Strayer term at the Port Authority; Seconded by Mr. Cooper. A roll call vote was taken, all said YES.

Mr. Miller motioned to approve Kelly Mohn as Administrative Assistant, with the understanding of a 6-month probation, as with all employees. Seconded by Mr. Cooper. A roll call vote was taken, all said YES.

With no further business to discuss, Mr. Engel motioned to adjourn the meeting at 1:01 pm. Mr. Cooper seconded the motion. A roll call vote was taken, all said YES.

Matthew Miller, Chairman

Lauren Miller, Fiscal Officer

Eric Engel, Trustee

Christopher Cooper, Trustee